

**GOVERNMENT OF ANDHRA PRADESH** 

**GVWV & VSWS DEPARTMENT** 

Vijayawada

# Jagananna Suraksha Scheme grievances new applications/verification module

User Manual August 2023

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### 1. Introduction

Government of Andhra Pradesh conducted Jagananna Suraksha programme from 1 July 2023 to 31 July 2023 for resolving issues in schemes and services.

GSWS department has enabled module for registering new applications for citizens who raised grievances in Jagananna Suraksha and are eligible as per six step eligibility criteria.

If beneficiary is eligible and applied grievance in suraksha then only functionary should apply through the common application form in the NBM portal/BOP App for following schemes.

S. No	Scheme name	Source of application
1	YSR Kapu Nestham	NBM common application form
2	YSR Cheyutha	NBM common application form
3	YSR Vahanmitra	NBM common application form
4	YSR Nethanna Nestham	BOP App- welfare assistant/WWDS login
5	Jagananna Chedodu	BOP App- welfare assistant/WWDS login
6	YSR EBC Nestham	NBM common application form
7	YSR Matsyakara Bharosa	Application form VA/FA (Fisheries Assistant) login

### 2. Status updation of grievances

After applying for schemes the WEA/WWDS has to update the status of the grievance in NBM portal. After log in into NBM portal the functionary has to click on NBM Grievance module.

a) "NBM Grievance Module" has a list of three sub modules as follows,

- Spandana Grievance Dashboard
- Spandana Grievance Approval
- Jagananna Suraksha-Scheme Grievances Verification Module

List of beneficiaries who their grievances raised under Jagananna Suraksha scheme and eligible as per six step will be appeared by clicking on the Jagananna suraksha-scheme grievances verification module under NBM Grievance Module

	×									
		Jagananna suraksha- Scheme grievances verification module								
	٩	Q Search here						r page <u>5</u> 50		
Spandana Grievance Dashboard	S.No	Name of the beneficiary	UID(last four digits	Household ID	Cluster ID	Mobile number	Scheme Name	Action		
Spandana Grievance Approval	1	Mandyaguru Githa	XXXXXXX2796	0055644126	10390678008	8331054077	YSR Cheyutha	Edit		
<u>Jagananna suraksha- Scheme</u> g <u>rievances verification module</u>	2	Mogasala Devi	XXXXXXXX6780	8101612495	10390678020	7670933036	YSR Cheyutha	Edit		
	3	Mogasala Lakshmi	XXXXXXXXX9578	8101612495	10390678020	7670933036	YSR Cheyutha	Edit		
Reports Module	4	Mogasala Aruna	XXXXXXXXX4928	8101612495	10390678020	7670933036	YSR Cheyutha	Edit		
Update Profile	5	Mogasala Sathyanarayana	XXXXXXX6807	8101612495	10390678020	9441277360	YSR Cheyutha	Edit		

b) Against each beneficiary, under action column "Edit" option is will be there to select one in the three reasons (applied, not interested and not eligible) by the user based on the verification and then submit.

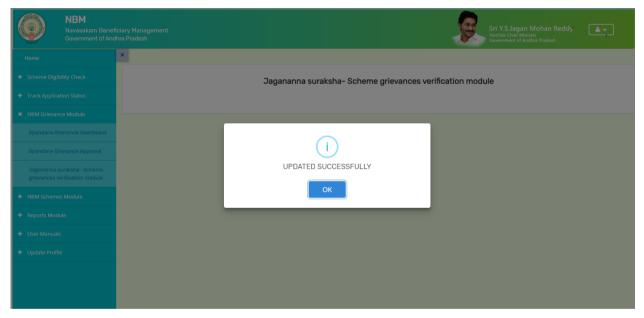
Spandana Grievance Dashboard	page <u>5 50</u>		
NBM Grievance Module       Spandana Grievance Dashboard         Spandana Grievance Approval       S.No       Name of the beneficiary       UD(last four digits       Household ID       Cluster ID       Mobile number       Scheme Name       Reason       Accession         3aganana surkshes Scheme       1       Mandyaguru Githa       XXXXXXXXX2766      0055644126       10390678008       8331054077       YSR Cheyutha      select.       Cancel	page <u>5 50</u>		
Spandana Grievance Dashboard     Search here     No of records per proval       Spandana Grievance Approval     1     Mane of the beneficiary     UD(lest four digits     Household ID     Cluster ID     Mobile number     Scheme Name     Reason     Acc       Jaganana suraksha - Scheme     1     Mandyaguru Githa     XXXXXXX2796    0055644126     10390678008     8351054077     YSR Cheyutha     -select-     Cancel	page <u>5 50</u>		
Spandana Grievance Approval         S.No         Name of the beneficiary         UID[lest four digits         Household ID         Cluster ID         Mobile number         Scheme Name         Reason         Accession           Daganana sursksha-Scheme         1         Mandyaguru Githa         XXXXXXX2796        0055644126         10390678008         8331054077         YSR Cheryutha         .select-         Cancel	No of records per page 5 50		
1 Mandyaguru Githa XXXXX27960055644126 10390678008 8331054077 YSR Cheyutha -select. V Cancel	iction		
	Submit		
NBM Schemes Module         3         Mogasala Lakshmi         XXXXXXXXX7578        8101612495         10390678020         7670933036         YSR Cheyutha			
Reports Module         4         Mogasala Aruna         XXXXXXXX4928        8101612495         10390678020         7670933036         YSR Cheyutha			
User Manuals			

c) If any beneficiary is not eligible after due diligence, then new column remarks will be appeared with multiple options.

Under remarks, user can select the multiple options based on the verification then submit.

Home	×									
Scheme Eligibility Check				Jaganann	a suraksha-	Scheme gri	evances ver	ification module		
Track Application Status										
NBM Grievance Module		Search here						No of reco	ords per pa	age <u>5 50</u>
Spandana Grievance Dashboard	ficiary	UID(last four digits	Household ID	Cluster ID	Mobile number	Scheme Name	Reason	Remarks		Action
Spandana Grievance Approval	liciary	XXXXXXXXX9578	8101612495	10390678020	7670933036	YSR Cheyutha				Action
Zananana sumbaha Cabama			8101012495	10390078020	10/0933030	ron oneyutria	Not eligit 👻	Select option	~	Cancel
Jagananna suraksha- Scheme grievances verification module								Central Govt/Public Sector/Private Employee Present in household	Î	Submit
								Ineligible during Field Verification Ineligible due to not having Proper		
NBM Schemes Module								Documents		
Reports Module								Inaliaible due to Age	•	
		XXXXXXXX4928	8101612495	10390678020	7670933036	YSR Cheyutha				
User Manuals	irayana	XXXXXXXX6807	8101612495	10390678020	9441277360	YSR Cheyutha				
Jpdate Profile										
	4									

d) Dialogue box shows updated successfully will be shown after submitting with the reason and remarks



# Appendix 1. YSRKAPUNESTHAMApplicationregistration and verification

### 1. Introduction

- The YSR Kapu Nestham Scheme aims on Providing financial assistance of Rs. 45000/for 3 years, an amount of Rs. 15000/- per year to the women of economically backward classes who are in the age group of 45 to 60 years (except the beneficiaries already covered under YSR EBC Nestham and YSR Cheyutha).
- The beneficiary should have been born between 01.08.1963 to 31.07.1978.
- The Aadhaar update history document must be generated by the DA/WEDPS for the applicant prior to making Application on the NBM portal.
- Aadhaar history update document can be downloaded from the UIDAI website <u>https://resident.uidai.gov.in/aadhaar-updatehistory</u>. Upon entering the Applicant UID, and entering the OTP received on Aadhaar linked mobile phone, the update history can be viewed and downloaded.
- Only the document that is downloaded by the DA/WEDPS should be uploaded after verification. Do not accept any document from the applicant.
- The WEA/WWDS must compulsorily visit the beneficiary household and shall upload the field verification form and photo of WEA/WWDS along with beneficiary.

# 2. Mandatory Validations

2.1.Application

- The Caste and Income certificates must be tagged with Applicant's Aadhaar number.
- The Aadhaar Update history document must be downloaded from UIDAI website and uploaded.
- Applicant's Bank details including the account number and IFSC code must

2.2. Verification

- The WEA/WWDS must complete field verification and upload the document to forward to next level
- The WEA/WWDS must upload a field verification photo with the applicant to forward to next level

### 3. Application Registration and Verification Workflow

Digital Assitant (DA)/Ward Education & Data Processing Secretary (WEDPS)

Taking new applications and submit to next level

# Welfare and Education Assitant (WEA)/Ward Welfare & Development Secretary (WUDS) Physical Verification of old and new applicants' using field verification form. Uploads the verification details on NBM Web page and forward to Next level Mandal Parishad Development Officer (MPDO) / Municipal Commissioner (MC) The application shall be verified on NBM portal and forwarded t othe next level Maccutive Director Backward Classes Corporation (ED BC) The application shall be verified on NBM portal and forwarded to next level

**District Collector** 

Final Approval of Eligible Beneficiaries

## 4.New Application Registration for Kapu Nestham 2023-2023

### **4.1.** NBM portal Login for DA/WEDPS

Please click on the URL <u>https://gsws-nbm.ap.gov.in/NBM/#!/Login</u> to login into the NBM Portal. The following screen is displayed.

NBM Navasakam Beneficiary Management Government of Andhra Pradesh	Home Citizen Services Online Portal Scheme Eligibility Application status Grievance Status Information Wizard For Citizen Login
A	(máx-arúp kitareodudu) Employee Login ≧ Employee Login
	581337 *2 Login Now 如 Login Now 型 A 204 あまた 345, 5001, 355, 0~m 急加 あまま がいの 足か 204 あまた 345, 3055 2005, 355, 0~m 急加 あまま がいの 足か 204 あまた 345, 3055 2005, 355, 0~m 急加 あまま がいの 足か 204 あまた 345, 3055 2005, 355, 0~m 急加 あまま がいの 足か 204 あまた 345, 355, 355, 355, 355, 355, 355, 355,

After logging in to the NBM portal, the left side menu bar displays the following options as shown in picture.

- Home
- Scheme Eligibility Check
- Track Application status
- NBM Grievance Module
- NBM Schemes Module
- Reports Module
- User Manuals
- Update Profile

NBM Navasakam Beneficia Government of Andhra	
Home	- Panchayat Secretary Grade VI(Digital Assistant)
Scheme Eligibility Check     Track Application Status	Display Dashboard
NBM Grievance Module     NBM Schemes Module	
<ul> <li>Reports Module</li> </ul>	
User Manuals     Update Profile	

- Select the "NBM Scheme Module" and click on "Schemes Application Form"
- from the left side bar. The following tabs will be displayed as shown in picture above.
- Schemes Application Form
- New Application Form

	NBM Navasakam Beneficiary Management Government of Andhra Pradesh	Sri Y.S.Jagan Mohan Reddy
		- Panchayat Secretary Grade VI(Digital Assistant) -
		Display Dashboard
<ul> <li>NBM Griev.</li> <li>NBM Scher</li> </ul>		
	s Application Form	
	thu/Shaadi Tohfa	
	odùle	
	als	
	file	

In the NBM Schemes Module, under "Schemes Application Form", click on "New Application Form". The Basic Details section of the Application can be viewed as shown below. From the "Select Scheme dropdown", select the Scheme for which the new application is to be registered.

Home	NBM Scheme Application Form			
Scheme Eligibility Check	Bas	sic Details	Sc	hemes Application Form
+ Track Application Status	Aadhaar Number:*	Select Scheme:*	First Name:*	Father/Husband Name:*
NBM Grievance Module	Enter Aadhaar Number	Select Scheme Y Pre-Fit	Caste:*	Religion:*
NBM Schemes Module	Select	YSR Cheyutha     YSR Vahanamitra		✓ Select ✓
× Schemes Application Form	Qualification:*	YSR Nethanna Nestham Jagananna Chedodu	Mobile No:*	E-mail:
New Application Form	Select	VSR EBC Nestham	✓ 10 Digit Only	
¥ YSR Kalyanamasthu/Shaadi Tohfa	Permanent Address	District :*	Mandal/Municipality:*	Village/Ward/Secretariat: *
New Application Form		Select District	Select Mandal	→ Select Secretariat ×
	Pin Code:*			
<ul> <li>Reports Module</li> </ul>	6 Digit Only			

In the Basic Details form, after selecting Scheme and entering Aadhaar number click on prefill. Some fields are prefilled by Aadhaar. Some details are to be filled manually. Click on "Continue" after filling Basic Details. After clicking on "continue", the scheme specific application form can be accessed.

Present Address			
Door No & Street Name:*	District:*	Mandal/Municipality:*	Village/Ward/Secretariat:*
22	ANANTHAPURAMU ~	~	~
Pin Code:*			
523002			
Clear	Continue		
	© 202	22 - 2023. All Rights Reserved by GSWS Departr	nent Govt. of Andhra Pradesh.

After clicking on Continue, the family details are visible as shown below where the six-step eligibility for all the members of household can be viewed.

• In the Bank Details section, enter the Bank Account Number, IFSC Code and click on search. The IFSC Code will be validated, and the Bank and Branch name will be auto filled.

rack Application Status	B	Basic Detai	ls				YSR Kapu N	estham		
NBM Grievance Module					Family Deta	ils				
VBM Schemes Module	Name of the Citizen	Gender	Date Of Birth	Caste	Mobile Number	Wet Land(Acres)	Dry Land(Acres)	Property(Sqft)	Vehicle(Y/N)	0
Schemes Application	NAGABABU MANEPALLI(9227)	MALE	08-Jul-1988		9160338919	0	0	0	0	
New Application Form					Bank Detai	ls				
YSR Kalyanamasthu/ R Shaadi Tohfa	Bank Account Number	IFSC co	ode			Name of the Ba	nk	Name of the brar	ich .	
YSR Kapu Nestham	ENTER ACCOUNT NUMBER	ENTER	R IFSC CODE		Search	ENTER BANK	VAME	ENTER BRANCH	NAME	
YSR Cheyutha										١,

To enter the Aadhaar Update History details follow the steps below:

- The DA/WEDPS should themselves download the applicant's Aadhaar update history document from UIDAI Website.
- (Do not accept any Documents from Applicant)
- Based on the applicant's Aadhaar Update History document, under the Aadhaar Update History section, select the number of times the date of birth in Aadhaar has been updated.
- If there is no modification in age in the Aadhaar then select **"o"** from the "How many time age updated" dropdown and
  - enter the Enrolment date of Aadhar (the date on which Aadhaar applied)
  - $\circ~$  enter the Date of Birth as mentioned on the Aadhaar
  - $\circ~$  For "Proof of Document" upload the Aadhar Update history document
  - If the applicant has updated her Date of Birth in the Aadhaar equal to or more than once, then
    - Select "Type of Update" as Age/DOB
    - Select "Previous Date of Birth" and the "Changed Date of birth" as shown in the Aadhaar update history document.
    - For each Age update, select the "Date of Update"
    - For "Proof of Document" upload the Aadhar Update history document
  - Upon filling Aadhaar Update History, Check the two mandatory declaration boxes.

How mar	ny times AGE updat	eed:*	Aadhaar Updat	te Histrory	
S NO	Type of Update*	Previous Date of Birth*	Changed Date of Birth*	Date of Update*	Proof Document
1	Age/DOB 🗸	01-09-1970	02-11-1971	11-06-2015	*
		<b></b>	<b></b>	<b></b>	Choose File TestingCertificate.pdf
4					
* 🔽 l he	ereby declare that t		bove is true, complete and co		details shown in UIDAI portal. in the event of given information being found
* 🗾 l he	ereby declare that t	the information furnished a	bove is true, complete and co	prrect. I understand that	
* 🛛 l he or inco	ereby declare that t	the information furnished a I am aware that I may be he	bove is true, complete and co eld liable for it.	prrect. I understand that	
* vi he or inco	ereby declare that t	the information furnished a I am aware that I may be hα	bove is true, complete and co eld liable for it.	prrect. I understand that	in the event of given information being found i

In the Caste Certificate Details section enter the applicant's Caste certificate Number and click on "search". Only those Caste certificates that are tagged to Aadhaar certified will be validated. If applicants Caste certificate and Aadhaar match, then the applicant's caste details are fetched. Upload the scanned copy of Applicant's Caste Certificate.

or incorrect	t at any stage, I am aware that I ma	ished above is true, co ay be held liable for it.		t. I understand	that in the ev	ent of given i	nformation being	found false
		Ca	ste Certificate I	Details				
Caste Certi	ficate Number			Upload Certifi	icate			
Course.			Search	Document Up	oload*(Max Si	ze 1 MB only l	PDF Allowed)	
				Choose File	e No file cho	isen		
Note:-Pleas	se upload APseva Caste Certificate	Only						

Similarly, in the Income Certificate Details section enter the applicant's Income certificate Number and click on "search". Only those Income certificates that are tagged to Aadhaar certified will be validated. If applicants Income certificate and Aadhaar match, then the applicant's income details are fetched. Upload the scanned copy of applicant's Income certificate.

1											
Income Certificate	e Number			Upl	oad Certificate						
			Search	Doo	ument Upload	d(Max Size 1 M	B only PDF Allow	wed)			
				c	hoose File	estingCertificat	e.pdf				
Note:-Please uplo	ad APseva Income Ce	ertificate Only									
4											
			Income Certif	icate Detail	s						
Application Id	Application Type	Applicant Name	District	Mandal	Income	Secretariat	Gender(Y/N)	Authorized By De			
	IncomeCertificate	,	EAST GODAVARI	KADIAM-R	VEMAGIRI1			Deputy Tahsildar			

Select anyone of the authentication modes for performing eKYC Authentication of applicant.

Applicant Authentication Type* OBio Authentication OIRIS Authentication @Aadhaar OTP "VWe hereby submit voluntarily at my/our own discretion, the physical copy of Aadhaar card/physical e-Aadhaar/electronic Aadhaar xml as issued by UIDAI (Aadhaar), to GSWS Department for the purpose of establishing my/our identity / address proof and voluntarily give my/our consent for verification process as per the instructions for the said purpose with GSWS Department and; hereby consent to GSWS Department for verification of my/our Aadhaar to establish its genuineness through Quick Response (QR) code embedded in the Aadhaar card or through such other acceptable manner as per UIDAI or under any Act or law from time to time. The consent and purpose of collecting Aadhaar has been explained to me/us in local	Applicant Authentication Type* Bio Authentication OIRIS Authentication @Aadhaar OTP "/We hereby submit voluntarily at my/our own discretion, the physical copy of Aadhaar card/physical e-Aadhaar/electronic Aadhaar xml as issued by UIDAI (Aadhaar), to GSWS Department for the purpose of establishing my/our identity / address proof and voluntarily give my/our consent for werification process as per the instructions for the said purpose with GSWS Department and; hereby consent to GSWS Department for verification of my/our Aadhaar to establish its genuineness through Quick Response (QR) code embedded in the Aadhaar card or through such other acceptable manner as per UIDAI or under any Act or law from time to time. The consent and purpose of collecting Aadhaar has been explained to me/us in local language."	Applicant Authentication Type* OBIO Authentication	Applicant Authentication Type* Old Authentication () CHS			IncomeCertificate		EAST GODAVARI	KADIAM-R	VEMAGIRI1		Female	Deputy Tahsildar
OBIO Authentication OIRIS Authentication Adhaar OTP "I/We hereby submit volurarily at my/our own discretion, the physical copy of Aadhaar card/physical e-Aadhaar/electronic Aadhaar xml as issued by UIDAI (Aadhaar), to GSWS Department for the purpose of establishing my/our identity / address proof and voluntarily give my/our consent for verification process as per the instructions for the said purpose with GSWS Department and; hereby consent to GSWS Department for verification of my/our Aadhaar to establish its genuineness through Quick Response (QR) code embedded in the Aadhaar card or through such other acceptable	Bio Authentication OIRIS Authentication Addhaar OTP "I/We hereby submit voluntarily at my/our own discretion, the physical copy of Aadhaar card/physical e-Aadhaar/electronic Aadhaar xml as issued by UIDAI (Aadhaar), to GSWS Department for the purpose of establishing my/our identity / address proof and voluntarily give my/our consent for verification process as per the instructions for the said purpose with GSWS Department and; hereby consent to GSWS Department for verification of my/our Aadhaar to establish its genuineness through Quick Response (QR) code embedded in the Aadhaar card or through such other acceptable manner as per UIDAI or under any Act or law from time to time. The consent and purpose of collecting Aadhaar has been explained to me/us in local language."	OBIO Authentication       OIRIS Authentication       Image: Addhaar OTP         "I/We hereby submit voluntarily at my/our own discretion, the physical copy of Aadhaar card/physical e-Aadhaar/electronic Aadhaar xml as issued by UIDAI (Aadhaar), to GSWS Department for the said purpose with GSWS Department and: hereby consent to GSWS Department for verification of my/our Aadhaar to establish its genuineness through Quick Response (QR) code embedded in the Aadhaar card or through such other acceptable manner as per UIDAI or under any Act or law from time to time. The consent and purpose of collecting Aadhaar has been explained to me/us in local language."         Authenticate Using Aadhaar OTP	OBIO Authentication ORIS Authentication Address OTP "I/We hereby submit voluntarily at my/our own discretion, the physical copy of Aadhaar card/physical e-Aadhaar/electronic Aadhaar xml as issued by verification process as per the instructions for the said purpose with GSWS Department and; hereby consent to GSWS Department for verification of my/our Aadhaar to establish its genuineness through Quick Response (QR) code embedded in the Aadhaar card or through such other acceptable manner as per UIDAI or under any Act or law from time to time. The consent and purpose of collecting Aadhaar has been explained to me/us in local language." Luthenticate: Using Aadhaar OTP Enter OTP from Aadhaar Registered Mobile			Incomecertificate		LAST GODAVARI	KADIAPTIK	VEP/AGINT		remaie	Deputy fanalidar
OBio Authentication OIRIS Authentication Addhaar OTP "I/We hereby submit voluntarily at my/our own discretion, the physical copy of Aadhaar card/physical e-Aadhaar/electronic Aadhaar xml as issued by UIDAI (Aadhaar), to GSWS Department for the purpose of establishing my/our identity / address proof and voluntarily give my/our consent for verification process as per the instructions for the said purpose with GSWS Department and; hereby consent to GSWS Department for verification of my/our Aadhaar to establish its genuineness through Quick Response (QR) code embedded in the Aadhaar card or through such other acceptable	Bio Authentication OIRIS Authentication Addhaar OTP "I/We hereby submit voluntarily at my/our own discretion, the physical copy of Aadhaar card/physical e-Aadhaar/electronic Aadhaar xml as issued by UIDAI (Aadhaar), to GSWS Department for the purpose of establishing my/our identity / address proof and voluntarily give my/our consent for verification process as per the instructions for the said purpose with GSWS Department and; hereby consent to GSWS Department for verification of my/our Aadhaar to establish its genuineness through Quick Response (QR) code embedded in the Aadhaar card or through such other acceptable manner as per UIDAI or under any Act or law from time to time. The consent and purpose of collecting Aadhaar has been explained to me/us in local language."	OBIO Authentication ORIS Authentication ●Aadhaar OTP  "I/We hereby submit voluntarily at my/our own discretion, the physical copy of Aadhaar card/physical e-Aadhaar/electronic Aadhaar xml as issued by UIDAI (Aadhaar), to GSWS Department for the purpose of establishing my/our identity / address proof and voluntarily give my/our consent for werification process as per the instructions for the said purpose with GSWS Department and; hereby consent to GSWS Department for verification of my/our Aadhaar to establish its genuineness through Quick Response (QR) code embedded in the Aadhaar card or through such other acceptable manner as per UIDAI or under any Act or law from time to time. The consent and purpose of collecting Aadhaar has been explained to me/us in local language."  Luthenticate: Using Aadhaar OTP Enter OTP from Aadhaar Registered Mobile No *	OBio Authentication OIRIS Authentication Addhaar OTP "//We hereby submit voluntarily at my/our own discretion, the physical copy of Addhaar card/physical e-Aadhaar/electronic Aadhaar xml as issued by UIDAI (Aadhaar), to GSWS Department for the purpose of establishing my/our identity / address proof and voluntarily give my/our consent for wy/our Aadhaar to establish its genuineness through Quick Response (QR) code embedded in the Aadhaar card or through such other acceptable manner as per UIDAI or under any Act or law from time to time. The consent and purpose of collecting Aadhaar has been explained to me/us in local language." Luthenticate Using Aadhaar OTP Enter OTP from Aadhaar Registered Mobile No.*										
OBio Authentication OIRIS Authentication Addhaar OTP "//We hereby submit voluntarily at my/our com discretion, the physical copy of Addhaar card/physical e-Aadhaar/electronic Aadhaar xml as issued by UIDAI (Aadhaar), to GSWS Department for the purpose of establishing my/our identity / address proof and voluntarily give my/our consent for verification process as per the instructions for the said purpose with GSWS Department and; hereby consent to GSWS Department for verification of my/our Aadhaar to establish its genuineness through Quick Response (QR) code embedded in the Aadhaar card or through such other acceptable	Bio Authentication OIRIS Authentication Addhaar OTP "I/We hereby submit voluntarily at my/our own discretion, the physical copy of Aadhaar card/physical e-Aadhaar/electronic Aadhaar xml as issued by UIDAI (Aadhaar), to GSWS Department for the purpose of establishing my/our identity / address proof and voluntarily give my/our consent for verification process as per the instructions for the said purpose with GSWS Department and; hereby consent to GSWS Department for verification of my/our Aadhaar to establish its genuineness through Quick Response (QR) code embedded in the Aadhaar card or through such other acceptable manner as per UIDAI or under any Act or law from time to time. The consent and purpose of collecting Aadhaar has been explained to me/us in local language."	OBIO Authentication ORIS Authentication ●Aadhaar OTP " '\/We hereby submit voluntarily at my/our own discretion, the physical copy of Aadhaar card/physical e-Aadhaar/electronic Aadhaar xml as issued by UIDAI (Aadhaar), to GSWS Department for the purpose of establishing my/our identity / address proof and voluntarily give my/our consent for werification process as per the instructions for the said purpose with GSWS Department and: hereby consent to GSWS Department for verification of my/our Aadhaar to establish its genuineness through Quick Response (QR) code embedded in the Aadhaar card or through such other acceptable manner as per UIDAI or under any Act or law from time to time. The consent and purpose of collecting Aadhaar has been explained to me/us in local language."  Luthenticate: Using Aadhaar OTP  Enter OTP from Aadhaar Registered Mobile No *	OBio Authentication OIRIS Authentication Addhaar OTP "I/We hereby submit voluntarily at my/our own discretion, the physical copy of Addhaar card/physical e-Aadhaar/electronic Aadhaar xml as issued by UIDAI (Aadhaar), to GSWS Department for the purpose of establishing my/our identity / address proof and voluntarily give my/our consent for wy/our Aadhaar to establish its genuineness through Quick Response (QR) code embedded in the Aadhaar card or through such other acceptable manner as per UIDAI or under any Act or law from time to time. The consent and purpose of collecting Aadhaar has been explained to me/us in local language." Luthenticate Using Aadhaar OTP Enter OTP from Aadhaar Registered Mobile No.*	4									
		Authenticate Using Aadhaar OTP	Authenticate Using Aadhaar OTP		OBio Authentic	ation OIRIS Authen	tication Aadhaar	OTP					
Autoriticate Osing Autorali OTP		No.* Verify OTP & Submit Application	No.* Verify OTP & Submit Application		"I/We hereby s UIDAI (Aadhaa verification pro my/our Aadhaa manner as per	IncomeCertificate	y/our own discretion nt for the purpose of ictions for the said p uineness through Qu	, the physical copy of establishing my/ou urpose with GSWS D ick Response (QR) c time. The consent a	r identity / ada epartment an ode embedde and purpose o	dress proof an ad; hereby con d in the Aadha f collecting Aa	d voluntarily gi sent to GSWS [ ar card or thro	ive my/our cons Department for rugh such other	sent for verification of acceptable
Enter OTP from Aadhaar Registered Mobile					"I/We hereby s UIDAI (Aadhaa verification pro my/our Aadhaa manner as per language."	icant Authentication Type* Bio Authentication OIRIS Authentication We hereby submit voluntarily at my/our ow DAI (Aadhaar), to GSWS Department for thu rification process as per the instructions fo y/our Aadhaar to establish its genuineness anner as per UIDAI or under any Act or law nguage."	y/our own discretion nt for the purpose of ictions for the said p ulneness through Qu it or law from time to	, the physical copy of establishing my/ou urpose with GSWS D ick Response (QR) c time. The consent a	r identity / ada epartment an ode embedde and purpose o	dress proof an ad; hereby con d in the Aadha f collecting Aa	d voluntarily gi sent to GSWS [ ar card or thro	ive my/our cons Department for rugh such other	sent for verification of acceptable

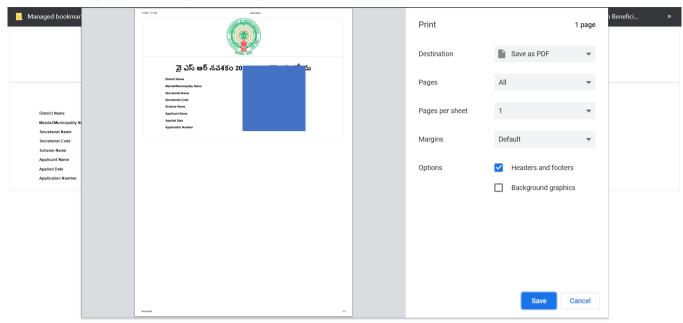
After successful completion of the following screen is displayed. Acknowledgment will popup as shown below, and beneficiary will receive a SMS on registered mobile.

				Search			Upload(Max Siz	e 1 MB only PDF Allowed) tificate.pdf		
Note:-Please uplo	oad APseva Income Certif	icate Only								
s				Income Ce	ertificate De	tails				2
Application Id	Application Type	Applicant Name	District				Gender(Y/N)	Authorized By Designation(Y/N)	Last Modified	T
			G	\ \			Female	Deputy Tahsildar		
4			U			- 84				
"I/We hereby s establishing m Department fo	cation OIRIS Authentic submit voluntarily at my/c ny/cur identity / address j	proof and voluntarily g	genuineness through	r verification proc 0 Quick Response i 15 been explained	ess as per the (QR) code emb	Instructions for bedded in the Ar cal language."	r the said purpor	I by UIDAI (Aasthaar), to GSWS Depart as with GSWS Department and; herei yrough such other acceptable mann	by consent to GSWS	

Click on "Print acknowledgement".

IC220317011955		Search	Document Upload*(Max Siz		
Note:-Please upload APseva Income Certi	ficate Only				
					~
4	In	come Certificate	e Details		•
					<b>^</b>
	Dication Type Applicant Name		andal Secretariat	Income Gender(Y/N)	Authorized By Designation
	omeCertificate NERSU RAMAMJAMM	A KRISHNA CHA	ALLAPALLI-R CHALLAPALLI4		Deputy Tahsildar
					*
					,
Applicant Authentication Type* OBio Authentication OIRIS Authentik "//We hereby submit voluntarily at my/ Department for the purpose of establis with GSWS Department and: hereby or the Aadhaar card or through such oth explained to me/us in local language."	our own discretion, the physical copy o shing my/our identity / address proof a onsent to GSWS Department for verifica er acceptable manner as per UIDAI or u	nd voluntarily give m tion of my/our Aadha	my/our consent for verification pro haar to establish its genuineness t from time to time. The consent an	cess as per the instructions hrough Quick Response (QR)	for the said purpose ) code embedded in
Enter OTP from Aadhaar Registered Mot	Verify OTP &	Submit Application Print Acknowledge	ement		
				All rights res	erved.

### The following Acknowledgement is generated



# 5. Application Verification for Kapu Nestham 2023-2024

### 5.1. NBM portal Login for WEA/WWDS

Please click on the URL <u>https://gsws-nbm.ap.gov.in/NBM/#!/Login</u> to login into the NBM Portal. Enter the credentials to login to the NBM portal. The WEA/WWDS can use the username (combination of secretariat code and designation).

After logging to the NBM portal by WEA/WWDS, click on NBM Schemes Module, YSR Kapu Nestham button along with other schemes will be displayed. Click on "YSR Kapu Nestham" the following will be displayed

NPM Rvemment of Andrea Parasity
Image: Normal control of Andrea Parasity

Norma

• Scheme Eigleliky Check

• Track Application Status

• NUM Grieceance: Module

• Yak Kapu Institut

• Yak Kapu Institut

• Yak Kapu Institut

• Stateme Eigleliky Check

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<td

Verification button as seen below.

### The WEA/WWDS shall Click on download field verification form which looks as follows:







Secretariat Details					
Secretariat Name		Volunteer N	lame		
Secretariat Code		Cluster ID			
Application Basic Details		•			
Application ID		Application	Date		
Name		Aadhaar No	).		
Date of Birth		Gender			
Father Name/ Husband		Income Cer	tificate No.		
Name		Caste Certif	icate No.		
Caste		Sub Caste			
Eligibility Criterion				•	
Category	As per System Va	alidation	As per Fie	ld Verification	
Monthly Family Income	Rs		Rs		
Dry land holding of family		Acres			Acres
Wet Land holding of Family		Acres			Acres
Four-Wheeler in Family	Yes/No		Yes/No		
Any person in the Family working in Central/State	Yes/No		Yes/No		
Govt/PSU/Private etc. with income more than 12000/-	If Yes: Name of Organiza	ation	If Yes: Name of C	Organization	
Electricity consumption		Units			Units
Urban property		In sq ft		In sq ft	
Income tax payee in family	Yes/No				
Availed Other Schemes Kapu	1		-		
Nestham / YSR Cheyutha					
Field Verifier Details					
WEA/WWDS Name		Employee ID			
Time and Date		Recommenda	tion		
Remarks					

I solemnly swear that the above-mentioned particulars are true to the best of my knowledge and belief, and it conceals nothing and that no part of it is false. In case if found in future that the declaration given above is false, I am liable for prosecution.

Signature of the Applicant

Signature of the WEA/WWDS

The WEA/WWDS should take the form and visit the concerned **applicants' household personally for verification**. Also, the WEA/WWDS shall take a **photo of the verification process along with applicant**. (Please ensure that time stamp, latitude and longitude are present on the photo). The WEA/WWDS must upload the Field verification form and field verification photo (both in PDF format) in his login. The photo may be taken in the **note cam app** to capture all the mentioned above details.

Under YSR Kapu Nestham, click on "Verification" button to open the scheme applications dashboard as follows:

NBM Navasakam Benefic Government of Andhi				Sri Y.S Hon'ble ( Governm	Jagan Mohan Reddy Chief Minister tent of Andhra Pradesh	, <b>T</b>
Home		SCHEME Applic	ation DASHBOARD ( WE	A)		
+ Scheme Eligibility Check						
+ Track Application Status	TOTAL	PENDING		COMPLETED	1	
+ NBM Grievance Module	9	6		3		
× NBM Schemes Module						
+ YSR Cheyutha						
YSR Kapu Nestham YSR EBC Nestham		Pending applic	ation to take action ( WE	A)		
Verification			DETAILS			~
Download field verification form	Snct Application ID + Citizen N	ame 🗘 Gender 🗢 A	adhaar No‡ Scheme Type 😂	Financial Year≎ Mand	lal 🗢 Secretariat	¢ Action ≎
<ul> <li>YSR Kalyanamasthu/ YSR</li> <li>Shaadi Tohfa</li> </ul>	1 VACAN	EFOREARE 9		2022 PENU	JMANTRA MAMUDURU	J Verify
+ Social Audit Remarks - Hold	2 V/	MANA FEMALE 3	913 YSR EBC Nestham	2022 PENU	JMANTRA MAMUDURU	J Verify
+ Reports Module	3 ж	FEMALE 5	570 YSR EBC Nestham	2022 PENU	JMANTRA MAMUDURU	J Verify
+ User Manuals	4 S 11 DASTOR	ZENNALA LANST	711 YSR EBC Nestham	2021 PENU	JMANTRA MAMUDURU	

"Verify" button is present against each application as shown above. Once the verify button is clicked the following screens can be seen.

NBM Navasakam Beneficiary Government of Andhra Pr			Sri V.S.Jagan Mohan Reddy Hostile Chief Minister Government of Andhra Pradeol
me		SCHEME Appli	ation VERIFICATION ( WEA )
cheme Eligibility Check			Certificate View
ack Application Status	AF		Certificate view
M Grievance Module	APPLICATION ID		Cast Certificate
M Schemes Module	APPLICANT NAME		
irts Module	SCHEME	YSR EBC Nestham	
Manuals	DATE OF APPLICATION	03-N0V-2022	
ite Profile	GENDER	FEMALE	
	AADHAAR NUMBER		
	SECRETARIAT NAME	VEMAGIRI1	
		4	PPLICATION DETAILS
gram group**GSWS WEA/WWDS DFFICIAL)* for getting real time	APPLICATION ID		
ns/circulars/G.Os from GSWS nt."	APPLICANT NAME		
	FATHER NAME		Subbayay

DATE OF APPLICATION	03-1104-2022	
GENDER	FEMALE	
MOBILE NUMBER		
EMAIL		
AADHAAR NUMBER	3000/3000/4407	
DOB	13-Jan-1977	
CASTE	Others	
RELIGION	Jain	
QUALIFIACTION	MDS	
MARITAL STATUS	Married	
PERMANENT DNO.		
PERMANENT DISTRICT	EAST GODAVARI	
PERMANENT MANDAL	KADIAM	
PERMANENT SECRETARIAT	VEMAGIRI1	
PERMANENT PINCODE	523002	
CURRENT DNO	22	
CURRENT DISTRICT	EAST GODAVARI	
CURRENT MANDAL	KADIAM	
CURRENT SECRETARIAT	VEMAGIRI	
CURRENT PINCODE	523002	

Name of the Citiz		MALE     01-3an-2002     0C     0     0     0     0     0     0     0       FEMALE     13-3an-1997     0C     0     95     0     0     0     0     0       MALE     13-3an-1997     0C     0     95     0     0     0     0     0       MALE     13-3an-1997     0C     0     0     0     0     0     0     0       MALE     0-4-Nov-2000     0C     0     0     0     0     0     0     0     0												
					Problie Humbe	r Wet La	nd(Acres)	Dry Land(Acn	rs) Prop	perty(Sqft)	Vehicle(Y/N)	Govt Employee(Y/N)	Income Tax(Y/N)	Pov
	MALE MALE	E 01-Jan-	-2002	0C		0		0	0		0	0	0	0
	FEMA	ALE 13-Jan-	-1977	0C		0		.95	0		0	0	0	0
	IU MALE	E 13-Jul-1	1969	0C		0		0	0		0	0	0	475
	MALE	E 04-Nov	-2000	0C		0		0	0		0	0	0	0
•														
						B	ank Detail	s						
Bank Account Nu			1520 0	ode			lowe of the	Depk			Nor	e of the branch		
Bank Account no														
OLLILIONOO			SBINU	032094		2	DIATE BANK	UF INDIA			VISA	KHAPAINAM		
•						0		Datalla						
						Caste C	ertificate	Details						
Application Id	Application Type	Applicant Na	ame	District	Ma	ndal	Secretariat	Caste Su	bCaste	Gender(Y/N	Authorize	d By Designation(Y/N)	Last Modified	
мррисацонни														

			Income	Certificate D	etails			
Application Id Application Type	Applicant Name	District	Mandal	Secretariat	Income	Gender(Y/N)	Authorized By Designation(Y/N)	Last Modified
IncomeCertificat		EAST GODAVARI	KADIAM-R	VEMAGIRI1	7	emale	Deputy Tahsildar	2022-02-15 17:11:23
<								
			(	Check List				
Recommended*					● Yes O N	lo		
Upload Field Verification Report Of WE	/WWDS*				Choose	File TestingCer	tificate.pdf	
Upload Photo Of Field Verification By V	EA/WWDS (PDF Only)*				Choose	File TestingCer	ificate.pdf	
4				_				
				Forward				

The details of the applicant can be viewed. Upon conducting field verification, the WEA/WWDS can select "Yes" or "No" in the recommendation. If "No" is selected, select reason from the dropdown.

If "Others" is selected as reason, Remarks can be entered.

The field verification form and the Photo of WEA/WWDS with the applicant shall be uploaded.

	IntegratedCertificate		EAST GODAVARI	KADIAM-R	VEMAGIRI	oc	Кари	Female	Tahsildar	2022-02-15 17:09:16	
Application Id	Application Type IncomeCertificate	Applicant Name	District EAST GODAVARI	Age m Age les Benefi Availeo Benefi K/ Benefi House House	tiary is a Gove tiary is an Emp hold having Gi hold Average o hold having In	rs es (YSR K rnment E bloyee an overnmer consumpt come tax	mployee d drawing sa nt Employee lon was mor Payee	n/YSR Cheyutha lary more than or drawing sala e than 300 Unit	12000 ry more than 12000		
4 Recommended* Reasons*				Household having GST paying member Household having Dry land more than and equal to 10 Arres Household having Dry Land and Wet Land more than 10 arres Household having Urban Property more than 1000sft Household member having Four-Wheeler Other Select Reason							
	cation Report Of WEA/WW				ise File Testi						

After making relevant Recommendation, uploading the documents, and clicking on "Forward" the following acknowledgment message pops up.

27 28	TATHAVARTHI PARVATHIMANI SRIKAKOLLAPU MANGATAYARU	FEMALE		YSR EBC Nestham YSR EBC Nestham				Verify Verify
29	MANTHINA VENKATA NAGA SATYAVATHI	FEMALE	0797	YSR EBC Nestham		KADIAM	VEMAGIRI1	Verify
30	THATIKONDA.VEERA KANIKA NARAYANA PADMAVATHI	FEMALE	7548	YSR EBC Nestham	2021	KADIAM	VEMAGIRI1	Verify
31	GADI SARADA	FEMALE	8180	YSR EBC Nestham		KADIAM	VEMAGIRI1	Verify
32				YSR EBC Nestham	2021	KADIAM	VEMAGIRI1	Verify
33				YSR EBC Nestham		KADIAM	VEMAGIRI1	Verify
34	Application ( 2211031337081486 ) Forwar level !!!	rded to ne	ext	YSR EBC Nestham	2021	KADIAM	VEMAGIRI1	Verify
35	ок			YSR EBC Nestham		KADIAM	VEMAGIRI1	Verify
36			_	YSR EBC Nestham	2021	KADIAM	VEMAGIRI1	Verify
37	CHOPPERLA SURYA KUMARI	FEMALE	0268	YSR EBC Nestham	2021	KADIAM	VEMAGIRI1	Verify
38	BONTHA LALITHA VANI	FEMALE	9157	YSR EBC Nestham	2021	KADIAM	VEMAGIRI1	Verify
4								

**5.2.** NBM Portal Login for MPDO/MC

Please click on the URL <u>https://gsws-nbm.ap.gov.in/NBM/#!/Login</u> to login into the NBM Portal. Enter the credentials to login to the NBM portal. The MPDO/MC can use the username (combination of secretariat code and designation).

After login to the NBM portal by MPDO/MC, click on NBM Schemes Module, YSR Kapu Nestham button along with other schemes will be displayed. Click on "YSR Kapu Nestham" the following will be displayed

Verification

NBM Navasakam Benefic Government of Andhu	ry Management Pradesh Sri Y.S.Jagan Mohan Reddy Pradesh
Home	- MPDO -
Scheme Eligibility Check     Track Application Status	Unique Households Benefited Number of Beneficiaries Total Amount Disbursed
NBM Grievance Module     NPM Grievance Module     YSR EBC Nestham     YSR Kapu Nestham	
+ YSR Cheyutha + YSR Vahana Mitra	Select Scheme*  SELECT SCHEME
<ul> <li>YSR Netanna Nestham</li> <li>YSR Kapu Nestham</li> <li>YSR EBC Nestham</li> </ul>	
Verification	
+ YSR Kalyanamasthu/Shaadi Tohfa	
<ul> <li>Reports Module</li> </ul>	
+ User Manuals	

In the Scheme Application Dashboard page, select the "Financial year" as 2021-2022 and "Application Type" and click "Search". Click on "Verify" button against each application.

NBM Navasakam Benefit Government of Andt		
	SCHEME Application DASHBOARD (MPD0)	
	TOTAL PENDING COMPLETED	
	1 0	
	Financial Year:*     Secretariat:*     Application Type :*       2022-2023     -ALL-     Recommended     Search	
	Pending application to take action (MPDO )	
	DETAILS	^
	📑 🗧 Sno 🕈 Application ID 🔹 Citizen Name 🔹 Gender 🔹 Aadhaar No. 🗢 Scheme Type 🔹 Year 🗧 Mandal 🔹 Secretariat 🔹 Action 🔅	
	Image:	
	(	+
	Арргом	

Then, the Scheme application verification page corresponding to the application is opened as shown below. The Applicant and his/her family details are populated.

The Field verification document uploaded by the WEA/WWDS can be viewed under "Certificate View" as shown below.

Navasakam Beneficia Government of Andhra									Hon'b Gover	<b>/.S.Jagan Mohar</b> Ne Chief Minister Imment of Andhra Prade	esh	<b>.</b>	
ie				5	CHEME App	lication VER	RIFICATION ( )	MPDO )					
erne Eligibility Check					et interne ripp	and a construction of the							
ck Application Status	APPL	ICANT DET	AILS					Certificate View					
M Grievance Module	APPLICATION ID						WE/	A/WWDS PRIMERY	FIELD VERIFIC	ATION REPORT			
M Schemes Module	APPLICANT NAME											*	
oorts Module	SCHEME		YSR EBC Nest	ham									
er Manuals	DATE OF APPLICATION		03-NOV-2022			Cortificato							
date Profile	GENDER		FEMALE										
	AADHAAR NUMBER		-					1 AP		•		Next	
	SECRETARIAT NAME		VEMAGIRI1										
	WEA/WWDS RECOMMENDATION		Yes										
						APPLICATION D	DETAILS						
	APPLICATION ID												
	APPLICATION ID												
	EATHED NAME						Subbauau						
	MARITAL STATUS						Married						
	PERMANENT DNO.						523002						
	PERMANENT DISTRICT						EAST GOD	AVARI					
	PERMANENT MANDAL						KADIAM						
	PERMANENT SECRETARIAT						VEMAGIRI	VEMAGIR!1					
	PERMANENT PINCODE						523002						
	CURRENT DNO						22						
	CURRENT DISTRICT						EAST GOD	AVARI					
	CURRENT MANDAL						KADIAM						
	CURRENT SECRETARIAT						VEMAGIRI	1					
	CURRENT PINCODE						523002						
						Family Det	tails						
	Name of the Citizen	Gender	Date Of Birth	Caste	Mobile Number	Wet Land(Acres)	Dry Land(Acres)	Property(Sqft)	Vehicle(Y/N)	Govt Employee(Y,	/N) Income Tax	(Y/N) Power	
	BORUSU SATYA SALON KUMAR RAJU		01-Jan-2002	OC	9390010798	0	0	0	0	0	0	0	
	BORUSU SATYA VENI	FEMALE	13-Jan-1977	OC	9390010798	0	.95	0	0	0	0	0	
	BORUSU SATYA TRIMURTHULU RAJU	MALE	13-Jul-1969	OC	9390010798	0	0	0	0	0	0	475	

				I	Bank Details							
Bank Account Number		IFSC o	ode		Name of the B	ank			Name of the branch			
62292751100		SBING	032694		STATE BANK O	F INDIA			VISAKHAPATNAM			
4												
				Caste	Certificate D	etails						
Application Id	Application Type	Applicant Name	District	Mandal	Secretariat	Caste	SubCaste	Gender(Y/N)	Authorized By Designation(Y/N)	Last Modified		
CGC220215003158	IntegratedCertificate	Borusu Satya Veni	EAST GODAVAR	KADIAM-R	VEMAGIRI	0C	Kapu	Female	Tahsildar	2022-02-15 17:09:16		
4												
	Income Certificate Details											
Application Id	Application Type	Applicant Name	District	Mandal	Secretariat	Incom	e Ger	nder(Y/N)	Authorized By Designation(Y/N)	Last Modified		
IC220215002881	IncomeCertificate	Borusu Satya Veni	EAST GODAVARI	KADIAM-R	VEMAGIRI1	75000	0.00 Fen	male	Deputy Tahsildar	2022-02-15 17:11:23		
4												
					Check List							
Recommended*			۲	Yes O No								
	commended*  Yes O No  Odd Verification Document											

In the Recommendation select "Yes" or "No". If No is selected, select the reason from the dropdown. If "Other" is selected as reason, user can enter remarks. Upload verification documents if any and click on "Forward"

4											
				Caste	Certificate [	etails					
Application Id	Application Type	Applicant Name	District	Mandal	Secretariat	Caste	SubCaste	Gender(Y/N)	Authorized By Designation(Y/N)	Last Modified	1
CGC220215003158	IntegratedCertificate	Borusu Satya Veni	EAST GODAVARI	KADIAM-R	VEMAGIRI	00	Kapu	Female	Tahsildar	2022-02-15 17:09:16	
4											
				Income	Cartificato	Dotoilo					
Application Id	Application Type		G				Ge	nder(Y/N) A	uthorized By Designation(Y/N)	Last Modified	I
IC220215002881	IncomeCertificate	Application	221103133708	1496 ) Eor	wardad to	povt	0 Fe	male E	eputy Tahsildar	2022-02-15 17:11:23	
		Application (	level	1488 J FUI !!!	warueu to	next					
4			ок	,							
Recommended*			•	es <sub>O</sub> No							
Upload Verification D	Document			Changes File							
				choose File							
4											
					Forward						

**5.3.** NBM Portal Login for ED BC

Please click on the URL <u>https://gsws-nbm.ap.gov.in/NBM/#!/Login</u> to login into the NBM Portal. Enter the credentials to login to the NBM portal. The ED BC can use the username (combination of secretariat code and designation).

After login to the NBM portal by ED BC, click on NBM Schemes Module, YSR Kapu Nestham button along with other schemes will be displayed. Click on "YSR Kapu Nestham" the following will be displayed

NBM Navasakam Benefic Government of Andr	siary Management rra Pradesh			<b>P</b>	Sri Y.S.Jagan Mohan Reddy Hon'ble Chief Minister Government of Andhra Pradesh	<b>.</b>
Home			- EDBC -			
+ Scheme Eligibility Check			(			
+ Track Application Status	U	nique Households Benefited	Number of Beneficiaries	π	otal Amount Disbursed	
+ NBM Grievance Module						
× NBM Schemes Module						
+ YSR EBC Nestham						
+ YSR Cheyutha	Select Scheme*	SELECT SCHEME				
🗙 YSR Kapu Nestham		SELECT SCHEME		•		
Verification						
+ Reports Module						
+ User Manuals						

In the Scheme Application Dashboard page, select the "Financial year" as 2021-2022 and "Application Type" and click "Search". Click on "Verify" button against each application.

	SCHEME Application DASHBOARD (EDBC)		
TOTAL	PENDING	COMPLETED	
1	1	0	
Financial Year :* Mandal :* 2022-2023	Secretariat :* Application Type :* -ALL-   Recommended	Search	
	Pending application to take action ( EDBC )		
	Pending application to take action (EDBC)		
	DETAILS		
Sno      Application ID     Citizen Name	Gender      Aadhaar No.     Scheme Type	Year      Mandal      Secretariat      Action	٠
	FEMALE YSR EBC Nestham	2022 KADIAM VEMAGIRI1 Verify	

Then, the Scheme application verification page corresponding to the application is opened as shown below. The Applicant and her family's details are populated.

The Field verification document uploaded by the WEA/WWDS can be viewed under "Certificate View" as shown below.

Eligibility Check			SC	HEME Applic	ation VER	RIFICATION (	EDBC)				
	APPLICAN	NT DETAILS					Ce	ertificate View			
	APPLICATION ID	00440	1337081486			WE	A/WWDS PRIMER	Y FIELD VERIFI	CATION REPORT		
	APPLICATION ID		SU SATYA VENI								
	SCHEME		3C Nestham								Ĺ
	DATE OF APPLICATION		V-2022								
	GENDER	FEMAL									
	AADHAAR NUMBER	XXXX-	XXXX-1486	- I			Cor	tificat	n		ľ
	SECRETARIAT NAME	VEMA	BIRI1								Next
	WEA/WWDS RECOMMENDATION	Yes									
	MPDO/MUCOM RECOMMENDED	Yes									
				,	APPLICATION D	ETAILS					
	APPLICATION ID					22110313	37081486				
	MARITAL STATUS					Married					
	PERMANENT DNO.					523002					
	PERMANENT DISTRICT					EAST GOD	AVARI				
	PERMANENT MANDAL					KADIAM					
	PERMANENT SECRETARIAT					VEMAGIRI	1				
	PERMANENT PINCODE					523002					
	CURRENT DNO					22					
	CURRENT DISTRICT					EAST GOD	MYAR				
	CURRENT MANDAL					VEMAGIRI	1				
	CURRENT PINCODE					523002					
					Family Deta	ails					
	Name of the Citizen Ger	nder Date Of	Birth Caste M	tobile Number W	et Land(Acres)	Dry Land(Acres)	Property(Sqft)	Vehicle(Y/N)	Govt Employee(Y/	N) Income Tax	(Y/N) Powe
	MAI U	LE 01-Jan	2002 0C	0		0	0	0	0	0	0
	FEM	MALE 13-Jan-	1977 OC	0		.95	0	0	0	0	0
	U MAI			0		0	0	0	0	0	475
	MA	LE 04-Nov	-2000 OC	0		0	0	0	0	0	0
					Bank Deta						
	Bank Account Number		IFSC code		Name of the	e Bank			ne of the branch		
	Bank Account Number 62292751100		IFSC code SBIN0032694			e Bank			ne of the branch AKHAPATNAM		
					Name of the	e Bank					
				Cas	Name of the	e Bank K OF INDIA					
		Applicant N	SBIN0032694	Cas Mandal	Name of the STATE BANK	e Bank K OF INDIA e Details	asta Cender(Y	VIS		N) Last Modifi	, Ied
	42292751100		SBIN0032694	Mandal	Name of the STATE BANK	e Bank K OF INDIA e Details tt Caste SubO		VIS	AKHAPATNAM ed By Designation(V/	N) Last Modifi 2022-02-1	
	42292751100		SBIN0032694	Mandal	Name of the STATE BANK te Certificate Secretaria	e Bank K OF INDIA e Details tt Caste SubO		VIS /N) Authoriz	AKHAPATNAM ed By Designation(V/		
	42292751100		SBIN0032694	Mandal DAVARI KADIAM-	Name of the STATE BANK te Certificate Secretaria R VEMAGIRI	k OF INDIA t Caste SubC OC Kapu		VIS /N) Authoriz	AKHAPATNAM ed By Designation(V/		
	4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4		SBIN0032694 me District EAST GO	Mandal DAVARI KADIAM- Inco	Name of the STATE BANK te Certificate R VEMAGIRI me Certificat	e Denk K OF INDIA t Ceste SubC OC Kapu e Details	Female	VIS /N) Authoriz Tahsildar	AKHAPATNAM ed By Designation(Y/r	2022-02-1	15 17:09:16
	4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4	Applicant Nam	SBIN0032694 mme District District	Mandal DAVARI KADIAM- Incol Mandal	Name of the STATE BAN EVERTHER STATE BAN EVERAGIN R VEMAGIN ME Certificate Secretaria	Bank     K OF INDIA     Details     Casta SubC     OC     Kapu      Castalis	Female Gender(Y/N)	/YO Authoriz Tahsildar Authorized B	AKHAPATNAM ad By Designation(Y/ y Designation(Y/N)	2022-02-1	15 17:09:16 )
	4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4		SBIN0032694 mme District District	Mandal DAVARI KADIAM- Inco Mandal	Name of the STATE BANK te Certificate R VEMAGIRI me Certificat Secretaria	Bank     K OF INDIA     Details     Casta SubC     OC     Kapu      Castalis	Female	VIS /N) Authoriz Tahsildar	AKHAPATNAM ad By Designation(Y/ y Designation(Y/N)	2022-02-1	15 17:09:16 )
	4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4	Applicant Nam	SBIN0032694 mme District District	Mandal DAVARI KADIAM- Incol Mandal	Name of the     STATE BANK      Certificate      Georetaria      R VEMAGIRI      Secretaria      Secretaria      VEMAGIRI      VEMAGIRI	R Bank K OF INDIA D DETAILS C DETAILS C DETAILS K OF NOIA NOI NOI NOI NOI NOI NOI NOI NOI	Female Gender(Y/N)	/YO Authoriz Tahsildar Authorized B	AKHAPATNAM ad By Designation(Y/ y Designation(Y/N)	2022-02-1	15 17:09:16 )
	4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4	Applicant Nam	SBIN0032694 mme District District	Mandal DAVARI KADIAM- Incol Mandal	Name of the STATE BAN EVERTHER STATE BAN EVERAGIN R VEMAGIN ME Certificate Secretaria	R Bank K OF INDIA D DETAILS C DETAILS C DETAILS K OF NOIA NOI NOI NOI NOI NOI NOI NOI NOI	Female Gender(Y/N)	/YO Authoriz Tahsildar Authorized B	AKHAPATNAM ad By Designation(Y/ y Designation(Y/N)	2022-02-1	15 17:09:16 )

In the Recommendation select "Yes" or "No". If No is selected, select the reason from the dropdown. If "Other" is selected as reason, user can enter remarks. Upload verification documents if any and click on "Forward". After clicking on "Forward", the following

### message is displayed.

•											>
				Caste	Certificate D	etails					
Application Id	Application Type	Applicant Name	District	Mandal	Secretariat	Caste	SubCaste	Gender(Y/N)	Authorized By Designation(Y/N)	Last Modified	
	IntegratedCertificate			KADIAM-R	VEMAGIRI	00	Кари	Female	Tahsildar	2022-02-15 17:09:16	
4											P
				Income	Cortificato	Dotaile					
Application Id	Application Type		G				Ger	nder(Y/N)	Authorized By Designation(Y/N)	Last Modified	
II.	IncomeCertificate		Ċ				0 Fer	nale (	Deputy Tahsildar	2022-02-15 17:11:23	
		Application (	221103133708 leve	1486 ) For	warded to	next					
•											Þ
			Oł	<							
Recommended*		_		es O No	_	-	-				
Upload Verification I	Document			Choose File	TestingCertifi	cate.pdf					
4											•
					Forward						

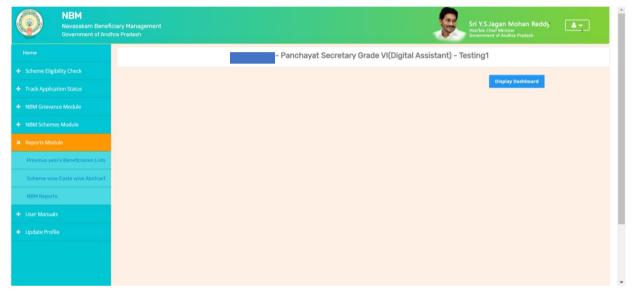
### **6.NBM Reports**

### **6.1.** Application Dashboard

After logging in to the NBM portal, all the functionaries can find the reports module in the left side menu bar. Upon clicking on the Reports module link, the following are displayed.

- Previous Years' Beneficiaries List
- Scheme wise Caste wise abstract
- NBM Reports.

Upon clicking on "NBM Reports" the following screen is displayed



To view new application dashboard, select "Scheme Year" as 2022-2023, "Scheme Name" as Kapu Nestham and "Type" as Secretariat.

NBM Navasakam Benef Government of And	Islary Management Sri Y.S.Jagan Mohan Reddy Hora Pradesh
Home	NBM Reports
Scheme Eligibility Check     Track Application Status	Scheme Year:     Sr YSR Kapu Nestham     Select Type:       2022-2023     EBC Nestham     Secretariat
	R1. Application Dashboard <ul> <li><u>R11 Application Status Report</u></li> </ul>
Reports Module  Previous year's Beneficiaries Lists'	R2. Social Audit Reports <ul> <li>R2.1 Provisional Eligible List</li> <li>R2.2 Re-verification List</li> </ul>
Scheme wise Caste wise Abstract	R3. Final Reports • R3.1 Final Eligible List • R3.2 Final Ineligible List
	R4. Consolidated Report R5. eKYC Reports
+ Update Profile	R.5.1 Social Audit & KYC Report     R.5.2 Payment Acknowledgement

By clicking on the R1.1 Application status report the following report is shown. The status can be drilled down from District to Secretariat level. This report can be printed or downloaded.

			Govern	ment of A	చివాలం ndhra Prad YSF port - లా	lesh		_	Excel Download
		No of New Applications	Pending	Pending at	Pending at District HOD Level	D	istrict Collec	No of Applications	
S.No	District	Received	WEA/WWDS	MPDO/MC	ED-BC	Pending	Approved	Rejected	on Hold
1	KRISHNA	22	17	5	0	0	0	0	6
2	GUNTUR	31	28	3	0	0	0	0	11
3	TIRUPATI	18	9	9	0	0	0	0	9
4	SRI SATHYA SAI	26	12	11	3	0	0	0	4
5	ANNAMAYYA	24	20	4	0	0	0	0	2
6	DR.B.R.AMBEDKAR KONASEEMA	10	9	1	0	0	0	0	7
7	KURNOOL	30	29	1	0	0	0	0	7

### **6.2.** Download Social Audit and Final Report

After logging in to the NBM portal, all the functionaries can find the reports module in the left side menu bar. Upon clicking on the Reports module link, the following are displayed.

- Previous Years' Beneficiaries List
- Scheme wise Caste wise abstract
- NBM Reports.

Upon clicking on NBM reports the following screen is displayed. select "Scheme Year" as 2022-2023, "Scheme Name" as Kapu Nestham and "Type" as Secretariat.

NBM Navasakam Benefit Government of And										
Home	NBM Reports									
+ Scheme Eligibility Check	Scheme Year: Scheme Name: Select Type:									
<ul> <li>Track Application Status</li> </ul>	2022-2023 VSR Kapu Nestham VSR Kapu Nestha									
+ NBM Grievance Module	R1. Application Dashboard									
+ NBM Schemes Module	R1.1 Application Status Report									
× Reports Module	R2. Social Audit Reports  • R2.1 Provisional Eligible List									
Previous year's Beneficiaries Lists	R2.2 Re-verification List									
Scheme wise Caste wise Abstract	R3. Final Reports  R3.1 Final Eligible List									
NBM Reports	R3.2 Final Ineligible List									
+ User Manuals	R4. Consolidated Report R5. eKYC Reports									
+ Update Profile	R. S. 2 Payment Acknowledgement     R.5.2 Payment Acknowledgement									

Click on "R 2.1 Provisional eligible List" and "R2.2 Re-verification List" to view the secretariat wise Social Audit reports. Download and print the reports and display in Secretariat.

Click on "R 3.1 Final Eligible List" and "R3.2 Final Ineligible List" to view the secretariat wise Social Audit reports. Download and print the reports and display in Secretariat.

# Appendix 2. YSRVahanamitraNewApplicationregistration and verification

### 1. Introduction:

- The YSR Vahanamitra Scheme aims on Providing financial assistance of Rs. 10000/- to owner of taxis and autos and Mobile Dispensing units (MDU).
- The vehicle should have registration valid till date 17.07.2023.
- Any one member in the current household should have a valid Driving license.
- The following categories old beneficiaries data pushed for field verification.
- Beneficiaries who own the same vehicle as per the previous year
- Beneficiaries who sold the last year registered vehicle and purchased new vehicle. (Only single vehicle beneficiaries)
- Beneficiaries who sold the last year registered vehicle and purchased multiple new vehicles, must submit new application form
- The WEA/WWDS must compulsorily visit the beneficiary household and shall upload the field verification form and photo of WEA/WWDS along with beneficiary.

### 2. Mandatory Validations

### 2.1.Application

- The Income certificate must be tagged with Applicant's Aadhaar number.
- Applicant's Bank details including the account number and IFSC code must

### 2.2. Verification

- The WEA/WWDS must complete field verification and upload the document to forward to next level
- The WEA/WWDS must upload a field verification photo with the applicant to forward to next level

### 3. Application Registration and Verification Workflow

### Digital Assitant (DA)/Ward Education & Data Processing Secretary (WEDPS)

Taking new applications and submit to next level

### Welfare and Education Assitant (WEA)/Ward Welfare & Development Secretary (WWDS)

Physical Verification of the applicants' using field verification form.Uploads the verification details on NBM Web page and forward to Next level

### Mandal Parishad Development Officer (MPDO) / Municipal Commissioner (MC)

The application shall be verified on NBM portal and forwarded t othe next level



### **District Collector**

Final Approval of Eligible Beneficiaries

# 4.New Application Registration for YSR Vahanamitra 2023-2024

#### **4.1.** NBM portal Login for DA/WEDPS

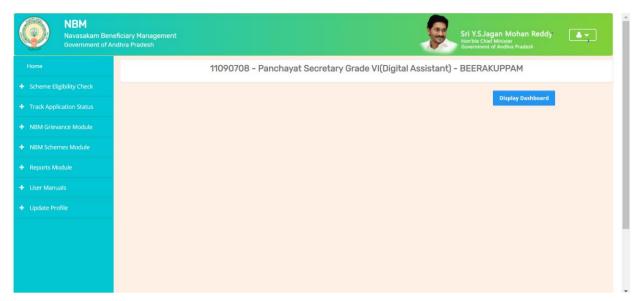
Please click on the URL <u>https://gsws-nbm.ap.gov.in/NBM/#!/Login</u> to login into the NBM Portal. The following screen is displayed. Enter the credentials to login to the NBM portal. The DA/WEDPS can use the username (combination of secretariat code and designation).

• For example, if the secretariat code is 12345678 and the designation which is DA for a DA/WEDPS, then the username would be 12345678-DA/12345678-WEDS. The password will be same as used for https://gramawardsachivalayam.ap.gov.in/

NBM Navasakam Bengficiary Management	Home	Citizen Services Online Portal Scheme Eligibility Application st	tatus Grievance Status Information Wizard for Citizen Login తెలుగు
		A 95	
		గ్రామ - వార్తు నచివాలయము	and a strate
		Employee Login Citizen Login	
00		Employee Login	4565 and
and a		Enter Username	a b the stand of a sta
- Antonio -		Easter Password	
		Coptus	
		🗆 Login Now	ుడా కుల, మత, వర్గ, వింగ, వర్ణ, రాజకీయ వివక్ష లేకుండా
		Forgot Password	ప్రతి చివరి వ్యత్తి వరకు ప్రభుత్వ సంక్షేమ పథకాలు అందాలి. ్రైల్లె యుస్ జెగ్ స్. మైఎస్, జగన్ మోహన్ రెడ్డి.
		HOITE	Home Clozen Services Online Porce: Scheme Ediginality Applications (pris - 2rdy Addreeding) (pris - 2rdy Addreeding) (p

After logging in to the NBM portal, the left side menu bar displays the following options as shown in picture.

- Home
- Scheme Eligibility Check
- Track Application status
- NBM Grievance Module
- NBM Schemes Module
- Reports Module
- User Manuals
- Update Profile



Click on "New Application form" under "Schemes Application Form"



In the NBM Schemes Module, under "Schemes Application Form", click on "New Application Form". The Basic Details section of the Application can be viewed as shown below. From the "Select Scheme dropdown", select the Scheme for which the new application is to be registered.

NBM Navasakam Benefi Government of And				Sri Hant	Y.S.Jagan Mohan Reddy
Home	NBM Scheme Application Form				
+ Scheme Eligibility Check	Basic D	etails		Schem	es Application Form
+ Track Application Status	Aadhaar Number:*	Select Scheme:*		First Name:*	Father/Husband Name:*
NBM Grievance Module	Enter Aadhaar Number	Select Scheme	=Fill	Caste:*	Religion:*
NBM Schemes Module	Select ~	YSR Kapu Nestham YSR Cheyutha YSR Vahanamitra			✓ Select ✓
Schemes Application Form	Qualification:*	YSR Nethanna Nestham Jagananna Chedodu		Mobile No:*	E-mail:
New Application Form	Select 🗸	YSR EBC Nestham	~	10 Digit Only	
¥ YSR Kalyanamasthu/Shaadi Tohfa	Permanent Address Door No & Street Name:*	District :*		Mandal/Municipality:*	Village/Ward/Secretariat: *
New Application Form		Select District	~	Select Mandal	✓Select Secretariat ✓
Reports Module	Pin Code:* 6 Digit Only				
User Manuals	Present Address				

In the Basic Details form, after selecting YSR Vahanamitra and entering Aadhaar number click on prefill. Some fields are prefilled by Aadhaar. Some details are to be filled manually. Click on "Continue" after filling Basic Details.

Present Address					
Door No & Street Name:* 22 Pin Code:* 522002	District:*	~	Mandal/Municipality:*	Village/Ward/Secreta	ariat:*
Clear	Continue				
		© 2022 -	- 2023. All Rights Reserved by GSWS De	partment Govt. of Andhra Pr	radesh.

- The family details are visible as shown below where the six-step eligibility for all the members of household can be viewed.
- In the Bank Details section, enter the Bank Account Number, IFSC Code and click on search. The IFSC Code will be validated, and the Bank and Branch name will be auto filled

NBM Scheme Application Form					
Basic Details YSR Nethanna Nestham	n				
Family Details					
Name of the Citizen         Gender         Date Of Birth         Caste         Mobile Number         Wet Land(Acres)         Dry Land(Acres)         Prop	operty(Sqft) Vehicle(Y/N)				
TALADA LAKSHMANA RA0(9618)         MALE         01-Jan-2005         9989281536         0         0         0	0				
TALADA BHAVANI(0050)         FEMALE         01-Jan-1981         9441051311         0         0         0	0				
TALADA MOHANA RAO(5580)         MALE         01-Jan-1978         8247516278         0         0         0	0				
TALADA MANMADA RA0(5859)         MALE         24-Sep-2002         9441051311         0         0         0	0				
4	•				
Bank Details					
Bank Account Number IFSC code Name of the Bank Name of t	f the branch				
ENTER ACCOUNT NUMBER SBIN0032694 STATE BANK OF INDIA VISAKHA	IAPATNAM				

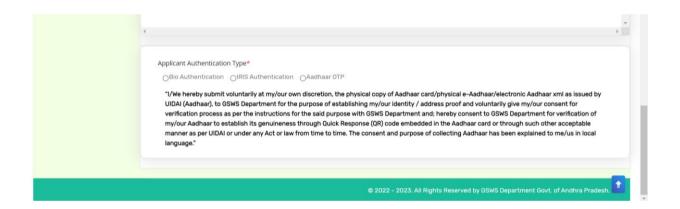
- In the Income Certificate Details section, enter the income certificate number and click on search. Only if the income certificate number and the applicant Aadhar match, the income certificate details of the Applicant are fetched, and the upload document option is enabled.
- Upload relevant AP Seva certified income certificate as shown below.

Income Certificate Number				Upload Cer	Upload Certificate			
IC230126090386			Search	Document	Upload*(Ma	x Size 1 MB only PDF	F Allowed)	
				Choose	File NBM S	chemrdization.pdf		
Note:-Please uplo	ad APseva Income	Certificate Only						
Note:-Please uplo	ad APseva Income	Certificate Only						
Note:-Please uplo	ad APseva Income	Certificate Only						
Note:-Please uplo	ad APseva Income	Certificate Only	Income Certificat	te Details				
Note:-Please uplo	ad APseva Income	Certificate Only Application Type	Income Certificat	te Details District	Mandal	Secretariat	Income	Gender(Y/N

- In the Vehicle Details section, enter the vehicle number and click on Search.
- The details are validated. Upload the copy of Registration certificate.
- In the Driving License Details sections, enter Aadhaar number of family members who has the driving license.
- Enter the Driving License number and select the Office Name from the dropdown. Upon clicking search the driving license is validated.

		Vehicle details	
Vehicle number:*	Owner Name:*	Father Name:*	RC Valid upto:*
	Search		dd/mm/yyyy
Vehicle class:*	Upload copy		
	of RC: *	hoose File No file chosen	
	of RC: *	thoose File No file chosen	
	of RC: *		
	of RC: *	ad only pdf format	
	of RC: *		
Aadhar No.:*	of RC: *	ad only pdf format iving License details	

- After the details are filled and documents uploaded, select anyone of the authentication modes:
  - Bio Authentication
  - o IRIS Authentication
  - Aadhaar OTP.



• If Bio Authentication is selected, Select the Biometric device from dropdown and click on "Capture Biometric" button for eKYC authentication as shown in the image below.

Applicant Authentication Type*  Blo Authentication OIRIS Authentication Addhaar 0TP
"//We hereby submit voluntarily at my/our own discretion, the physical copy of Aadhanar card/physical e-Aadhaar/electronic Aadhaar xmi as issued by UIDAI (Aadhaar), to GSWS Department for the purpose of establishing my/our identity / address proof and voluntarily give my/our consent for verification process as per the instructions for the said purpose with GSWS Department and; hereby consent to GSWS Department for verification of my/our Aadhaar to establish its genuineness through Quick. Response (QR) code embedded in the Aadhaar card or through such other acceptable manner as per UIDAI or under any Act or law from time to time. The consent and purpose of collecting Aadhaar has been explained to me/us in local language."           Biometric Device*         STARTEK
NOTE : 1) Please use STARTEK Device only and install the tools(Windows certified RD Service and Support Tools) from https://acpl.in.net/rdservice.html 2) Please don't install Both BIOMETRIC and IRIS Drivers at a time.
Capture Biometric

•

• If IRIS Authentication is selected, selected the IRIS device from dropdown and click on "Capture IRIS" button for eKYC authentication as shown in the image below.

UIDAI (Aadhaar), to GSWS Department verification process as per the instructi my/our Aadhaar to establish its genuin	eation OAadhaar OTP our own discretion, the physical copy of Aadhaar card/physical e-Aadhaar/electronic Aadhaar xml as issued by for the purpose of establishing my/our identity / address proof and voluntarily give my/our consent for ions for the said purpose with GSWS Department and: hereby consent to GSWS Department for verification of teness through Quick Response (QR) code embedded in the Aadhaar card or through such other acceptable or law from time to time. The consent and purpose of collecting Aadhaar has been explained to me/us in local
NOTE :	
1) Please use IriShield Device only and ins RDService extension packages 2) Please don't instail Both BIOMETRIC an	stall the tools(Windows certified RD Service and RDService extension packages) from RDService DRIVERS & Id IRIS Drivers at a time.
	Capture IRIS
	© 2022 - 2023. All Rights Reserved by GSWS Department Govt. of Andhra Pradesh.

• Once Aadhaar OTP is selected, click on Authenticate using Aadhaar OTP Button.

Applicant Authentication Type* OBIO Authentication ORIS Authentication @Aadhaar OTP "Vive hereby submit voluntarily at my/our own discretion, the physical copy of Aadhaar card/physical e-Aadhaar/electronic Aadhaar xml as issued by UIDAI (Aadhaar), to GSWS Department for the purpose of establishing my/our identity / address proof and voluntarily give my/our consent for verification process as per the instructions for the said purpose with GSWS Department and: hereby consent to GSWS Department for verification of my/our Aadhaar to establish its genuineness through Quick Response (QR) code embedded in the Aadhaar card or through such other acceptable manner as per UIDAI or under any Act or law from time to time. The consent and purpose of collecting Aadhaar has been explained to me/us in local language." Authenticate Using Aadhaar OTP	
All rights reserved.	

• After Successful OTP authentication, enter the OTP sent on mobile number tagged to Aadhaar number and click on "Verify OTP and Submit Application"

Applicant Authentication Type* OBio Authentication ORIS Authentication All Suthentication Addhaar OTP "I/We hereby submit voluntarily at my/our own discretion, the physical copy of Aadhaar card/physical e-Aadhaar/electronic Aadhaar xml as issued by UIDAI (Aadhaar), to GSWS Department for the purpose of establishing my/our identity / address proof and voluntarily give my/our consent for verification process as per the instructions for the said purpose with GSWS Department and: hereby consent to GSWS Department for verification of my/our Aadhaar to establish its genuineness through Quick Response (QR) code embedded in the Aadhaar card or through such other acceptable manner as per UIDAI or under any Act or law from time to time. The consent and purpose of collecting Aadhaar has been explained to me/us in local language."
Enter OTP from Aadhaar Registered Mobile No.* 22356 Verify OTP & Submit Application
All rights reserved.

- The Application is submitted successfully as shown below.
- The Application can be printed by clicking on the "Print Acknowledgement" button as shown.

	i	and or one-pay and the second of the second	
Applic Applicant Authentication Type	ation ID : 092208181932465007 Submitted Successfully		
Bio Authentication OIRE "I/We hereby submit voluntu Department for the purpose with GSWS Department and the surgest surgest	OK	electronic Aadhaar xml as issued by UIDAI (Aadhaar), to GSWS or verification process as per the instructions for the said purpose amounts genuineness through Quick Response (QR) code embedded in o time. The consent and purpose of collecting Aadhaar has been	
Enter OTP from Aadhaar Registered Mobile No.	*		
22356	Verify OTP & Submit Application		
	Print Acknowledgement		

# 5. Application Verification for Vahanamitra 2023-2024

#### **5.1.** NBM portal Login for WEA/WWDS

Please click on the URL <u>https://gsws-nbm.ap.gov.in/NBM/#!/Login</u> to login into the NBM Portal. Enter the credentials to login to the NBM portal. The WEA/WWDS can use the username (combination of secretariat code and designation).

After logging to the NBM portal by WEA/WWDS, click on NBM Schemes Module, YSR Vahanamitra button along with other schemes will be displayed. Click on "YSR Vahanamitra" the following will be displayed

- Verification button
- Download field verification form as seen below.

NBM Navasakam Bene Government of Ar	iciary Management Ihra Pradesh Sri Y.S.Jagan Mohan Reddy Hortble Chief Marates Growmanie of Audure Pradesh
Home	x
+ Scheme Eligibility Check	Welfare & Educational Assistant -
+ Track Application Status	Display Dashboard
+ NBM Grievance Module	
× NBM Schemes Module	
🕂 Jagananna Chedodu	
+ YSR Kapu Nestham	
+ YSR Cheyutha	
🗶 YSR Vahana Mitra	
Verification	
+ YSR Netanna Nestham	
+ YSR EBC Nestham	
<ul> <li>YSR Kalyanamasthu/Shaadi</li> <li>Tohfa</li> </ul>	
+ Social Audit Remarks - Hold	

NBM Navasakam Benef Government of And	iciary Management hra Pradesh			Sri Y.S.Jagai Hen/ble Chief Mi Government of A	n Mohan Reddy
	×	Scheme	Application Dashboard	(WEA)	
Track Application Status     NBM Grievance Module	TOTAL	PENDING		COMPLETED	
	19	12		7	
	Financial Year :*				
	2023-2024 🛩	Search			
		Pending a	pplication to take action	n (WEA)	
Join Telegram group**GSWS WEA/WWDS ROUP (OFFICIAL)* for getting real time	S.No <sup>8</sup> Application ID	Application Type Citizen Name	• Gender <sup>•</sup> Aadhaar No.	Scheme Type     Year     Manda	al <sup>o</sup> Secretariat <sup>©</sup> Action <sup>©</sup>
istructions/circulars/6.0s from GSWS epartment."	1 \$1500220085623132912	7 OLD MUNIKUMAR	MALE 9127	YSR Vahana 2023 PILER Mitra	U BANDLAVANKA Verify
	2 \$1500228010535952824	0LD S.MEHATAB BEGAM	FEMALE 8264	YSR Vahana 2023 PILER Mitra	U BANDLAVANKA Verify

The WEA/WWDS shall Click on download field verification form which looks as follows:







#### YSR EBC NESTHAM 2022-2023 WEA/WWDS FIELD VERIFICATION FORM

Secretariat Details								
Secretariat Name			Volunteer N	lame				
Secretariat Code			Cluster ID					
Application Basic Details	5		•		•			
Application ID			Application	Date				
Name			Aadhaar No	).				
Date of Birth			Gender					
Father Name/ Husband			Income Cer	tificate N	0.			
Name			Caste Certif	icate No.				
Caste			Sub Caste					
Eligibility Criterion			•		•			
Category		As per System Va	alidation	As per Field Verification				
Monthly Family Income		Rs		Rs				
Dry land holding of family			Acres			Acres		
Wet Land holding of Fam	nily		Acres			Acres		
Four-Wheeler in Family		Yes/No		Yes/No				
Any person in the Family working in Central/State		Yes/No		Yes/No				
Govt/PSU/Private etc. w	ith	If Yes:		If Yes:				
income more than 12000	0/-	Name of Organiz	ation	Name o	f Organization			
Electricity consumption			Units			Units		
Urban property			In sq ft			In sq ft		
Income tax payee in fam	ily	Yes/No		Yes/No				
Availed Other Schemes K	(apu							
Nestham / YSR Cheyutha	1							
Field Verifier Details								
WEA/WWDS Name			Employee ID					
Time and Date			Recommenda	tion				
Remarks								

I solemnly swear that the above-mentioned particulars are true to the best of my knowledge and belief, and it conceals nothing and that no part of it is false. In case if found in future that the declaration given above is false, I am liable for prosecution.

#### Signature of the Applicant

#### Signature of the WEA/WWDS

The WEA/WWDS should take the form and visit the concerned **applicants' household personally for verification**. Also, the WEA/WWDS shall take a **photo of the verification process along with applicant**. (Please ensure that time stamp, latitude and longitude are present on the photo). The WEA/WWDS must upload the Field verification form and field verification photo (both in PDF format) in his login. The photo may be taken in the **note cam app** to capture all the mentioned above details.

Under YSR Vahanamitra, click on "Verification" button to open the scheme applications dashboard as follows:

NBM Navasakam Benefici Government of Andhr						iri Y.S.Jagan M Ion'ble Chief Minister Iovernment of Andhri	ohan Reddy a Pradesh	<b>A</b> .
Home		SCHE	ME Application DA	SHBOARD ( WEA	A)			
+ Scheme Eligibility Check								
+ Track Application Status	TOTAL	PEN	IDING		СОМР	LETED		
+ NBM Grievance Module	9	6			3			
× NBM Schemes Module								
+ YSR Cheyutha								
+ YSR Vahana Mitra		Pendi	ing application to t	ake action ( WEA	A)			
Verification			DETAILS					
Download field verification form								
+ YSR Kalyanamasthu/ YSR	Snœ Application ID 🗢	Citizen Name 🗘	Gender 🗢 🛛 Aadhaar No🗢		Financial Year		Secretariat \$	Action ÷
Shaadi Tohfa	1	V	FEMALE 9953	YSR EBC Nestham	2022	PENUMANTRA	MAMUDURU	Verify
+ Social Audit Remarks - Hold	2	V/ MANA	FEMALE 3813	YSR EBC Nestham	2022	PENUMANTRA	MAMUDURU	Verify
+ Reports Module	3 2	K	FEMALE 5570	YSR EBC Nestham	2022	PENUMANTRA	MAMUDURU	Verify
+ User Manuals		D. IMI	FEMALE 3711	YSR EBC Nestham	2021	PENUMANTRA	MAMUDURU	

"Verify" button is present against each application as shown above. Once the verify button is clicked the following screens can be seen.

NBM Navasakam Beneficiary Government of Andhra P			Sri Y.S.Jagan Mohan Reddy Horble Crief Minister Government of Andhra Padesh
Home		201	EME Application VERIFICATION ( WEA )
+ Scheme Eligibility Check		300	me Application Verification ( weA )
+ Track Application Status	APPL	ICANT DETAILS	Certificate View
NBM Grievance Module	APPLICATION ID		Cast Certificate
+ NBM Schemes Module	APPLICANT NAME		
+ Reports Module	SCHEME	YSR EBC Nestham	
+ User Manuals	DATE OF APPLICATION	03-NOV-2022	
+ Update Profile	GENDER	FEMALE	·
	AADHAAR NUMBER	×	Next
	SECRETARIAT NAME	VEMAGIRI1	
			APPLICATION DETAILS
Join Telegram group**GSWS WEA/WWDS GROUP (OFFICIAL)* for getting real time	APPLICATION ID		
nstructions/circulars/G.Os from GSWS Department."	APPLICANT NAME		8
	FATHER NAME		Subbayay

GENDER						FEMALE						
MOBILE NUMBER						FEMALE		_				
EMAIL						_						
AADHAAR NUMBER												
DOB						13-Jan-1	077					
CASTE						Others	977					
RELIGION						Jain						
QUALIFIACTION						MDS						
MARITAL STATUS						Married						
						Married						
PERMANENT DNO.						FACTOO						
PERMANENT DISTRICT						EAST GO	JAVARI					
PERMANENT MANDAL						KADIAM						
PERMANENT SECRETAR	0A1					VEMAGIF 523002						
CURRENT DNO						22						
CURRENT DISTRICT						EAST GO	DAVARI					
CURRENT MANDAL						KADIAM						
CURRENT SECRETARIAT	T.					VEMAGIF	11					
Name of the Citizen	Gender Date Of Birth	h Caste	Mobile Number	let Land(Acre	s) Dry Lan	d(Acres) I	property(Sq	ft) Vehicle(	Y/N) Govt Employee(Y	/N) Inc	come Tax(Y/N)	Powe
	10-Dec-200	00			0		)	NO	NO	NO		0
	12-Jun-200	1	(		0	(		NO	NO	NO	1	0
	01-Jan-1979	9			0	(		NO	NO	NO	1	0
4	_											
				Cast	e Certificat	te Details						
Application Id A	Application Type	Applicant Na	me District	Mandal	Secretariat	Caste Su	bCaste 0	ender(Y/N)	Authorized By Designat	tion(Y/N)	Last Modified	
									Tahsildar		2023-07-18	:0:56:1
in the second se	ntegratedCertificate		ANNAMAYYA	Pileru	PILERU	OC Pa	tan M	fale	Tariandar			
i ir	ntegratedCertificate		ANNAMAYYA	Pileru	PILERU	OC Pa	tan M	lale				
4	ntegratedCertificate		N ANNAMAYYA					fale				
4			N ANNAMAYYA		PILERU ne Certifica			fale				
4		pplicant Nam							thorized By Designation(	(Y/N)	Last Modified	
Application Id Ap		pplicant Name		Incom	ne Certifica	ite Details	Gende	r(Y/N) Au		(Y/N)	Last Modified 2023-07-17 23	13:03
Application Id Au	pplication Type At	oplicant Nam	e District	Incom	ne Certifica Secretariat	ite Details	Gende	r(Y/N) Au	thorized By Designation(	(Y/N)		:13:03
Application Id Au	pplication Type At	pplicant Nam	e District	Incom Mandal Pileru	ne Certifica Secretariat PILERU	Income 85000.0	Gende	r(Y/N) Au	thorized By Designation(	(Y/N)		:13:03
Application Id Ap	pplication Type At		e District	Incom Mandal Pileru Vehic	ne Certifica Secretariat	te Details	Gende	r <b>(Y/N) Au</b> De	thorized By Designation(	(Y/N)	2023-07-17 23	:13:03

Vehicle Number	Owner Name	Father Name		RC Valid Upto		Vehicle Class		
4070755040	P Ashif Khan	S/O P Naseeb Khan		2		Auto Rickshaw		
4			- 115 I					
		Driving Lice	ence Certificate	Details				
DL Number	DL Holder Name		Father Name		DL Valid Upto	Vehicle Class		
Ai	ASIF KHAN Ashif	Khan	S/O P Naseeb Khar	ı	09-Dec-40	MCWG, LMVNT		
4								
			Check List					
Recommended*			C	Yes No				
Upload Field Verification Rep	ort Of WEA/WWDS*		[	Choose file No file chosen				
	ation By WEA/WWDS (PDF Only)*							
opioad Prioto Of Field Verific	auon by weaviewos (PDF Only)*			Choose file No fil	e chosen			
4			Forward					
			rorward					

The details of the applicant can be viewed. Upon conducting field verification, the WEA/WWDS can select "Yes" or "No" in the recommendation. If "No" is selected, select reason from the dropdown.

If "Others" is selected as reason, Remarks can be entered.

The field verification form and the Photo of WEA/WWDS with the applicant shall be uploaded.

Vehicle Number	Owner Name	Father Name		RC Valid Upto		Vehicle Class
		S/O P Naseeb Khan		2024-11-03T00:00:	00	Auto Ricksha
1		Driving Lic	cence Certificate	Details		
DL Number	DL Holder Name		Father Name		DL Valid Upto	Vehicle Cla
A <b></b> 87	A	lan	S/O P Naseeb Kha	n	09-Dec-40	MCWG, LMV
4						
4						
			Check List			
Recommended*			(	Yes No		
Upload Field Verification Rep	port Of WEA/WWDS*			Choose file down	lload.pdf	
Upload Photo Of Field Verific	cation By WEA/WWDS (PDF Only)*			Choose file down	lload.pdf	
4						

After making relevant Recommendation, uploading the documents, and clicking on "Forward" the following acknowledgment message pops up.

Vehicle Number         Owner Name         Father Name         RC Valid Upto         Vehicle Class           Vehicle Number         P Ashif Khan         S/O P Naseeb Khan         2024-11-03T00.00.00         Auto Rickshaw	,
e	
Criticate Details	*
Driving Licence Certificate Details	
Driving Licence Certificate Details	
	-
DL Number DL Holder Name Father Name DL Valid Upto Vehicle Class	
AP ASIF KHAN Ashif Khan S/O P Naseeh Khan 09-Dec-40 MCWG, LMVNT	
	Ţ.
	+
Application (	
next level !!!	
OK	
Recommended*	
Upload Field Verification Report Of WEA/WWDS*	
Upload Photo Of Field Verification By WEA/WWDS (PDF Only)*	
s	
Forward	

### **5.2.** NBM Portal Login for MPDO/MC

Please click on the URL <u>https://gsws-nbm.ap.gov.in/NBM/#!/Login</u> to login into the NBM Portal. Enter the credentials to login to the NBM portal. The MPDO/MC can use the username (combination of secretariat code and designation).

<b>NBM</b> Navasakam Benet Government of And	ciary Management hra Pradesh	Ø.	Sri Y.S.Jagan Mohan Reddy Honble Chief Minister Government of Andhra Pradesh	
	×			
	6 - MPD0 -			
			Display Dashboard	
Reports Module				

After login to the NBM portal by MPDO/MC, click on NBM Schemes Module, YSR Vahanamitra button along with other schemes will be displayed. Click on "YSR Vahanamitra" the following will be displayed

• Verification

NBM Navasakam Benefic Government of Andh	y Management Sri Y.S. Jagan Mohan Reddy Katala Andre Parketak Catal Management Sradesh
	- MPD0 -
	Unique Households Benefited Number of Beneficiaries. Total Amount Disbursed
	Select Scheme*SELECT SCHEME v
	" JULKET JUTIEND."

In the Scheme Application Dashboard page, select the "Financial year" as 2021-2022 and "Application Type" and click "Search". Click on "Verify" button against each application.

ate Profile												
					Pending applicatio	n to take	e action ( N	1PDO)				
					DE	TAILS						
	đ	S.No	Application ID	Application Type ÷	Citizen Name	≎ Gender	Aadhaar No. ÷	Scheme Type ᅌ	Year <sup>≎</sup>	Manda	Secretariat ᅌ	Action ÷
		1	s 2	OLD	BALAJI	MALE	8442	YSR Vahana Mitra	2023	PILERU	BANDLAVANKA	Verify
		2	s	NEW	M MAHESH	MALE	3241	YSR Vahana Mitra	2023	PILERU	BANDLAVANKA	Verify
		3	s	NEW	MASTHAN	MALE	4672	YSR Vahana Mitra	2023	PILERU	BANDLAVANKA	Verify
		4	s	NEW	P ASHIF KHAN	MALE	6421	YSR Vahana Mitra	2023	PILERU	BANDLAVANKA	Verify
		5	s	OLD	SHAIK ALI BASHA	MALE	8991	YSR Vahana Mitra	2023	PILERU	BANDLAVANKA	Verify
		6	913002270734134700773	OLD	YENUBOYINA SUBRAMANYAM	MALE	0775	YSR Vahana Mitra	2023	PILERU	BANDLAVANKA	Verify

Then, the Scheme application verification page corresponding to the application is opened as shown below. The Applicant and his/her family details are populated.

The Field verification document uploaded by the WEA/WWDS can be viewed under "Certificate View" as shown below.

Navasakam Beneficia Government of Andhra	ry Management Pradesh										Sri ) Honta Gover	A.S.Jagan Mohan Ne Chief Minister Imment of Andhra Prades	Reddy 👔	Ţ
ime										(1996)				
heme Eligibility Check					S	CHEME Ap	plicatio		ATION ( N	IPDO)				
ack Application Status		APPLICAN	NT DETA	AILS						Cer	tificate View			
IBM Grievance Module	APPLICATION ID								WEA	WWDS PRIMER	FIELD VERIFIC	ATION REPORT		
IBM Schemes Module	APPLICANT NAME													4
eports Module	SCHEME			YSR EBC Nest	ham		I 1							
ser Manuals	DATE OF APPLICATION			03-NOV-2022			I 1							10
	GENDER			FEMALE			I 1			<i>.</i>	ificato			
pdate Profile	AADHAAR NUMBER						i			Cort	1110010			1
	SECRETARIAT NAME			VEMAGIRI1										NEAL
	WEA/WWDS RECOMMENDAT	ION		Yes										
							ADDLL	CATION DETAIL	c					
							AFFLI		3					
	APPLICATION ID													
									Subbayay					
	MARITAL STATUS								Married					
	PERMANENT DNO.								523002					
	PERMANENT DISTRICT								EAST GOD	AVARI				
	PERMANENT MANDAL								KADIAM					
	PERMANENT SECRETARIAT								VEMAGIRI					
	PERMANENT PINCODE								523002					
	CURRENT DNO								22					
	CURRENT DISTRICT								EAST GOD	AVARI				
	CURRENT MANDAL								KADIAM VEMAGIRI					
	CURRENT PINCODE								523002					
							Fa	mily Details						
	Name of the Citizen	Ge	ender	Date Of Birth	Caste	Mobile Numbe	r WetLa	nd(Acres) Dn	/ Land(Acres)	Property(Sqft)	Vehicle(Y/N)	Govt Employee(Y/)	N) Income Tax(Y/	N) Power
	BORUSU SATYA SALON KUMAR R			01-Jan-2002	OC	9390010798	0	0		0	0	0	0	0
	BORUSU SATYA VENI	FE	EMALE	13-Jan-1977	OC	9390010798	0	.95		0	0	0	0	0
	BORUSU SATYA TRIMURTHULU R	AJU MA	ALE	13-Jul-1969	OC	9390010798	0	0		0	0	0	0	475
	BORUSU SATYA DEVID RAJU	M/	ALE	04-Nov-2000	OC	9390010798	0	0		0	0	0	0	0
							-							
	Bank Account Number			IFSC o	ode			ank Details Iame of the Ban	k		Nam	ne of the branch		
	62292751100				032694			TATE BANK OF						
							Income (	Certificate De	tails					
	4							Certificate De						_
	Application Id Application IC22025502881 IncomeDat			<b>cant Name</b> su Satva Veni	District	м	andal	Secretariat	Income	Gender(Y/N)		y Designation(Y/N)	Last Modified	11-23
	Application Id Application IC220215002881 IncomeCert			cant Name su Satya Veni		м				Gender(Y/N) Female	Authorized B Deputy Tahsil		Last Modified 2022-02-15 17:	11:23
						м	andal ADIAM-R	Secretariat	Income					11:23
						м	andal ADIAM-R C	Secretariat VEMAGIRI1	Income					11:23

Bulk approval has been provided for the old applicants only. For new applicants, Select

verify button and, in the Recommendation, select "Yes" or "No". If No is selected, Upload verification documents if any and click on "Forward"

OENDER			PIACE					
AADHAAR NUMBER			XXXX-XXXX-0979					
DOB			01-Nov-1979					
CURRENT DISTRICT			ANNAMAYYA					
CURRENT MANDAL			PILERU					
CURRENT SECRETARIAT			BANDLAVANKA					
Name of the Citizen	Gende	(	i)	Property(Sqft)	Vehicle(Y/N)	Govt Employee()	//N) Income Tax(Y/N)	
Name of the Citizen	Gende					Govt Employee(1		4
BUKKE SIVASANKAR NAIK	MALE		535108460979 ) Forwarded to	0	NO	NO	NO	
B ROHITH NAIK	MALE	nex	t level !!!	o	NO	NO	NO	
BUKKE DEVI	FEMAL	E	ок	o	NO	NO	NO	
B POORNIMA	FEMAL	Æ		o	NO	NO	NO	
			Vehicle Certificate Details					
			venicle Certificate Details					
Vehicle Number		Owner Name	Father Name	RC Valid Upto		Vehic	cle Class	

## **6.NBM Reports**

### **6.1.** Application Dashboard

After logging in to the NBM portal, all the functionaries can find the reports module in the left side menu bar. Upon clicking on the Reports module link, the following are displayed.

- Previous Years' Beneficiaries List
- Scheme wise Caste wise abstract
- NBM Reports.

Upon clicking on "NBM Reports" the following screen is displayed



To view new application dashboard, select "Scheme Year" as 2023-2024, "Scheme Name" as Vahanamitra and "Type" as Secretariat.

NBM Navasakam Benef Government of And	ficlary Management Jhra Pradesh Sri Y.S. Jagan Mohan Reddy Horthic Clief Molisier Government of Andres Pradesh
	Scheme Year: Scheme Name: Select Type:
	2023-2024 VSR Vahana Mitra Secretariat
	R1. Application Dashboard  • <u>R11 Application Status Report</u> R2. Social Audit Reports
Previous year's Beneficiaries Lists Scheme wise Caste wise Abstract	R2.1 Provisional Eligible List     R2.2 Re-verification List  R3. Final Reports
NBM Reports	R3.1 Final Eligible List     R3.2 Final Ineligible List R4. Consolidated Report
	R5. EXYC Reports  • R.5.1 Social Audit eKYC Report  • R.5.2 Payment Acknowledgement

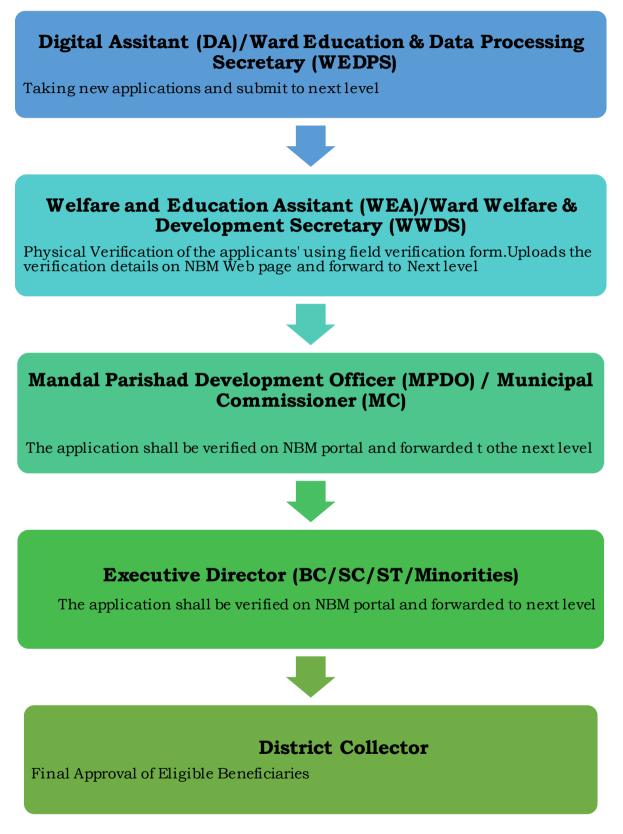
# Appendix 3. User manual for YSR Cheyutha

## 1. Introduction:

Please Note the following points:

- The Cheyutha Scheme aims on Providing financial assistance of Rs.75,000/-per member to the women of BC, SC, ST & Minority communities who are in the age group of 45 to 60 years (except the women beneficiaries already covered under YSR Pension kanuka old age pensions, Kapu Nestham and EBC Nestham).
- The beneficiary should born between 13.08.1963 to 12.08.1978.
- The Aadhaar update history document must be generated by the DA/WEDS for the applicant prior to making Application on the NBM portal.
- Aadhaar history update document can be downloaded from the UIDAI website <u>https://resident.uidai.gov.in/aadhaar-updatehistory</u>. Upon entering the Applicant UID, and entering the OTP received on Aadhaar linked mobile phone, the update history can be viewed and downloaded.
- Only the document that is downloaded by the DA/WEDs should be uploaded after verification and do not accept any document from the applicant.
- The WEA/WWDS must compulsorily visit the beneficiary household and shall upload the verification photo of WEA/WWDS along with beneficiary.
- All the Payments will be credited to the Aadhar linked Bank account of the beneficiary, the Beneficiary must link his bank account with Aadhar number and the Bank account / NPCI mapping should be active

# 2.Workflow



# 3. Applying for YSR Cheyutha 2022

To apply for YSR Cheyutha Scheme follow as mentioned below.

- After log in select the "NBM Scheme Module" and click on "Schemes Application Form"
- from the left side bar. The following tabs will be displayed as shown in picture above.
- Schemes Application Form
- New Application Form

	4 akam Beneficiary Management ument of Andhra Pradesh	Sri Y.S. Jagan Mohan Reddy
Home		- Panchayat Secretary Grade VI(Digital Assistant) -
<ul> <li>Scheme Eligibility Ch</li> <li>Track Application State</li> </ul>		Display Dashboard
NBM Grievance Mor     NBM Schemes Modu     Schemes Applicat     New Application For	ule ion Form	
+ YSR Kalyanamasthu/Shaa	di Tohfa	
+ Reports Module		
+ User Manuals		
+ Update Profile		

In the NBM Schemes Module, under "Schemes Application Form", click on "New Application Form". The Basic Details section of the Application can be viewed as shown below. From the "Select Scheme dropdown", select the YSR Cheyutha scheme.

Navasakam Benefi Government of And				Sri Y. Hon'ble Govern	SJagan Mohan Reddy
Home	NBM Scheme Application Form				
<ul> <li>Scheme Eligibility Check</li> </ul>	B	asic Details		Schemes	Application Form
<ul> <li>Track Application Status</li> </ul>	Aadhaar Number:*	Select Scheme:*		First Name:*	Father/Husband Name:*
+ NBM Grievance Module	Enter Aadhaar Number	Select Scheme	Pre-Fill	Caste:*	Religion:*
X NRM Schemes Module	Select	VSR Kapu Nestham VSR Cheyutha VSR Vahanamitra	-	×	Select ~
× Schemes Application Form	Qualification:*	YSR Vahanahitta YSR Nethanna Nestham Jagananna Chedodu		Mobile No:*	E-mail:
New Application Form	Select	VSR EBC Nestham	~	10 Digit Only	
¥ YSR	Permanent Address				
Kalyanamasthu/Shaadi Tohfa	Door No & Street Name:*	District :*		Mandal/Municipality:*	Village/Ward/Secretariat: *
New Application Form		Select District	~	Select Mandal	Select Secretariat
	Pin Code:*				
+ Reports Module	6 Digit Only				
+ User Manuals					

**The DA/WEDs should download the Aadhaar update history by themselves personally and upload** the same in the Aadhaar update history under proof document. Based on the applicant's Aadhaar Update History downloaded from UIDAI website, under the Aadhaar Update History section, select the number of times the date of birth in Aadhaar has been updated

If there is no modification in age in Aadhar then select o times updated and **enter the enrolment date of Aadhar (the date on which Aadhar applied), date of Birth and upload the Aadhar Update history document** downloaded from UIDAI website. (In case of zero update also Aadhaar update history document shall be downloaded).

If there is a modification in age once or more than once then enter the "Previous date of birth", "Changed date of birth" and "Date of update" and upload the update Aadhaar update history document

Bank Account Number	FSC code		Name of the Bank	Name of the branch
1204647890000	58(2346%	Dearch	58	AGRANUT
		Aadhaar U	Ipdate Histrory	
ov many times AGE updated."	~			
3 Select				
1	of Balan	Changed Data of Birth*	Date of Update*	Prof Decument
-		dainm/soyy	dd/mm/yggy	•
1		22211122233	and 10110 3233	
4			<b></b>	Choose Pie No file chosen
4 6 7				Droces Fig. No file chosen
2 6 7 8 9 10	аны 1			
4 5 6 7 10 3 5 5 10 8 9 10 8 9 10 8 9 10 8 9 10 9 10 9 1		ddimm/ygyy	ddimmiyyyy	

After uploading the Aadhar update history document check the two mandatory consent boxes.

				Bank Details			
Bank Account	Number	IFSC code			Name of the Bank		Name of the branct
ENTER ACCOU	UNT NUMBER	ENTER IFSC CODE		Search	ENTER BANK NAME		ENTER BRANCH N
			Aa	adhaar Update His	trory		
	Aadhaar updated:*						
0		<u> </u>					
S NO Er	nrollment Date*		Present Date of Bi	rth*	Proof Docume	nt *	
1 d	dd/mm/yyyy		dd/mm/yyyy		Chasse File	No file chosen	
					Choose File	rivo me chosen	
	BEERS .			i			
	onally verified the Aadha			ered the data as per th			
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• I hereby de	onally verified the Aadha		true, complete and c	ered the data as per th	at in the event of given		g found false or incorr
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* I hereby de aware that I ma	conally verified the Aadha cclare that the informatio ay be held liable for it. wite Number	n furnished above is t	true, complete and c	ered the data as per th	et in the event of given		-

Then, enter the Caste certificate Number and click "search". If Caste certificate does not match the applicant Aadhaar then the screen is as below

0         S NO       Enrollment Date         1       dd/mm/yyy         dd/mm/yyy       Choose File No file chosen <ta> <th>How many</th><th>times Aadhaar updated</th><th></th><th>Aadhaar Update</th><th>Histrory</th><th></th></ta>	How many	times Aadhaar updated		Aadhaar Update	Histrory	
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<ul> <li>have personally verified th</li> <li>hereby declare that the int aware that I may be held liable</li> <li>Applicant Aadhar is not matched with Caste Certificate Aadhar!</li> <li>Ceste Certificate Number</li> <li>CGC220404008189</li> </ul>	1		Ħ		Choose File No file	
	* ] hav * ] hen aware th	eby declare that the inf lat I may be held liable : artificate Number 0404008189		Aadhar!	t of given informat	
Income Certificate Details	Income	Certificate Number				Upload Certificate
					Search	
Income Certificate Number Upload Certificate						

After entering the caste certificate number, click on search. If the Caste certificate number and the applicant Aadhar is matched, the upload document option is enabled. The Caste certificate details of the Applicant are fetched. Upload relevant APSeva certified caste certificate.

S NO En	ollment Date*	F	Present Date of Birth*		Proof Doc	ument *				
1 d	J/mm/yyyy		dd/mm/yyyy		Choose	File No file cho	sen			
* 🗾 hereby de			Applicant and entered the e, complete and correct. I u				being fou	nd false or ir	correct at any s	⊧ stage, I am
			Caste Ce	rtificate De	tails					
Caste Certificat	e Number				Upload Certificat	e				
CGC22040400	3189		Search		Document Uploa		only PDF	Allowed)		
Note:-Please u	oload APseva Caste Cert	ificate Only								Þ
			Caste Ce	rtificate De	etails					
Application Id	Caste Uid	Application Type	Applicant Name	District	Mandal	Secretariat	Caste	SubCaste	Gender(Y/N)	Authorized
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CGC22040400	3189 594368365007	IntegratedCertificate	NERSU RAMAMJAMMA	KRISHNA	CHALLAPALLI-R	CHALLAPALLE	OC	Кари	Female	Tahsildar •
CGC22040400	3189 594368365007	IntegratedCertificate				CHALLAPALLE	OC	Кари	Female	Tahsildar •
CGC22040400	_	IntegratedCertificate				CHALLAPALLE		Kapu load Certifica		Tahsildar

Now, enter income certificate number and click "search". If the Aadhaar and the Income certificate do not match, then "Applicant Aadhar is not matched with Income Certificate Aadhar" then it is shown as below.

		Caste Certificate De	lans					
Caste Certificate Number								
CGC220604026686		Search	Document Upload*	(Max Size	1 MB only PD	F Allowed)		
			Choose File GO	Ms No 6.	hevutha.pdf			
Note:-Please upload APseva Cas	te Certificate Only							
								-
		Caste Certificate De	toilo					
		Caste Certificate De			_			<b>^</b>
Application Id Caste Uid	Application Type Applicant Na	me District N	landal Secretariat	Caste	SubCaste	Gender(Y/N)	Authorized By Designa	ic
CGC220604026686 5511237	$(\cdot)$	<b>`</b>	MAIC	OC	Кари	Female	Tahsildar	
	U	)						Ţ
	Applicant Aadhar is not matche		tificate					
	Aadha	r!						
	ОК							-
Income Certificate Number							•	
IC220215002881			Search					
Note:-Please upload APseva Inco	me Certificate Only							
								-
Applicant Authentication Type*								
OBio Authentication OIRIS	Authentication OAadhaar OTP							
	ly at my/our own discretion, the physical cop							
	f establishing my/our identity / address proc nereby consent to GSWS Department for veri							1
the Aadhaar card or through :	uch other acceptable manner as per UIDAI o	r under any Act or law from	time to time. The co	nsent an	d purpose of	collecting Aadh	aar has been	

If the Applicant Aadhaar and income certificate is matched, the applicant's income data is shown. Then upload the relevant APseva income certificate.

Application Id       Case Uid       Application Type       Applicant Name       Dashet       Manaal       Secretariat       Case       Subcasts       Gender(Y/N)       Autorized By Design Comparison Computed Certificate         CGC2204040008189       594368365007       IntegratedCertificate       NERSU RAMAMJAMMA       KRISHNA       CHALLAPALLE       OC       Kapu       Female       Tah         Income Certificate Number       Upload Certificate       Upload Certificate       Encome       Encome <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th>0.1.0.00</th> <th></th>										0.1.0.00	
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Income Certificate Number         Upload Certificate           [C220317011955]         Search         Document Upload*(Max Size 1 MB only PDF Allowed)           Note:-Please upload APseva Income Certificate Only         Choose File         No file chosen											
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After the details are filled and documents uploaded, select anyone of the authentication modes and click on "Capture Biometric" button for eKYC authentication.

Income Certificate Number       Upload Certificate         Ic220317011955       Search       Document Upload"(Max Size 1MB only PDF Allowed)         Iccoose File       No file chosen       Note:-Please upload APseva Income Certificate Only         Income Certificate Details       Income Certificate Details         Income Certificate Details       Income Certificate Details         Income Certificate Name       District       Mandal       Secretariat       Income       Gender(Y/N)       Authorized By Desig         ID220317011955       594368365007       IncomeCertificate       NERSU RAMAMJAMMA       KRISHNA       CHALLAPALLI-R       CHALLAPALLI-4       00000.00       Female       Deputy Tahslidar         Applicant Authentication Type*       OBio Authentication       QHS Authentication       @Aachaar OTP       'Ve hereby submit voluntarity at my/our own discretion, the physical copy of Aachaar card/physical e-Aachaar/electronic Aachaar xml as issued by UIDAI (Aachaar), to SWS Department for the purpose of establishing my/our denthy / address proof and voluntarity give my/our consent for verification process as per the instructions for the said purpose with GSWS Department for verification process as per the instructions for the said purpose with GSWS Department and, hereby consent to GSWS Department for verification process as per the instructions for the said purpose with GSWS Department and hereby consent to SWS Department for verification process as per the instructions for the said purpose with GSWS Department in tho uper thereby consent to SWS Department in the purpose	Search       Document Upload*(Max Size 1 MB only PDF Allowed)         Income Certificate Only       Choose File No file chosen    Note:-Please upload APseva Income Certificate Only          Income Certificate Details    Application Id UID Application Type Applicant Name District Mandal Secretariat Income Gender(V/N) Authorized By Desk RESU RAMAMJAMMA KRISHNA CHALLAPALLI-R CHALLAPALLI4 00000.00 Female Deputy Tabsildar          Applicant Authentication Type*       OBIO Authentication @RIS Authentication @Aadhaar OTP    "We hereby submit voluntarity at my/our own discretion, the physical copy of Aadhaar card/physical e-Aadhaar/electronic Aadhaar xml as issued by UIDAI (Aadhaar), to GSWS Department for the purpose of establishing my/our clonent for werification process as per the instructions for the said purpose				Inco	me Certific	cate Details				
Search       Choose File       No file chosen         Note:-Please upload APseva Income Certificate Only       Income Certificate Details         Income Certificate Details       Income Certificate Details         Application Id       UD       Application Type         Application Id       UD       Application Type         Icc2037011955       594306305007       IncomeCertificate         Nets:-Please upload APseva Income Certificate       NERSU RAMAMJAMMA       KRISHNA         CHALLAPALLI-R       CHALLAPALLI-R       CHALLAPALLI-R       O000.00         Female       Deputy Tahsildar         OBIO Authentication Type*       OBIO Authentication Or INIS Authentication Madhaer OTP         "Vike hereby submit voluntarily at my/our own discretion, the physical copy of Aadhaar card/physical e-Aadhaar/electronic Aadhaar mil as issued by UDAI (Aadhaar), to OSWS         Department for the purpose of establishing my/our identity / address proof and voluntarily give my/our consent for verification proces as per the instructions for the said purpose with OSWS Department and; hereby consent to OSWS Department for verification of my/our Aadhaar to establish its genuineness through Quick Response (QR) code embedded in the said purpose	Application Id       UID       Application Type       Applicant Name       District       Mandal       Secretariat       Income       Gender(V/N)       Authorized By Dest         Lic220317011955       594368365007       IncomeCertificate       NERSU RAMANJAMMA       KRISHNA       CHALLAPALLI-R       CHALLAPALLI-L       Come       Gender(V/N)       Authorized By Dest         Lic220317011955       594368365007       IncomeCertificate       NERSU RAMANJAMMA       KRISHNA       CHALLAPALLI-R       CHALLAPALLI-L       C	Income Certifi	ate Number				Upload C	ertificate			
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	explained to me/us in local language."			IncomeCertificate	NERSU RAMAMJAMMA	KRISHNA	CHALLAPALLI-R	CHALLAPALLI4	60000.00	Female	Deputy Tahsildar
		Applicant Aut Bio Authe 'I/We herel Departmer with GSWS the Aadhaa	nentication Type* ntication OIRIS Aut ny submit voluntarily t for the purpose of e Department and; her r card or through suc	thentication Aadh at my/our own discret stablishing my/our id eby consent to GSWS h other acceptable m	aar OTP tion, the physical copy of A entity / address proof and Department for verificatic anner as per UIDA1 or und	Aadhaar card, voluntarily g on of my/our <i>i</i> er any Act or	/physical e-Aadhaa ive my/our consent Aadhaar to establisi law from time to tin	r/electronic Aadha for verification pro	ar xml as issi iccess as per f	ued by UIDAI (Aa the instructions k Response (QR)	adhaar), to GSWS for the said purpose code embedded in

Once OTP / biometric is captured, the system asks "Are you sure to Authenticate" as shown below.

After Successful authentication, the following message will pop-up

				Income Certifi	icate Det	ails				-
Income Certificate Nu	lumber					Upload Certifi	cate			
				Search		Document Up	load*(Max Si	ze 1 MB only PD	F Allowed)	
						Choose File	GO Ms No	6hevutha.pdf		
Note:-Please upload A	APseva Income	e Certificate Only								
										×
				Income Certifi	icate Deta	ails				
Application Id	UID	Application Type	Applicant Name	District	Mandal	Secretariat	Income 79000.00	Gender(Y/N)	Authorized By Designation(Y/N) Deputy Tahslidar	Last
	551123710		OTP Sent Su	ccessfully			79000.00	remale		2024
						- 8				~ }
			ОК							
Applicant Authentica	ation Type*									
OBio Authenticatio	ion OIRIS Aut	hentication OAadh	aar OTP							
									d by UIDAI (Aadhaar), to GSWS e instructions for the said purpose	
with GSWS Depart	rtment and; her	eby consent to GSWS	Department for ver	rification of my/our	Aadhaar to	o establish its g	genuineness	through Quick A	Response (QR) code embedded in ollecting Aadhaar has been	
explained to me/u							ie consent u		oneeding Addition has been	
Enter OTP from Aadl	lhaar Registere	d Mobile No.*								
			Verify OT	P & Submit Applica	tion					

Enter the OTP and click on the "Verify OTP and Submit Application" button to complete the application process.

Circle 1     Circle 1           Circle 200317011955              Circle 2-Please upload APseva Income Certificate Daty        Circle 2-Please upload APseva Income Certificate Daty        Circle 2-Please upload APseva Income Certificate Daty   <	Income Certificate Number				Upload C	ertificate				
Note:-Please upload APseva Income Certificate Only	IC220317011955			Search						
Income Certificate Details         Application Id       UD       Application Type       Applicant Name       District       Mandal       Secretariat       Income       Gender(Y/N)       Authorized By Designal         IC220317011955       50430630070       IncomeCertificate       NERSU RAMAMJAMMA       KRISHNA       CHALLAPALLI-R       CHALLAPALLI4       0000.00       Female       Deputy Tahsildar         Applicant Authentication Type*					Choos	e File   GO Ms No	5hevutha.p	df		
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After successful completion of the following screen is displayed. Acknowledgment will popup as shown below, and beneficiary will receive a SMS on registered mobile.

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## Click on "Print acknowledgement".

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# 4. Verification of the Application

### 4.1.Verification by WEA/WWDS

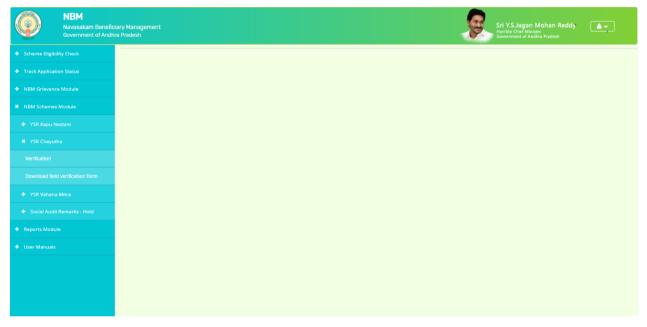
Login Page: NBM portal Login for WEA/WWDS

Please click on the URL <u>https://gsws-nbm.ap.gov.in/NBM/#!/Login</u> to login into the NBM Portal. Enter the credentials to login to the NBM portal.

The WEA/WWDS can use the username (combination of secretariat code and designation).

After login to the NBM portal by WEA/WWDS, click on NBM Schemes Module, YSR Cheyutha button along with other schemes will be displayed. Click on "YSR Cheyutha" the following will be displayed

- Verification button
- Download field verification form as seen below.



The WEA/WWDS shall Click on download field verification form which looks as follows:

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The WEA/WWDS should take the form and visit the concerned **applicants' household personally for verification** and fill the form. Also, the WEA/WWDS shall take a **photo of the verification process along with applicant**. (Please ensure that time stamp, latitude and longitude are present on the photo). The WEA/WWDS must upload the Field verification form and field verification photo (both in PDF format) in his login. The photo may be taken in the **note cam app** to capture all the mentioned above details.

Click on "Verification" button to open the scheme applications dashboard as follows:

			SCHEME	Application	DASHBOARD	(WEA)				
TOTAL			PENDIN	3			COMPLETED			
3			1				2			
			-							
			Pending	application t	o take action	(WEA)				
			Pending	application t		(WEA)				
Application ID +	Pending Date =	Citizen Name	Pending	DETAI		(WEA)	Financial Year =	Mandal <sup>≑</sup>	Secretariat	Action ÷

"Verify" button is present against each application as shown above. Once the verify button is clicked upon the following screens are seen.

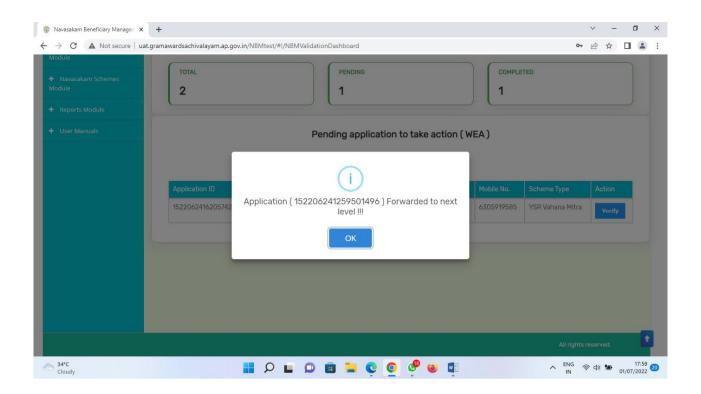
		SOURCE A	pplication VERIFICATION ( WEA )
		SCHEME A	
	APF	PLICANT DETAILS	Certificate View
	APPLICATION ID	092208201050440873	AADHAAR UPDATE DOCUMENT
	APPLICANT NAME	BORUSU MANI	
+ User Manuals	SCHEME	YSR Cheyutha	GOVERINNEET OF ANDERRAPRADESH RANDACOMS AND TEXTILES DEPARTMENT
	DATE OF APPLICATION	23-AUG-2022	
	GENDER	FEMALE	Be. No. 159/2022 C., 49, 28:07 2023
	AADHAAR NUMBER	XXXX-XXXX-0873	Next
	SECRETARIAT NAME	KADIAPULANKA2	
			APPLICATION DETAILS
	APPLICATION ID		092208201050440873
	APPLICANT NAME		BORUSU MANI
	FATHER NAME		ramaa
	SCHEME		YSR Chevutha

PERMANENT DISTRICT					W	EST GODAVARI				
PERMANENT MANDAL					P	ENUMANTRA				
PERMANENT SECRETARIAT					м	AMUDURU				
PERMANENT PINCODE					12	3456				
CURRENT DNO					12	3				
CURRENT DISTRICT					W	EST GODAVARI				
CURRENT MANDAL					P	ENUMANTRA				
CURRENT SECRETARIAT					м	AMUDURU				
CURRENT PINCODE					12	3456				
					Family Details					
					Family Details					
Name of the Citizen	Gender	Date Of Birth	Caste	Mobile Number	Family Details Wet Land(Acres)	Dry Land(Acres)	Property(Sqft)	Vehicle(Y/N)	Govt Employee(Y/N)	Inco
Name of the Citizen BOKKA PURNACHANDRARAO	Gender MALE	Date Of Birth 01-Jan-1954	Caste BC			Dry Land(Acres)	Property(Sqft) 0	Vehicle(Y/N) 0	Govt Employee(Y/N)	<b>Inco</b>
		01-Jan-1954		Mobile Number	Wet Land(Acres)					
BOKKA PURNACHANDRARAO	MALE	01-Jan-1954	BC	Mobile Number 9010148597	Wet Land(Acres)	0	0	0	0	0
BOKKA PURNACHANDRARAO	MALE	01-Jan-1954	BC	Mobile Number 9010148597 9010148597	Wet Land(Acres)	0	0	0	0	0
BOKKA PURNACHANDRARAO BOKKA KONDAMMA	MALE	01-Jan-1954	BC	Mobile Number 9010148597 9010148597	Wet Land(Acres)	0	0	0	0	0
BOKKA PURNACHANDRARAO BOKKA KONDAMMA	MALE	01-Jan-1954	BC BC	Mobile Number 9010148597 9010148597	Wet Land(Acres) 0 0 har Update Hist	0	0	0	0	0
BOKKA PURNACHANDRARAO BOKKA KONDAMMA	MALE FEMALE	01-Jan-1954 01-Jan-1961	BC BC	Mobile Number 9010148597 9010148597	Wet Land(Acres) 0 0 har Update Hist	0 0 cory Date Of Birth	0	0	0 0	0

Application Id	Application Typ	e Applicant Name	District	Mandal	Secretar	iat Caste	SubCaste	Gender(Y/N)	Authorized By	Designation(Y/N)	Last
CGC220315037	100 IntegratedCerti	ficate GUDISE GANGA BHAV	ANI EAST GODAV	ARI KADIAM	-R VEMAGI	RI BC-B	Kapu	Female	Tahsildar		2022
			In	come Certif	icate Details						
	Contraction and										
Application Id IC22031503741	Application Type				and a second	ncomo 72000.00	Gender(Y/N) Female	Deputy Tahs	By Designation(V/	N) Last Hodifie 2022-03-15	
6				Check	List						
Recommendation	n*				OYe	es () No					
Upload Field Ve	ification Report Of WE	A/WWDS*				'hoose File	No file cho	sen			
Upload Photo C	Field Verification By 1	WEA/WWDS (PDF Only)*					No file cho				
					10	hoose File	<ul> <li>No file cho</li> </ul>	sen			

WEA/WWDS must check all certificates (Integrated, Income and Aadhar update history) in certificate view before approving/rejecting the application.

Based on the verification of the details, click on yes/no in the recommend section as shown above. Also upload the relevant document and then click on "Forward" button to complete the process. Then the application will be forwarded to MPDO/MC as shown below



### 4.2. Verification by MPDO/MC

## Login Page: NBM portal Login for MPDO/MC

Please click on the URL <u>https://gsws-nbm.ap.gov.in/NBM/#!/Login</u> to login into the NBM Portal. Enter the credentials to login to the NBM portal.

The MPDO/MC can use the username (combination of secretariat code and designation).

After login to the NBM portal by MPDO/MC, click on NBM Schemes Module, YSR Cheyutha button along with other schemes will be displayed. Click on "YSR Cheyutha" the following will be displayed

• Verification button



Click on "Verification" button to open the scheme applications dashboard as follows:

	SCHEME Application DASHBOARD	(MUCOM)	
TOTAL	PENDING	COMPLETED	
96	61	35	
Year :* Secretariat : Select- VALL	* Caste * Application Type  -Select-  -Select-	2,4 V Scarch	

Drop down will be displayed for Year of the scheme, secretariat, caste, and application type. If the current financial year is selected, we get the current year applicants and by selecting the last year (2021-22) we get the old beneficiary data. Similarly, for the secretariat dropdown we can select an individual secretariat, or we can select ALL at once. Also, for caste we can select caste wise or in common ALL. The application type shall be Recommended or not Recommended. After making the selections click on Search button. Once the search button is clicked the following screen is displayed.

pication Status											
evance Module	TOTAL			PENDIND				00	MPLETED		
ierres Module	96			61				3	5		
Module											
nuale	tar .* 3022-2023 *	Secretariat :*		ST ST		Application	Type :+		Search		
			Per	nding ap		to take acti AILS	on ( MUCC	)			
			Per	nding ap	DET	to take acti TAILS					
	Application 1D *	Pending e Date	Per Citizen Nome	nding ap			on ( MUC( Scheme Type	DM ) Financial Year +	Mandal <sup>3</sup>	Secretariat e	Action
	Application ID 002206251667334787	Date C			DET	TAILS	Scheme	Financial	Mandal <sup>®</sup> GUDIVADA	Secretariat Q VADDE VARISTREET	Action

The MPDO/MC has the facility to verify applications individually or in a bulk mode.

For bulk approvals, the MPDO/MC can select the selection box against each application in bulk and click on forward and the following screen is displayed.

uat.gramawardsachivalayam.ap.gov.in says FORWARDED SUCCESSFULLY
2

For individual verification, the MPDO/MC shall click on the verify button as shown below

IM Grievance Module		TOTAL							COMPLETED				
M Schemis Module	9	96			59				37	7			
ports Module	-												
er Manuals		at # 2022-2023 •	Secretaria VADDEV	t.* ₩USTREET ¥	Caste .* SC	Ŷ	Application 7		1	Search			
				Pe	nding app		to take actio AILS	on ( MUCO	M)				
		1000000 Mar 10	Pending .			Aathaar		Scheme	Financial				
		Application ID *	Pending a Date	Otizen Name	E Gender <sup>E</sup>	Aadhaar No	Mobile No. *	Scheme a Type a	Financial Vear	Mandal <sup>8</sup>	Secretariat	Action *	
	-	Application ID 8 082206251223266486		Otizen Name MURARI NARASIMHAM	Gender <sup>®</sup> MALE		Mobile No. 9 9010995541			Mandst <sup>8</sup> OUDIVADA	Secretariat *	Action <sup>®</sup> Verity	
	0	Charles and the second	Date 21-JUL-	MURARI		NO	Contract of the second	Type * YSR	Year *				
	0	082206251223266486	Dete 25-JUL- 2022 08-JUL-	MURAR NARASIMHAM NADIPENA	MALE	NO XOXX- XOXX- 6486 XOXX- XOXX- XOXX-	9010995341	YSR Cheyutha YSR	2022	GUDIVADA	VADDEVARSTREET	Verily	

"Verify" button is present against each application as shown above. Once the verify button is clicked upon the following screens are seen.

(bility Check		SCHEME AS	plication VERIFICATION ( MUCOM )
ation Status		SUREME AP	plication verification (MOCOM)
e Module		APPLICANT DETAILS	Certificate View
Module	APPLICATION ID	082206251223266486	WEAVWOS PRIMERY FIELD VERIFICATION REPORT
	APPLICANT NAME	MURARI NARASIMHAM	
	SCHEME	YSR Oheyotha	
	DATE OF APPLICATION	21-300-2022	Chen and toward the service
	GENDER	MALE	YSR Rinnunestare Field Vorification Form
	AADHAAR NUNBER	3000-30008-6496	
	SECRETARIAT NAME	VADDEVARISTREET	
	WEA/WWDS REMARKS	BY INSTAKE VAHANA MITRA APPLICATION SUBMITTED UPLOADING KAPUNESTAM CAST CERTIFICATE BUT HE WAS INELIGIBLE BIR	
	WEA/WWDS RECOMMENDATION	No	
			APPLICATION SETAILS
	APPLICATION ID		0822062512252e648e
	APPLICANT NAME		MUMAPI KANASIMHAN
	The second se		

MURARI ADHI LAKSHMAMM	FEMALE	10-Apr-1985	SC	9912681127	0	2.2		0	0		0	0	
MURARI NARAYANA MALE		03-Sep-2002	SC	9912681127	0	0		0	0		0	0	
MURARI LAKSHMI NARAYAN	28-Jun-2006	SC	9912681127	0	0		0	0		0	0		
MURARI NARASIMHAM MALE		15-Jun-1976	SC	9912681127	0	0		0	0		a	0	
MURARI LAKSHMI DEVI	FEMALE	28-Jun-2004	SC	9912681127	0	0		0	0		a	0	
MURARI LAKSHMI KUMARI	FEMALE	25-Jun-2005	SC	9912681127	0	0		0	0		0	0	
					Cast Certif	icate Details							
Application Id Appli	ation Type	Type Applicant Name D		District		Handal	Secretari	at (	Ceste	SubCaste	Gender(Y/N)	Authorize	d Dy Designe
					ti Sriramulu Nellore Kondapuram GARIMENAPENTA		_	_			_		
C3C012039424357 Integ	atedCertificati	e MARARI NAF	RASIMHAM	Sri Potti Srira	imulu Nellore	Kondapuram	GARIMEN	IAPENTA :	SC	Mala	м	MRO	
	atedCertificat	e MARARI NAF	RASIMHAM	Sri Potti Srira		Kondapuram	GARIMEN	IAPENTA (	sc	Mafa	м	MRO	
	atedCertificat	e MARARI NAR	RASIMHAM	Sri Potti Srira	Chec		GARIMEN	IAPENTA 1	SC	Mala	м	MRO	
		e MARARI NAF	RASIMHAM	• Yes	Chec	:k List	GARIMEN		SC.	Mala	М	MRO	
Recommendation*		e MARARI NAF	RASIMHAM	• Yes	Cher O No	:k List	GARIMEN	APENTA	sc	Mala	М	MRO	
Recommendation* Upload Verification Docume		e MARARI NAF	RASIMHAM	• Yes	O No	:k List	GARIMEN		sc	Mala	М	MRO	

Based on the verification of the details, click on yes/no in the recommend section as shown above. Also upload the relevant document and then click on "Forward" button to complete the process. Then the application will be forwarded to ED(BC/SC/ST/Minorities) as shown below

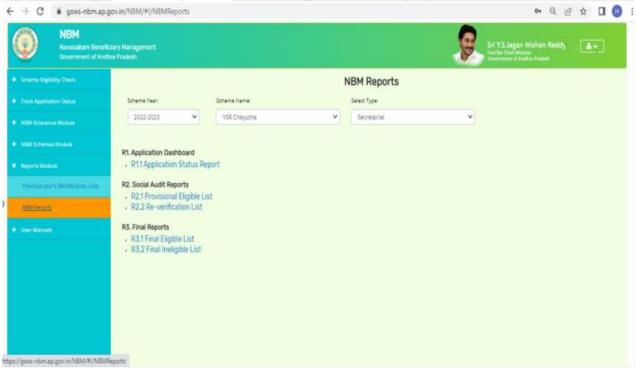
	FEMALE 1		\$0.1	#0126# FLEF		22	Q					
BRURAIN NARADANA	MALE 0	13-5ep-2002	50									
HURBELGARSHHI NARADARA	HALE 3	201-241-2208		-								
MURAN NURASINGAN	HALE 3	S Jun Hits	80.	*********								
HURAR LAKENN DEVI	FEMALE 3	\$016-mil-80										
HURLING CARDINE KURAPE	FEMALE 3		30	1012681127								
Application Id . Application				()			farint.	Casts	SutCests	Dender(1/N)	Authorized By Designed	
DSCD12039424357 Integrated	Apj	plication ( (	06220	06251223266 level III OK	486 ) Forward	led to next	enarenta.	8	Mala	×	9HD	
	Ap)	plication ( (	06220	level III OK	486 ) Forward	ied to next	enaresta.	20	Mate	<u>H</u> )	980	
	Ap	plication ( (	06220	level III OK		_	enuresta	¥.	Mala	H)	HRD .	
Recommendation*	Ap	plication ( (	06220	level III OK	Over.	tines	entresta	8	Mate	*	WRD	

# **5. Application Status Report Dashboard:**

After logging in to the NBM portal, the DA/WEDS can find the reports module in the left side menu bar. Upon clicking on the Reports module link, the following are displayed.

- Previous Years' Beneficiaries List
- NBM reports.

Upon clicking on NBM reports the following screen is displayed



The screen has "scheme year" drop down select the year, select the YSR cheyutha from the scheme name drop down and the relevant type and click on the R1.1 Application status report. This report shows the number of applications received and their status as below:

🖨 Print

#### గ్రూమ – వార్డు సచివాలయము <sub>Government of Andhra</sub> Pradesh

Application Status Report - YSR Cheyutha

											Exc	el Download	
		No of New			Pen	ding at	District	HOD Level	D	District Collector		No of	
S.No	District	Applications Received	Pending WEA/WWDS	Pending at MPDO/MC	ED- BC	ED- SC	ED- ST	ED Minorities	Pending	Approved	Rejected	Applications on Hold	
1	KRISHNA	238	195	43	0	0	0	0	0	0	0	1	
2	ANNAMAYYA	301	244	57	0	0	0	0	0	0	0	1	
3	GUNTUR	316	265	51	0	0	0	0	0	0	0	3	
4	SRI SATHYA SAI	370	337	33	0	0	0	0	0	0	0	2	
5	TIRUPATI	328	265	63	0	0	0	0	0	0	0	1	
6	KURNOOL	229	178	51	0	0	0	0	0	0	0	1	
7	VISAKHAPATNAM	111	88	23	0	0	0	0	0	0	0	1	
в	SRIKAKULAM	298	252	46	0	0	0	0	0	0	0	1	
0	ΝΑΝΟΥΑΙ	210	171	30	0	0	0	0	0	0	0	1	

This report can be printed or downloaded. The status can be drilled down from District to Secretariat level.

# 6. Downloading the Lists and Social Audit

After logging in to the NBM portal, the DA/WEDS can find the reports module in the left side menu bar. Upon clicking on the Reports module link, the following are displayed.

- Previous Years' Beneficiaries List
- NBM reports.

Upon clicking on NBM reports the following screen is displayed

NBM	.gov.in/NBM/#(/NBMReports fcary Hanagement dras Prodech			Sri Y.S.	아 Q, 날 숲 [] (7) Llagan Mohan Reddy Chef Mohan Park Mohan Reddy
<ul> <li>Scheme Eightly Own</li> </ul>			NBM Reports		
<ul> <li>Track Application Status</li> </ul>	Scheme Year:	Scheme Name:	Select Type		
	2022-2023	YSR Cheyutha	Y Secretariat	~	
Reports Module     Previous rear's Beneficianes Lots <u>Model Reports</u>	Rt. Application Dashboard Rt.1 Application Statu R2. Social Audit Reports R2.1 Provisional Eligib R2.2 Re-verification L	s Report le List			
<ul> <li>Devr Menuch</li> <li>c//gove-rishm.ap.gov.iv/NBM/P//NBM</li> </ul>	R3. Final Reports • R3.1 Final Eligible List • R3.2 Final Ineligible Li				

The DA/WEDs can select the Year, Scheme and type and based on the choice of selection the following list are generated and the DA/WEDs can take the printouts

- Application Dashboard
  - Application Status Report
- Social Audit Reports
  - Provisional Eligible List
  - Reverification List
- Final Reports
  - Final Eligible list
  - o Final Ineligible List

For downloading/printing the social audit list of old beneficiaries, the DA/WEA shall select the year 2021-22 and for social audit list of new beneficiaries select the year 2022-23.

# 7. Social Audit Remarks

In the Social Audit Remarks, the Hold/Un-hold option is enabled to the Welfare Assistant login. Once the Welfare Assistant logs into the NBM Portal, the WA needs to click on Social Audit Remarks-Hold module as follows:

- Social Audit Remarks Hold
- Social Audit Remarks Unhold

7.1. Social Audit Remarks – Hold



Once the Social Audit Remarks – Hold Option is clicked upon, the following screen is displayed:

Next Application Status Next Georgics Module Next Georgics Module Next Scheme : 4 Select-	NBM Navasakam Benefic Government of Andt	sary Management na Pradesh			Sri YS Jagan Mohan Reddy Hurchis Chef Minister Geweinneit of Ancibra Prailesh	<u>هج</u>
NEM Scheme: Module NEM Scheme: Module -Select- UD * Ditor Aution Foundar	Scheme Eligibility Check					
NSM Schene: Module UID * -Sited- VID * Driter Aadhaar Number	Track Application Status		So	cial Audit Remarks-Ho	ld	
-Stied- Vitor Adhaar Number	NEM Grevance Module	Canada				
opports Module	NBM Schemes Module					
	Reports Module					
Get Detrails	User Marnady	Get Details				

The WA shall select the scheme from the dropdown list and enter the UID of the beneficiary and click on "**Get details**" button as below.

0	NBM Navasakam Beneficia Government of Andhra	ny Management Pradesh			Sti V.S.Jagan Mohan Reddy Hurthe Chel Minster Generater et al Andlina Pedesh	
Scherne Eligibi	illy Cluck					
• Track Applicat	Non Status			Social Audit Remarks-Hold		
	e Module	Schume :4		UD #		
<ul> <li>NBM Schemes</li> </ul>	Module	VSR Cheyutha	¥	x0x0x0x0x0x		
	4) 					
		Get Details				

Then the Hold option is displayed as shown below against the application and the WA can click on the "**Hold**" button if the beneficiary is found to be ineligible present in provisional eligible list based on field verification

			Social Aug	lit Remarks-Hold				
Scharra.*			LID #					
YSR Cheyutha								
Get Details								
APPLICATION ID	DISTRICT	MANDAL	SECRETARIAT	CITIZEN NAME	SCHEHE	STATUS	REMARKS	
082256291223463037	KRESHOWA	-OUDIVADA-U	VADDEWARISTREET	VASA SAMI VENIKATA LAXMI	VSR Chwyuthu			Hald

Upon clicking on the Hold option, the reason for hold option is displayed and the WEA shall Select the valid reason from the drop down as shown below:

٢	NBM Novasakam Benefic Government of Andr	iary Management: ra Pradesh					9 Sn Y	5.Jagan Mo Olef Minter ment of Assiline	ihan Reddy Preimh	<b>•</b>
	hility Check									
	diren Status									
	ce Module	Scheme *			up.*					
	es Modula	VSR Cheyutha 👻		100000000000						
Reports Module										
	X	Girt Details								
		APPLICATION ID	DISTRICT	HANDAL	SECRETARIAT	CITIZEN_MAME	SCHEHE	STATUS	REHARKS	
		082206291223463037	KRESHNA	OUDIVADA-U	VADDEVARISTREET	VASA DANI VENKATA LAXMI	VSR Diveyoffus			Held
		Remarks.*								
		Inslightle due to Age		~	Submit					

Now the application is put on hold and the pop is shown saying that "APPLICATION IS PUT ON HOLD"

7.2. Social Audit Remarks – Unhold

Once the Social Audit Remarks – unHold Option is clicked upon, the following screen is displayed

NBM Navasakam Beneficiary N Government of Andrea Pro	tanagement. desh		Sri Y.S.Jagan Mohan Reddy Aurthe Diel Minater Genesered of Andrea Pallerk	<b>.</b>
Scheme Eligibility Check				
+ Track Application Status		Social Audit Remarks-Hold		
+ NEM Grevarce Module	Schame *	UID *		
NBM Schemes Module	-56kd- ¥	Enter Aadbaar Number		
+ Reports Module				
User Marnals	Get Details			

The WA shall select the scheme from the dropdown list and enter the UID of the beneficiary and click on "**Get details**" button as below.

((@)) No	BM Invasikam Berveficiary Management Invanment of Andhra Pradeish	Sri Y.S.Jagan Mohan Reddy
Scherne Eligibility (	Gask	
track repleation 5	55ms	Social Audit Remarks-Hold
NBM Grievance Me		uo *
<ul> <li>NBM Schemes Mod</li> </ul>		2000000000
+ Reports Module		
<ul> <li>User stamuals</li> </ul>	Get Decails	

If the beneficiary is kept in Hold by mistake, Un-Hold option is displayed as shown below against the application and the WEA can click on the "**Un-Hold**" button and the beneficiary can be kept in Un-Hold

NBM Navasakam Benefic Government of Andh	iary Management ra Pradesh					Ş	Sri Y.S Horbie Guerren	Jagan Mohan Reddj Chief Misister Inne of Anchica Products	•
Scheme Eligibility Check									
Track Application Status				Social Au	dit Remarks- UN	N-Hold			
NEM Grevance Module	Scheme +								
NEM Schemes Module	YSR Cheyutha			→ UID * 30000000000	(				
🔶 YIR Kapu Nestam									
♦ 958 Cheyatha	Get Details								
🔶 🖓 YSR Vahana Mitra									
🔶 YSR Netanna Nestam	APPLICATION ID	DISTRICT	MANDAL	SECRETARIAT	OTIZEN_NAME	SCHEHE	STATUS	REMARKS	
Social Audit Remarks - Hold	082206291223463037	KRISHNA	OUDIVADA-U	VADDEVARISTREET	VASA GANI VENKATA LAXMI	<b>VSR</b> Cheyutha		Ineligible due to Age	UNHold
Social Audit Hemarks - UN-Hold									1.0
Reports Module									
User Manuals									

Upon clicking on the Un-Hold option, the reason for un-hold is displayed and the WEA shall Select the valid reason from the drop down as shown below:

	BM rasakam Beneficiary Me emment of Andhra Prade					Ş	Sri Y.S. Horbie G	Jagan Mohan Redd Iniel Minister ant of Aschira Pradesh	•
	oock:								
	anis:		Socia	al Audit R	emarks- UN	I-Hold			
	bale (								
	de	Scheme :* -Silect- Eligible due to Age	UID #						
		Eligible due to Caste Eligible due to Gender							
		Eligible due to not having Rice Card Eligible due to Death Eligible due to beneficiary not residi							
		Bigible due to beneficiary availing a Bigible due to beneficiary/family wo	other similar scheme rking as Government employee.						
	tam.	Eligible due to beneficiary/family ha Eligible due to beneficiary/family ho Eligible due to beneficiary/family ho	ding Urban property more than 100		NLNAME	SCHEME	STATUS	REMARKS	
	srks - Hold	Eligible due to beneficiary/family ho Eligible due to beneficiary/family ho	ding Dry land more than 10 acres		GANI VENKATA LAXMI	YSR Cheyotha		Ineligible due to Age	UN Hold
	artici - UN Hold	Eligible due to beneficiary/family ho Eligible due to beneficiary/family ho Eligible due to beneficiary/family ha	ding GST returns	0 acres					
		Eligible due to beneficiary/family ha Eligible due to beneficiary/family ha Eligible due to beneficiary/family re-	ring Income more than 12000						
User Manuals		-Select-	* Sub	mit					

Now the application is put on hold and the pop is shown saying that "APPLICATION IS UN HOLDED"

NBM Nevessakam Benefic Government of Andro Scheme Digitality Check			Sri Y.S.Jagan Mohan Reddy
		Social Audit Remarks	- UN-Hold
	Schume #	Lato #	
	Get Contails	APPLICATION IS UN - HOLDED	

# **8.Grievance Handling**

Any person who is in the Reverification / final ineligible list may raise a grievance at Village/Ward secretariat.

Every scheme will have a set of eligibility parameters. Each parameter for an applicant will be confirmed by the Government. The list of parameters on which eligibility of an applicant is determined are as follows

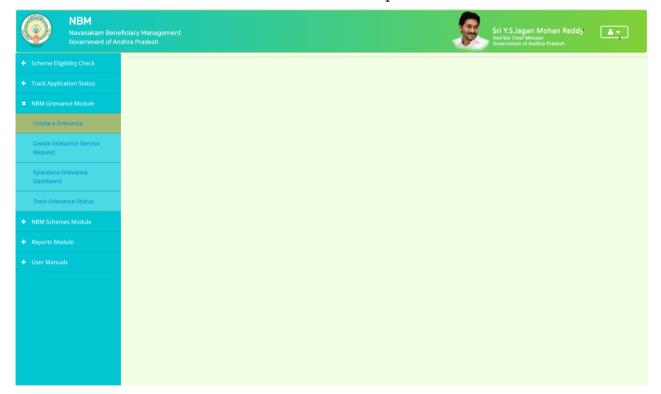
8.1. Parameters for Scheme Grievances

S. No	Parameter	Grievance under the Parameter <sup>1</sup>	Name of Department
1.	Landholding of the family	Land holding of the family should be less than 3.00 acres of wet (or) 10.00 acres of dry(or) 10.00 acres of both wet and dry land together OR The extent of land as prescribed by the respective departments	Revenue
2.	Property in municipal area	Family in municipal areas who owns housein less than 1000 sq. ft. site area	MAUD
3.	Electricity Consumption	Monthly electricity consumption of a family dwelling unit (own/rent) should be less than 300 units per month	Energy
4.	Four-wheeler	Family should not own a motorized four-wheeler (Taxi, Tractors, Autos are exempted)	Transport
5.	Caste	As per the respective scheme guidelines	Revenue
6.	Age	As per the respective scheme guidelines	UIDAI (Aadhaar)
7.	Gender	As per the respective scheme guidelines	UIDAI (Aadhaar)
8.	Income Tax	No family member should be an Income Tax Payee Or Annual Income less than Rs 5,00,000 for Dr. YSR Aarogyasri Card	Finance
9.	Government Employee / Government Pensioner	<ul> <li>No family member should be a Government employee or Government Pensioner</li> <li>In rural areas, Family having income up to Rs. 10,000/- per month i.e., Rs.1.20 lakh per year and in urban areas up to Rs. 12,000/- per month i.e., Rs.1.44 lakh per year from all sources of income</li> </ul>	Finance

S. No	Parameter	Grievance under the Parameter <sup>1</sup>	Name of Department
10	GSTN	Commercial Tax	
11	Payment failure	If Beneficiaries did not receive Payment after the Payment disbursals, Citizen can raise a grievance under this Parameter	GSWS Department
12	Ineligible in Field verification	If Citizens became ineligible during field verification can raise a grievance	GSWS Department
13	Scheme based grievances (YSR Bima)	<ul><li>a. Claim documents submitted but amount not received</li><li>b. Formation/Registration issues</li></ul>	GSWS Department

8.1.1. Creating Grievance and service request

After the DA / WEDS logins to the NBM portal the following screen is displayed where under 'Navasakam Grievance Module" tab shall get an option to raise a 'Create a Grievance' or raise a 'Create Grievance Service Request' as shown in below screen.



After clicking on 'Create Grievance' the DA / WEDS shall enter the Aadhaar Number and Scheme Type for the Ineligible Beneficiary and click on '**Get Details**'

0	గ్రామ - వార్డు సచివాలం	రుము	శ్రీ పై.ఎస్.జగన్ మోహన్ రెడ్డి గారు గాముఖ్యమంధికర్మం అంద్రకర్ క ప్రదుశ్యం	
				也 Logout
	NBM GRIEVANC		N	
Note:	Please enter aadhar number and sele			
Aadhaar No.*	Scheme Type*	Select Year *		

The system shall display 'Application Status' with eligibility/ineligibility remarks, Eligibility Calculator for the selected scheme and Family Details with respect to the eligibility criteria

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	ර් Logaut

#### NBM GRIEVANCE APPLICATION

Aadhaar No.* xooooocococo		Scheme Type*	Scheme Type*			Year *							
			Jagananna Amma Vodi 🗸 🗸			~ 20:	2022-23 ~			Get Details			
						Citizen Details							
CITIZEN NAME	: A	kula Subhasini		CITIZEN AADHA	٨R	: xxxxxxxxx6748	3	CITIZ	EN MOBILE	: X	XXXXX8613		
DISTRICT NAME	: T	IRUPATI		MANDAL NAME		: BALAYAPALL	J.	SECF	RETARIAT	: AI	.IMILI(10990132	)	
CLUSTER NAME	: C	8		VOLUNTEER N/	AME	: TEJASREE A	LLAM	VOLU	INTEER MOBILE	: 94	192867834		
						Family Details							
Name of the C	itizen Gender	Date Of Birth	Caste M	Nobile Number Wet	Land(Acres) Dry	Land(Acres) Prop	erty(Sqft)	hicle(Y/N) Gov	Employee(Y/N) Inco	me Tax(Y/N) Turr	nOver(Y/N) Pov	wer(Units)	F
AKULA BRAH!	MAIAH MALE	02-05-1971	OC	9492868613	1.4	3.51	0	NO	NO	NO	NO	80	Т
AKULA SUBH/	ASINI FEMALE	01-01-1976	OC	9492868613	0	0	0	NO	NO	NO	NO	0	Т
			oc	9492868613	0	0	0	NO	NO	NO	NO		TI

xxx xxxx x1132       Aula Bahmalah       Ryuthu Bharosa       2220       13500       2220       NA       xxxx xxxx x112       Xxxx xxxx x112       Aula Bahmalah       Ryuthu Bharosa       2210       13500       2010       NA       xxxx xxxx x112       Xxxxxx x112       Xxxxx x112       Xxxxxx x12		UID	Citizen Name	Scheme Name			-	mber Bank Name Bank IFSC Digital Acknowledgment	
XXXXXX 1132 Akula Brahmaia Nyuhu Bharosa 2021 13500 2021 NA   XXXXXX 674 Akula Subhasin Asara 2019 0 2019 NA   XXXXXX 674 Akula Subhasin Asara 2020 722 2020 NA   Application Status   Application Status Asara 2020 722 2020 NA   Eligibility Calculator   Vuldation Status Asara 2020 722 2020 NA   Eligibility Calculator   Vuldation Status Asara 2020 722 2020 NA   Eligibility Calculator Vuldation Status   Table NAME :   Get :   Get :   FERRICE ID :   FERRICE ID :   Cheme NAME :   EFERRICE ID <th></th> <th>XXXX XXXX 1132</th> <th></th> <th>•</th> <th>2019</th> <th>13500</th> <th>2019</th> <th>NA</th> <th></th>		XXXX XXXX 1132		•	2019	13500	2019	NA	
XXX XXXX 6748       Akula Subhasini Aasara       2019       0       2019       NA         XXX XXXX 6748       Akula Subhasini Aasara       2020       7222       2020       NA         Eligibility Calculator         Application Status         Eligibility Calculator       Validation Status         Status       Eligibility Calculator       Validation Status         Tere NAME       Scheme Eligibility Calculator       Validation Status         Name       As Per Records       Scheme Eligibility Calculator       Validation Status         Records       Scheme Eligibility Calculator       Validation Status         Name       As Per Records       Scheme Eligibility Calculator       Validation Status         Records       Scheme Eligibility Calculator       Scheme									
XXXX XXXX 6748 Akula Subhasini Asara 202 7282 2020 NA   Application Status   Application Status   Price NAME   :				•					
Application Status       Eligibility Calculator         ote: Not applied for the selected scheme       Name       Scheme Eligibility Calculator       Validation Status         ITIZEN NAME       :       Name       As Per Records       Scheme Eligibility Calculator       Validation Status         Rame       AKULA SUBHASINI       NA       -									
Parameter Fields       As Per Records       Scheme Eligibility Calculator       Validation Status         ITIZEN NAME       :         ATHER NAME       :         GE       :         GE       :         ENDER       :         EFERENCE ID       :         CHEME NAME       :         OPPLICATION STATUS       :         PPLICATION STATUS       :         Vet Land (Acres)       3.51         Less than 300 Units (6 Months Average)       Satisfied         Transport       No one in the family is having Four       No Person in the family should have four         Transport       No one in the family is having Four       No Person in the family should have four         Vet Land (Acres)       3.51       Less than 300 Units (6 Months Average)       Satisfied         Transport       No one in the family is having Four       No Person in the family should have four       Satisfied         Transport       No one in the family is having Four       No Person in the family should have four       Satisfied         Transport       No one in the family is having Four       No Person in the family is naving four       Satisfied         Transport       No one in the family is having Four       No Person in the family should have four       Satisfied <td></td> <td>XXXX XXXX 6748</td> <td>Akula Subhasini</td> <td>Aasara</td> <td>2020</td> <td>7282</td> <td>2020</td> <td>NA</td> <td>*</td>		XXXX XXXX 6748	Akula Subhasini	Aasara	2020	7282	2020	NA	*
TITZEN NAME       :         ATHER NAME       :         GE       :         GE       :         ENDER       :         EFERENCE ID       :         CHEME NAME       :         DER       :         DICTOR TATUS       :         No one in the family is naving.       No Person in the family should pay income tax         PPLICATION STATUS       :         Vibra Property       0         Vibra Property       0         No one in the family is having. Four wheeler       Satisfied         Transport       No one in the family is having. Four wheeler       No Person in the family should be government to come tax         Vibra Property       0       Less than 30 Units (6 Months Average)       Satisfied         Transport       No one in the family is having. Four wheeler       No Person in the family should have four wheeler       Satisfied         Transport       No one in the family is having. Four wheeler       No Person in the family should have four wheeler       Satisfied			Application State	ıs				Eligibility Calculator	
ITTZEN NAME       :         ATHER NAME       :         GE       :         GENDER       :         EFFERENCE ID       :         CHEME NAME       :         OPPLICATION STATUS       :         PPLICATION STATUS       :         Vibra Property       0         Option       :	ote: Not ap	plied for the selecter	i scheme			Parameter Fields	As Per Reco	rds Scheme Eligibility Calculator	Validation Status
ATHER NAME       :         GE       :         ENDER       :         EFERENCE ID       :         CHEME NAME       :         OPLICATION STATUS       :         No one in the family is naylog.       No Person in the family should pay income tax         Dry Land (Acres)       3.51         Lender Statisfied       :         Vet Land (Acres)       1.4         Lens the family is naylog.       No Person in the family should pay income tax         Vet Daylog       0.0         Vet Daylog       0.51         Vet Daylog       1.4         Lens the family should have four       satisfied         Transport       No one in the family is having. Four       No Person in the family should have four         Viban Property       0       Lens then 1000 encipititie range       Satisfied	ITIZEN NAI	ME :				Name	AKULA SUBHASINI	NA	
Gender     FEMALE     FEMALE     Statisfied       ENDER     :     Caste     OC     OC,BC,ST,SC     Satisfied       EFFERENCE ID     :     :     No one in the family is naying. income tax     No Person in the family should pay income tax     Satisfied       PPLICATION STATUS     :     :     Ory Land (Acres)     3.51     Less than 10 Acres     Satisfied       Vet Land (Acres)     1.4     Less than 30 Units (6 Months Average)     Satisfied       Energy (Units)     80     Less than 30 Units (6 Months Average)     Satisfied       Urban Property     No one in the family is having. Fow wheeler     No Person in the family should have four     Satisfied	ATHER NA	ME				Age	46	0-100 Years	Satisfied
ENDER     :     Caste     OC     OC, BC, ST, SC     Satisfied       EFERENCE ID     :     Income Tax     No one in the family is naying, income tax     No Person in the family should pay income tax     Satisfied       CHEME NAME     :     Sovernment     No one in the family is naying, income tax     No Person in the family should pay income tax     Satisfied       PPLICATION STATUS     :     Dry Land (Acres)     3.51     Less than 10 Acres     Satisfied       Wet Land (Acres)     1.4     Less than 30 Units (6 Months Average)     Satisfied       Transport     No one in the family is having Four wheeler     No Person in the family should have four wheeler     Satisfied       Urban Property     0     Less than 100 One on the family should have four wheeler     Satisfied						Gender	FEMALE	FEMALE	Satisfied
EFERENCE ID       :       Income Tax       No one in the family is naying, income tax       No Person in the family should pay income tax       Satisfied         CHEME NAME       :       Government       No one in the family is naying, income tax       No Person in the family should pay income tax       Satisfied         PPLICATION STATUS       :       Dry Land (Acres)       3.51       Less than 10 Acres       Satisfied         Vet Land (Acres)       1.4       Less than 30 Units (6 Months Average)       Satisfied         Transport       No one in the family is having.Four       No Person in the family should have four       satisfied         Urban Property       0       No one in the family is having.Four       No Person in the family should have four       satisfied						Caste	OC	OC ,BC ,ST ,SC	Satisfied
CHEME NAME       :       Employee       Government Employee       employee       employee       Satisfied         PPLICATION STATUS       :       Dry Land (Acres)       3.51       Less than 10 Acres       Satisfied         Wet Land (Acres)       1.4       Less than 3 Acres       Satisfied         Energy (Units)       80       Less than 30 Units (6 Months Average)       Satisfied         Transport       No one in the family is having Four, wheeler       No Person in the family should have four wheeler       Satisfied         Urban Property       0       Less than 1000 end fivit in a range       Satisfied						Income Tax		No Person in the family should pay income tax	a Satisfied
Image: Dry Land (Acres)     3.51     Less than 10 Acres     Satisfied       Wet Land (Acres)     1.4     Less than 3 Acres     Satisfied       Energy (Units)     80     Less than 300 Units (6 Months Average)     Satisfied       Transport     No one in the family is having Four wheeler     No Person in the family should have four wheeler     Satisfied	CHEME NA	AME :							Satisfied
Energy (Units)     80     Less than 300 Units (6 Months Average)     Satisfied       Transport     No one in the family is having Four wheeler     No Person in the family should have four wheeler     Satisfied       Urban Property     0     Less than 1000 on of built up area     Satisfied	PPLICATIO	IN STATUS				Dry Land (Acres)	<u>3.51</u>	Less than 10 Acres	Satisfied
No one in the family is having Four wheeler     No Person in the family should have four wheeler     Satisfied       Urban Property     0     Less the 1000 so of built up area     Satisfied						Wet Land (Acres)	<u>1.4</u>	Less than 3 Acres	Satisfied
Urban Property 0 Less that 1000 as of full up area						Energy (Units)	<u>80</u>	Less than 300 Units (6 Months Average)	Satisfied
						Transport			Satisfied
(Satt)						Urban Property (So ft)	<u>0</u>	Less than 1000 sq of built-up area	Satisfied

Grievance Type*	Beneficiary Satisfied* 〇 Yes 🛛 No	Beneficiary Mobile No.*
SELECT GRIEVANCE TYPE	~	Please Enter Mobile number
Benificiary Aadhar Number*		
Benificiary Aadhar Number* Please Enter Benificiary Aadhar number		

- Based on the ineligibility reason / criteria shown in the screen above, the
- DA / WEDS shall identify the nature of the grievance and the relevant 'Grievance Type' and further explain the same to the citizen to know whether they are satisfied or not and accordingly the DA / WEDS shall submit the grievance.
- A Grievance ID will be generated, and an acknowledgement will be given to the citizen. The Citizen shall duly note the grievance ID for future reference.
- In case the citizen is not satisfied with the nature of grievance, the DA / WEDS shall identify the relevant service request to be raised for a particular grievance and accordingly ask the citizen to get required documents to raise a grievance service request.

- The DA / WEDS shall login again in the GSWS web portal using their login credentials once the citizen is back to Secretariat with all the required documents to raise a grievance service request.
- The DA / WEDS shall raise a grievance service request by clicking on "Navasakam Beneficiary Management" tab and selecting "Create Grievance Service Request"
  - The DA/WEDS shall identify the service request to be raised based on the nature of the grievance and click on the service to raise a request

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		් Logout
	NAVASAKAM GRIEVANCE SERVICE REQUEST APPLICATION	
	Note: Please select the service request related to the Navasakam Grievance.	
Energy		
> Energy (4)		
IT & EC		
> IT & EC (1)		
Revenue		
> Revenue (4)		
Transport		
> Transport (8)		Activate Windows Go to Settings to activate Windows.
GSWS		

• The DA/WEDS shall mandatorily enter the grievance ID already generated and printed on acknowledgement receipt given to the citizen, along with theirname, Aadhaar and mobile number and take further actions as per the screens to follow

	Mobile verification (APCPDCL - LT - Title Transfer)	U Logo
NA		DN
	Enter Beneficiary Name*	
	Enter Beneficiary Nobile Number*	
nergy (4)	Enter Mobile Number	
	Enter Beneficiary Aadhaar Number*	
	Enter Aadhaar Number	
	Navasakam Beneficiary Grievance ID*	
	Enter Grievance ID SUBMIT	
& EC (1)		

• In case of WEA/WWDS login, he/she shall click on 'Grievance Approval' under 'Navasakam Beneficiary Management' tab in GSWS portal to take an action against the

grievance service request raised by the citizen.

8.1.2. Types of Grievances and their Workflows

Based on the scheme eligibility parameters listed above, the eligibility of an applicant shall be evaluated and accordingly the type of grievance shall be categorized as mentioned below:

8.1.2.1. Department Related Grievances

All grievances pertaining to a department specific service shall betaken for consideration under this category.

Request can be raised for the services mentioned as below:

## Land Records

Mobile number and pattadhar Aadhar number seeding:

When a Citizen is found to be ineligible due to the system incorrectly reflecting land records mapped to his/her Aadhar like in the following cases:

- Buyer has land within limits, yet system shows no land ispresent
- System is showing more land than what beneficiary possess. Some other land also tagged with his/her Aadhar
- Beneficiary sold land and even after the buyer did mutation, system shows it in beneficiary name
- In the above cases,
  - The DA/WEDS should first raise a grievance in "Navasakam Beneficiary Management "against the Land as the Grievance Type and submit the Grievance. A grievance ID will be generated.
  - After raising a grievance, DA/WEDS should apply for the Service "Mobile number and pattadhar Aadhar number seeding" against that grievance ID under "Create Grievance Service Request" with the relevant documents. This service is directly available in the NBM portal.

\*It is necessary to a Service Request along with raising a Grievance for the Data to be updated and to be eligible for the Scheme

- Once DA/WEDS fills the application form and applies for the service, it is forwarded to the VRO's Webland Login and then to the Tahsildar Webland Login.
- Tahsildar approves/rejects based on the recommendations from VRO
- Once the Service Request is closed, then the status of the grievance will be updated, and the database will be updated

#### Mutation for transactions/Mutation for Corrections:

When a Citizen is found to be ineligible due to the system incorrectly reflecting land records mapped to his/her Aadhar like in the following cases:

• Beneficiary has already sold the land to another person and still not updated in the database

- In the above case,
  - The DA/WEDS should first raise a grievance in "Navasakam Beneficiary Management "against the Land as the Grievance Type and submit the Grievance. A grievance ID will be generated.

After raising a grievance, DA/WEDS should apply for the Service "Mutation for transactions/Mutation for Corrections" against that grievance ID under "Create Grievance Service Request" with the relevant documents. This service is directly available in GSWS portal.

\*It is necessary to a Service Request along with raising a Grievancefor the Data to be updated and to be eligible for the Scheme

- Once DA/WEDS fills the application form and applies for the service, it is forwarded to the VRO's Webland Login, then to the MRO who approves/rejects based on the recommendations.
- Once the Service Request is closed, then the status of the grievance will be updated, and the database will be updated

#### Urban Property (MAUD)

When a Citizen is found to be ineligible due to the system incorrectly reflecting Urban Property mapped to his/her Aadhar like in the following cases:

- Sold the property to another person
- Never owned any property in urban area
- Showing excess property than what is owned by the person

In the above cases,

- The DA/WEDS should first raise a grievance in "Navasakam Beneficiary Management "against the Urban Property as the Grievance Type and submit the Grievance. A grievance ID will be generated.
- The MAUD's Deseeding services for the wrongly seeded property are available in the Municipal Commissioner's login of the ERP portal of MAUD department. The service is available in the "Other services" link in GSWS portal.

\*It is necessary for the Citizen to apply for relevant service along withraising a grievance ID

• Once the Service Request is addressed by the MAUD Department, database will be reflected with the updated details

#### Energy

#### Title Transfer:

When a Citizen visits the Secretariat complaining about the following, then DA/WEDS may raise a request under this service.

- Electric meter mapped to his/her Aadhar is being used bythe Tenants
- He/she has sold the property and Electric meter should be transferred to someone else

#### Aadhaar seeding and deseeding:

When a Citizen visits the Secretariat complaining about the following, then DA/WEDS may raise a request under this service

- Beneficiaries possess no electric meter yet system haselectric meter tagged to him/her.
- Beneficiary Aadhar no. mapped to different meter

#### Name correction:

When a Citizen visits the Secretariat complaining that the Name displayed in the system is incorrect for the Meter mapped to his/her Aadhar, then DA/WEDS may raise a request under this service.

#### Wrong Billing:

When a Citizen visit the Secretariat complaining that he/she has consumed less units than reflecting in system, then arequest for this Service shall be raised.

All the above service for Energy Department will have the same flow asbelow:

- The DA/WEDS should first raise a grievance in "Navasakam Beneficiary Management "against the Energy as the Grievance Type and submit the Grievance. A grievance ID will be generated.
- After raising a grievance, DA/WEDS should apply for the Service against that grievance ID with the relevant documents. This service is directly available in the NBM portal wherein the DA/WEDS shall select the District under Energy Department services and all the services available for that particular Districtwill be displayed.

\*It is necessary to a Service Request along with raising aGrievance for the Data to be updated

- Once DA fills the application form and applies for the service, it is forwarded to the AE Energy Department Login who verifies the details and approves/rejects
- Once the Service Request is closed, then the status of the grievance will be updated and the database will be updated

### Transport

#### **Registration - Transfer of ownership**

When a Citizen is found to be ineligible due to the system incorrectly reflecting Vehicle mapped to his/her Aadhar like in the following cases:

- Beneficiary has sold vehicle yet reflecting in system
- Beneficiary converted his/her vehicle as taxi yet reflecting in system

#### In the above cases:

- The DA/WEDS should first raise a grievance in "Navasakam Beneficiary Management "against the Transport as the Grievance Type and submit theGrievance. A grievance ID will be generated.
- Transport services are directly available in the NBM portal. DA/WEDsS should apply for

the Service "**Registration - Transfer of ownership**" against that grievance ID under "Create Grievance Service Request" with the relevant documents.

\*It is necessary to raise a Service Request along with raising a Grievance for theData to be updated

- Once DA fills the application form and applies for the service, it is forwarded to the RTO Department Login who verifies the details and approves/rejects
- Once the Service Request is closed, then the status of the grievance will be updated and the database will be updated

#### Slot Booking for Registration – Alteration of Vehicle

When a Citizen found to be ineligible due to the system incorrectly reflecting Vehicle and Citizen wants to convert his/her vehicle to a Taxi, then

- The DA/WEDS should first raise a grievance in "Navasakam Beneficiary Management "against the Transport as the Grievance Type and submit theGrievance. A grievance ID will be generated.
- This service is directly available in the NBM portal. DA/WEDS should apply for the Service "**Registration -Alteration of Vehicle**" against that grievance ID with the relevant documents.

# \*It is necessary to raise a Service Request along with raising a Grievance for the Data to be updated

- Once DA fills the application form and applies for the service, it is forwarded to the RTO Department Login who verifies the details and approves/rejects
- Once the Service Request is closed, then the status of the grievance will be updated, and the database will be updated

#### **Registration – Vehicle stoppage revocation**

When a Citizen found to be ineligible due to the Vehicle and Citizen's vehicle got condensed but system is incorrectly reflecting the Vehicle on his/her Aadhar, then

- The DA/WEDS should first raise a grievance in "Navasakam Beneficiary Management "against the Transport as the Grievance Type and submit theGrievance. A grievance ID will be generated.
- This service is directly available in the NBM portal. DA/WEDS should apply for the Service "**Registration Vehicle stoppage revocation**" against that grievance ID with the relevant documents.

# \*It is necessary to raise a Service Request along with raising a Grievance for the Data to be updated

• Once DA fills the application form and applies for the service, it is forwarded to the RTO Department Login who verifies the details and approves/rejects

Once the Service Request is closed, then the status of the grievance will beupdated, and the database will be updated

#### Caste

#### Integrated Caste certificate:

When a Citizen was found to be ineligible due to Caste and isnot satisfied with the Caste reflected in the System, then

- The DA/WEDS should first apply for the Service "Integrated Caste Certificate" against that grievance ID under "Create Grievance Service Request" with the relevant documents. This service is directly available in the NBM.
- Once DA fills the application form and applies for the service, it is forwarded to the VRO, then to the RI, then to the Tahsildarwho is the final approving authority except in case of notified and de notified tribes where the application will further be forwarded to RDO who is the final approving authority.
- RDO/ Tahsildar approves/rejects based on the recommendations from Tahsildar and RI
- a grievance in "Navasakam Beneficiary Management "against the Caste as the Grievance Type and submit the Grievance along with caste certificate. A grievance ID will be generated.
- After raising a grievance, DA/WEDS should
- Once the Service Request is closed, the status of the grievance will be updated

#### Aadhaar Related Grievances

All grievances pertaining to Aadhaar based modification / update shall be taken for consideration under this category.

- Age
- Gender

If a Citizen was found to be ineligible due to Age/Gender data discrepancies,

- The DA / WEDS shall raise a Grievance Request and generate a Grievance ID for the applicant.
- The DA / WEDS shall request the applicant to apply for necessary changes at the Aadhaar service centre.
- The applicant shall raise a request for change / modification at the Aadhaar service centre and once the changes are confirmed by UIDAI (Aadhaar) the applicant shall give their eKYC either at the secretariat or to the volunteer to get the details updated at GSWS against the grievance.

#### **Income Related Grievances**

All grievances pertaining to Income based modification / update shall be taken for consideration under this category.

#### Income Tax

- If a Citizen was found to be ineligible due to system incorrectly reflecting as paying Income Tax, he/she may visit the Secretariat to raise a grievance.
- The DA / WEDS shall raise a Grievance Request and generate a Grievance ID for the applicant.
- The service request will be sent to the WEA / WWDS, who shall do an initial verification before forwarding the application to VRO.
- The VRO shall do a physical verification and send recommendation to he concerned MRO.
- The MRO shall do a verification based on the recommendation given by VRO.
- The RDO shall confirm / reject the Income Tax status of the applicant and recommends to the JOINT COLLECTOR.
- The JOINT COLLECTOR shall verify the RDOs' recommendation and approves the same. The service request once addressed by the JOINT COLLECTOR shall be closed. In case of any changes, GSWS Databasewill be updated.

#### **Government Employee / Government Pensioner**

- If a Citizen was found to be ineligible due to system incorrectly reflecting as a Government Employee, he/she may visit the Secretariat to raise a grievance.
- The DA / WEDS shall raise a Grievance Request and generate a Grievance ID for the applicant.
- The service request will be sent to the WEA / WWDS, who shall do an initial verification before forwarding the application to VRO. The VRO shall do a physical verification and send recommendation to the concerned MRO.
- The MRO shall do a verification based on the recommendation given by VRO.
- The RDO shall confirm / reject the Government Employee status of the applicant and recommends to the JOINT COLLECTOR.
- JOINT COLLECTOR shall verify the recommendation made by RDO and request APCFSS to verify the applicant's status.
- The service request once addressed by the APCFSS shall be closed. Incase of any changes, GSWS Database will be updated.

#### GSTN

- If a Citizen was found to be ineligible due to system incorrectly reflectingGST payee, he/she may visit the Secretariat to raise a grievance.
- The DA /WEDS shall also request the applicant to raise a request at the central GST portal (if the applicant has not changed the details in the central GST portal).
- The DA / WEDS shall raise a request against the reason for rejection. The service request will be sent to the WEA / WWDS, who shall do an initial verification before forwarding the application to MPDO.
- MPDO shall verify the application forwarded by WEA / WWDS and forward with recommendation to JOINT COLLECTOR.
- JOINT COLLECTOR shall verify the recommendation made by MPDO and request DC (Commercial Tax) to verify the applicant's status. DC (Commercial Tax) shall verify the application in the internal portal of GST and shall confirm the same.
- JOINT COLLECTOR shall approve the recommendation made by DC (Commercial Tax). The recommendations are further sent to CFMS from GVWV&VSWS Department where the applicant details are updated asper recommendation of the JOINT COLLECTOR.

#### Payment Related Grievances

All grievances pertaining to payment failure shall be taken for consideration under this category.

After a Scheme has been launched, a citizen under eligible beneficiary list but did not receive Payment may visit the village / ward secretariat and raise a request for grievance. The DA / WEDS shall verify the Payment status in the link provided and find out the reason(s) for not receiving the Payment. If it isdue to the NPCI Inactive/dormant status of the Bank Account of the Beneficiary, then the same should be informed to the Citizen to update the Bank details. If it is because of any other reasons, the grievance shall be recorded with the Head Office and Payment will be released as per the guidelines from the Government.

#### Ineligible in Field Verification

All grievances pertaining to beneficiaries who became ineligible duringField verification by the officers shall be taken for consideration under this category.

A citizen under ineligible beneficiary list found ineligible due to field verification, may visit the village / ward secretariat and raise a request for grievance to the DA / WEDS. The service request will be forwarded to the JOINT COLLECTOR. JC may approve or reject based on verification. If the Service request is rejected, Citizen will not receive any benefits. If the Service request is approved, Citizen will receive benefits during Bi-annual sanctions.

#### YSR Cheyutha Scheme specific Grievances

The possible scheme specific grievances for YSR Cheyutha will be

• Rejected due to availed other government schemes like EBC Nestham, Old Age

#### Pensions, Kapu Nestham.

For all the above type of issues, the DA/WEDS has to login in NBM grievance module and has to submit the grievance.

having Er Property 0 No one ir paying G re not Eligible for the sc		No Person in the family should have four wheeler Less than 1000 sq of built-up area No Person in the family should pay GST ge parameter(s)	Satisfied Satisfied Satisfied
I <u>No one ir</u> paying G re not Eligible for the sc	GST	No Person in the family should pay GST	
<u>paying G</u> re not Eligible for the sc	GST	GST	Satisfied
-	cheme because of Ag	ge parameter(s)	
Yes No	Benefic	ciary Mobile No.*	
) Yes () NO		e Enter Mobile number	
		rieas	riease Enter Mooille number

			ile di essui			
S. No	Department t Name	Service Name	Category	SLA (Days)	Description Service	Documents required
1.	Energy	APCPDCL - LT - Title Transfer	Non-MeeSeva	3	This Service is used for citizen who wants to transfer the meter from father (only if expired) to son	<ul><li>a. Signed Application,</li><li>b. Property Documents,</li><li>c. ID Proof,</li><li>d. Current Bill</li></ul>
2.	Energy	APCPDCL - Meter Testing	Non-MeeSeva	7	This Service is used toknow the Meter Working Status	<ul><li>a. Signed Application,</li><li>b. ID Proof,</li><li>c. Current Bill</li></ul>
3.	Energy	APCPDCL - Name Correction	Non-MeeSeva	7	This Service is used for citizen who wants to change his name or make corrections to it	<ul><li>a. Signed Application,</li><li>b. Property Documents,</li><li>c. ID Proof,</li><li>d. Current Bill,</li></ul>
4.	Energy	APCPDCL - Wrong Billing	Non-MeeSeva	7	This Service is used to complain related to billing which was wrongly generated.	<ul><li>a. Signed Application,</li><li>b. ID Proof,</li><li>c. Current Bill</li></ul>
5.	Energy	APEPDCL - Meter Running Fast/Creeping	Non-MeeSeva	15	This Service is used to complain related to meter running fast	<ul><li>a. Signed Application,</li><li>b. ID Proof,</li><li>c. Current Bill,</li></ul>
6.	Energy	APEPDCL - Name Change	Non-MeeSeva / MeeSeva	7	This Service is used for citizen who wants to change his name	<ul><li>a. Signed Application,</li><li>b. ID Proof,</li><li>c. Current Bill,</li><li>d. Address Proof</li></ul>

# Updated Workflow for Grievance Redressal

S. No	Department t Name	Service Name	Category	SLA (Days)	Description Service	Documents required
7.	Energy	APEPDCL - Shifting of Service Different Premises	Non-MeeSeva	7	This Service is used for citizen who wants to shift electrical line which is premises of house to other premises	<ul><li>a. Signed Application,</li><li>b. ID Proof,</li><li>e. Current Bill,</li></ul>
8.	Energy	APEPDCL - Application for Consumer Complaints-Wrong Billing	MeeSeva	7	<ul> <li>This Service is consisting of 3 types of complaints:</li> <li>1. Billing Related Complaints</li> <li>2. Meter Related Complaints</li> <li>Other Customer Services</li> </ul>	c. Current Bill,
9.	Energy	APSPDCL - Category Change	Non-MeeSeva	3	This Service is used for citizen who wants to change meter category from 2 to 1.	a. Signed Application, b. ID Proof, Current Bill.
10.	Energy	APSPDCL - Meter Testing	Non-MeeSeva	7	This Service is used to know the Meter Working Status	<ul><li>a. Signed Application,</li><li>b. ID Proof,</li><li>c. Current Bill.</li></ul>
11.	Energy	APSPDCL - Name Correction	Non-MeeSeva	7	This Service is used for citizen who wants to change/ correction of his name	<ul><li>a. Signed Application,</li><li>b. ID Proof,</li><li>c. Current Bill,</li><li>c. Address Proof</li></ul>

S. No	Department t Name	Service Name	Category	SLA (Days)	Description Service	Documents required
12.	00	APSPDCL - Wrong Billing	Non-MeeSeva	7	This Service is used to complain related to billing which was wrongly generated.	<ul><li>a. Signed Application,</li><li>b. ID Proof,</li><li>c. Current Bill,</li><li>d. Request Letter</li></ul>
13.	Energy	APSPDCL - Shifting of Service	Non-MeeSeva	15	This Service is used for citizen who wants to shift his meter to other premises	<ul> <li>a. Signed Application,</li> <li>b. ID Proof,</li> <li>c. Current Bill,</li> <li>d. Request Letter,</li> <li>d. Address Proof</li> </ul>
14.		Property Tax - Transfer of Title	Non-MeeSeva	15	If there are transfer of ownership of the title, then this service is used	e.
15.		Mutation for Transactions	Non-MeeSeva	30	Mutation means change oftitle from one person to another person in case of Purchase, Will, Gift and Partition. AgricultureLands mutation will be applied	<ul> <li>a. Application form</li> <li>b. Registered Documents</li> <li>c. Aadhar card/Other id and Address Proofs</li> <li>d. Passport photograph of theapplicant</li> <li>e. Pattadar Passbook / ROR 1B copy / Adangal copies</li> <li>f. Signature of the applicant</li> </ul>
16.		Integrated Caste Certificate	MeeSeva	15		a. MeeSeva Application Form b. Caste Certificate issued to

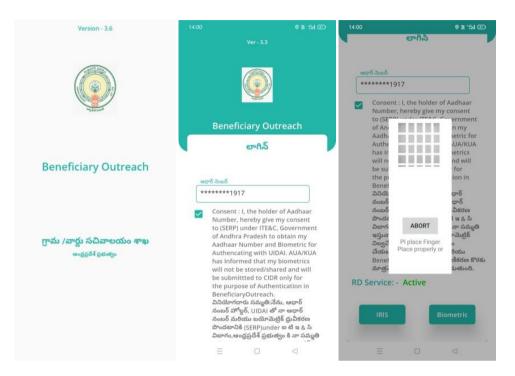
S. No	Department t Name	Service Name	Category	SLA (Days)	Description Service	Documents required
					scheme, then this service	<ul> <li>c. SSC marks memo or DOB extract or Transfer certificate</li> <li>d. 1 TO 10th study certificates or DOB certificates issued by Municipality/Gram</li> <li>e. Panchayat</li> <li>f. Ration Card/EPIC Card /AADHAR CARD</li> <li>f. Schedule I to IV</li> </ul>
17.	Revenue	Pattadars Mobile No Seeding in Land Records	MeeSeva	3		
18.	Revenue	Mutation for corrections	Non-MeeSeva	30	For clerical level corrections in lands records, this service must be used.	<ul> <li>a. Application form</li> <li>b. Aadhar card/Other id and Address Proofs</li> <li>Pattadar Passbook / ROR 1B copy / Adangal copies</li> </ul>
19.	Transport	Licence Aadhar Seeding	Non-MeeSeva	3	Yes. Aadhar integration is required for any transaction.	<ul><li>a. Driving license copy</li><li>c. Aadhar card copy</li></ul>
20.	Transport	Registration -Issue of NOC	Non-MeeSeva	3	If NOC is issued for any vehicle, then that particular vehicle will no longer exist in Andhra Pradesh rolls. So, this vehicle cannot be considered as owned by	<ul><li>a. NOC copy of the vehicle</li><li>b. RC copy of the vehicle</li><li>b. Aadhar card copy</li></ul>

S. No	Department t Name	Service Name	Category	SLA (Days)	Description Service	Documents required
					the applicant.	
21	Trangnort	Registration- Change of Address	Non-MeeSeva	3	Though change of address done for the vehicle, vehicle stand registered in the name of the applicant. It shall be treated as the applicant is the owner of the vehicle.	a. RC copy of the vehicle c. Aadhar card copy
22	Transport	Registration- Transfer of ownership	Non-MeeSeva	3	If Transfer of ownership is done, then vehicle will be transferred from existing owner to a new owner. So, the vehicle should be removed from old owner Aadhar and mapped to new owner Aadhaar in RTGS.	a. RC copy of the vehicle b. Aadhar card copy
23	Iranenort	Registration Aadhaar Seeding	Non-MeeSeva	3	Yes. Aadhar integration is required for any transaction	a. RC copy of the vehicle b. Aadhar card copy
24	Transport	Registration-Hire Purchase Termination	Non-MeeSeva	3		b.

S. No	Department t Name	Service Name	Category	SLA (Days)	Description Service	Documents required
25	Transport	Registration - Reassignment of Vehicle	Non-MeeSeva	3	In case of Reassignment, ownership will not change. But if non- transport vehicle (4 - wheeler) is reassigned as transport vehicle (Taxi), then he will get eligibilities to get benefit.	a. RC copy of the vehicle c. Aadhar card copy
26	Transport	Registration-vehicle stoppage Revocation	Non-MeeSeva	11		Ъ.

## 9. Part II - BENEFICIARY OUTREACH APP

a) Secretariat Employee/Volunteer యొక్కఆధార్నెంబర్Authentication ద్వారా Beneficiary Outreach App Login అవ్వాలి.



- b) Secretariat Employee /Volunteer Beneficiary Outreach App లాగిన్అయినతరువాతమీకుఈక్రిందివిధంగాస్ర్మీన్మనిపిస్తుంది.
- Home Screen :



# వైఎస్ఆరేచియూత eKYC:

- a) మీరువైఎస్ఆర్చేయూతమీదక్లిక్సే స్తేమీకుఈక్రిందివిధముగాస్క్రీన్మనిపిస్తుంది.
- b) ఇక్కడమీకురెండుఆప్షన్స్ ఉంటాయి

### a. YSR Cheyutha data (2022-23)

- i. ఇక్కడమీరుమీయొక్కSecretariat codeమరియుCluster Id నిసెలెక్ట్రేసుకుంటే List వస్తుంది.
- ii. Listలో మీకుసిటిజెన్పేరు, సిటిజెన్ Aadhaar వస్తాయి.

19:04		19:04 🔒 進 昭日 72% 🗲 19:05	♀ 誰 "们 72% *
Beneficiary Out Home Ekyc [YSR Cl	t <b>reach</b> heyutha ( 2022 - 2023 ) ] <sub>Ver - 7.4</sub>	🛛 🛞 Beneficiary Ekyc List [ YSR Cheyutha ( 2022 - 👘 🎡 🛛 Be	eneficiary Outreach meficiary Ekyc List [ YSR Cheyutha ( 2022 - 23 ) ] Ver - 7.4
	٩	Select Secretariat Code : Select ♥ ♥	బ్దిదారుని పేరు తో వెతకండి
YSR Cheyutha Data ( 2022 - 2023 )	Search	Select Cluster ID : Select Secretari	at Code : 10490021 😎
		Select Clu	uster ID : 10490021022 😎
		පඩුය පැවැ පඩුය පඩුය පඩුය	స్ నెంబర్ <sup>: *******6930</sup> ారుని పేరు : Guthula Dhanalakshmi
		లభిం	•రుని : *******3730 స్ నెంబర్ :
	$\Box$		

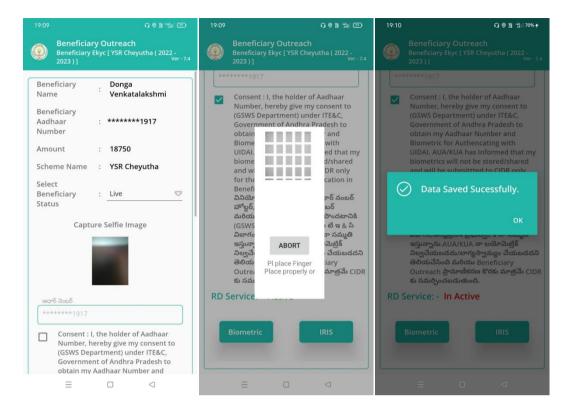
- iii. మీరు List నిక్లిక్బేసినతరువాతమికుచేయూతలబ్దిదారునివివరాలుఉంటాయి , అక్కడఅతనియొక్కస్టేటస్లో live లేదా death ఎంచుకోవాలి.
- iv. Live

ఎంచుకొన్నతరువాతలబ్దిదారునితోపాటువాలంటిర్/సెక్రటేరియట్ఎంప్లాయ్సెల్ఫితేసుకొనిలబ్దిదారుని eKYC చేసి data సబ్మిట్ఛియాలి.

v. ಒಕವೆಳ Death

ఆప్షన్ఎంచుకొన్నట్లెతేవాలంటిర్/సెక్రటిరియట్ఎంప్లాయ్authenticationతోడేటాసబ్మిట్చేయాలి.

- b. Search ఆప్షన్ :
  - i. మీకులబ్దిదారునిఆధార్పెంబర్లిస్టులోలేనట్లెతేఇక్కడ search చేయవచ్చు.
  - ii. లబ్ధిదారునివివరాలుఎంచుకొన్నతర్వాతపైవిధముగా-  $\mathbf{a}(\mathrm{iii})$  నుండి  $\mathbf{v}$  వరకుచెప్పినట్లుగాపూర్తిచేయాలి.



తరువాత Data saved Successfully అనివస్తుంది.

#### **MIS Report:**

Open the URL <u>https://egsws.ap.gov.in/</u> and click on

37. YSR Cheyutha (2022-23) eKYC dashboard to view the status of the completion.

# 10. Frequently Asked Questions

S. No	FAQ	CLARIFICATION		
	ఆశ వర్కర్స్/అంగన్వాడీ టీచర్స్/శానిటేషస్			
	వర్కర్స్/హోం గార్డ్స్/VRAs/RTC RETIRED	Not Eligible		
1	FAMILYs వారు YSR చేయూత పథకం కు			
	<b>లర్హుల లేదా అనర్హుల</b> SIR			
	EKYC లేని వాళ్ళు అందరికీ కొత్తగా APPLY			
	చేయల SIR, మళ్ళీ పేర్లు ఏమైనా ADD	If any Beneficiary name not found in		
2	లవుతాయి నా SIR (SOME OLD	provisional eligible list / Reverification		
	ELIGIBLE BENEFICIARYS MISSING SIR)	list, they need to apply fresh		
	O.C లో ముస్లింలు ఉన్నారు SIR, వారికి ఏ			
3	విధంగా proceed అవ్వారి sir వాళ్లకు cast	All OC Minorities are eligible for YSR		
3	certificate OC MUSLIM అనీ ఇస్తారు (but	Cheyutha 2022-23 scheme		
	minorities sir)			
	Cheyutha 2022-23 పథకానికి సంబందించి	The Applicent should have between		
4	Applicant ໝັນຮູ Eligible DOB ແວວລ	The Applicant should born between 13.08.1962 to 12.08.1977		
	తెలియజేయగలరు?			
	YSR pension kanuka పథకం ద్వారా			
	pension తీసుకుంటున్న వారు చేయూత			
_	పథకానికి Eligible / Ineligible? Eligible	As per the Instructions from SERP,		
5	అయితే ST వారిలో కొంతమంది కి 50 Yrs కి	OAP pension holders are not eligible		
	OAP pension వస్తోంది? వీరు కూడా అర్హులు			
	అవుతారా?			
	లబ్దిదారుల కుటుంబం నందు already చేదోడు /			
	YSR <b>సేత</b> న్న సేస్తం / వాహన మిత్ర etc	Eligible		
6	పథకాల నందు లబ్ధి పొందుతున్నారు.			
	ఇటువంటి వారు చేయూత పథకానికి Eligible			
	అవుతారా?			
	EKYC కి enable అయిన / Provisional	Hold option is available for such cases		
7	Eligible list నందు కొంతమంది Ineligible	in WEA/WWDS logins		

S. No	FAQ	CLARIFICATION
	వారు వున్నారు? అటువంటి వారిని ఏ విధంగా	
	Ineligible చెయ్యాలి?	
8	Is field verification form to be downloaded for only new applicants or for even old beneficiaries	Field verification form is for both new and old beneficiaries. During field verification if old beneficiaries are found to be ineligible by the WEA/WWDS, they may be put on Hold.

# Appendix 4. Jagananna Chedodu Application Registration and Verification

# 1. Introduction:

- Jagananna Chedodu scheme aims to extend financial assistance of Rs.10,000/- to the Washermen, Barbers and Tailors who are economically backward.
- The beneficiaries can utilize the amount for purchasing equipment, tools, and other essentials for growing their work establishment and source of income.
- The following are the relevant timelines for rolling out YSR Jagananna Chedodu Scheme

# 2. Mandatory Validations/Documents

- Applicants should be between 21 to 60 years of age. (Cut off 31.12.2022)
- Selection of Profession
- Questionnaire (Establishment Location, Establishment age, Dependency on profession)
- A selfie with the applicant along with his/her establishment (geo tag and time stamp)
- The Income Certificate must be tagged to the applicant's Aadhaar number
- The Caste Certificate must be tagged to the applicant's Aadhaar number.
- Certificate of Registration of Establishment must be tagged to the applicant's Aadhaar number.
- The profession selected and the corresponding caste in the caste certificate uploaded must match.
- Applicant's eKYC

# 3. Eligibility criterion (profession wise)

	Criterion	Barbers	Tailors	Washermen
1	Certificate of Registration of Establishment - Sec2(d) and 4(2)	Mandatory	Mandatory	Mandatory
2	Ownership	Must be Owner	Must be Owner	Must be Owner
3	Source of Livelihood	Source of livelihood	Source of livelihood	Source of livelihood
4	Location	Commercial Space	<ul> <li>Commercial Space</li> <li>Residential Space</li> </ul>	<ul> <li>Commercial space</li> <li>Residential space</li> <li>Mobile Shop</li> </ul>
5	Caste	Nayee Brahmins only	Any Caste	Rajakas only
6	Other schemes – 1.YSR Matsyakara Bharosa 2.YSR Vahanamitra 3.YSR Nethanna Nestham 4.YSR Cheyutha 5.YSR Kapu Nestham 6.YSR EBC Nestham	Applicant Should not avail	Applicant Should not avail	Applicant Should not avail
7	Six Step Criterion	Mandatory	Mandatory	Mandatory

# 4. Application registration procedure

#### 4.1.BoP App

- All the eligible grievances received under suraksha in provided in BOP log in.
- Search by Aadhaar option is provided. In case applicant's Aadhaar is found, his/her basic details will be pre-filled.
- In the BOP App, the WEA/WWDS captures the
  - $\circ$  applicant's profession
  - details regarding establishment (establishment Location, establishment age, Dependency on profession)
  - $\circ~$  a selfie with the applicant along with his/her establishment (geo tag and time stamp
  - o biometric / OTP eKYC of applicant

#### 4.2. NBM Portal

- Applicant data captured in the BoP app will be made available in the WEA/WWDS logins in the NBM Portal.
- In the Scheme verification dashboard, each application can be selected and viewed.
- For each application, the following certificates shall be validated
  - Income Certificate.
  - Caste Certificate.
  - Certificate of Registration of Establishment.

# 5. Application Workflow

#### Welfare and Education Assitant (WEA)/Ward Welfare & Development Secretary (WWDS)

Regstration and verification of old and new applications through **BOP app** and **NBM Portal.** 

#### Mandal Parishad Development Officer (MPDO) / Municipal Commissioner (MC)

The application shall be verified on NBM portal and forwarded to the next level

#### Executive Director, BC Corporation (ED BC)

The application shall be verified on NBM portal and forwarded to next level

#### **District Collector**

Final Approval of Eligible Beneficiaries

**Note:** Unlike other schemes the DA/WEDPS is not involved in application registration in this scheme.

The WEA/WWDS is responsible for registration of applications and verification.

## 6. Instructions for Application Registration in BOP App

**NOTE:** WEA/WWDS belonging to the secretariat where the applicant's shop is present is responsible for registering and verifying the application.

- a. Login to BOP app, by authenticating Aadhaar number of WEA/WWDS WEA/WWDS యొక్క ఆధార్ నెంబర్ Authentication ద్వారా Beneficiary Outreach Program App Login అవ్వాలి.
  - Version 1.11
     152
     0.8 ± 10 CD

     Version 2
     version 2
     version 2

     Version 2
     version 2
- b. After logging in the following screen can be seen. Click on "Chedhodu" module. WEA/WWDS Beneficiary Out Reach Program App లాగిన్ అయిన తరువాత మీకు ఈ క్రింది విధంగా స్క్రీన్ కనిపిస్తుంది.
  - 1000 అప్లోడ్ టెస్టిమోనియల్ (Upload Testimonial) వై.ఎస్.ఆర్ జగనన్న శాశ్వత క్కు మరియు భ రక పథకం ٩ (?) జగనన్న విద్య దీవెన EBC Nestham 0.8 Chedodu వైఎస్సార్ చేయూత 0 జగనన్న తోడు వైయస్ఆర్ కాపు నేస్తం 0 2
- c. Upon clicking the "Chedodu in the following screen is shown. Click on "Beneficiary Data List (2023)".

Home Screen లో Chedodu మీద క్లిక్ చేస్తే మీకు ఈ క్రింది విధముగా స్క్రీన్ కనిపిస్తుంది.



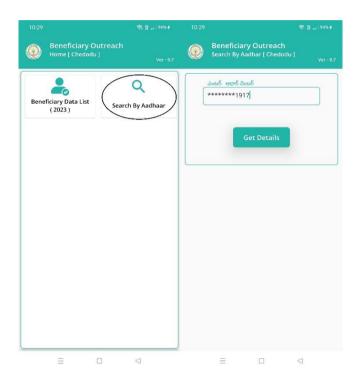
d. In "Beneficiary Data List (2023)" page, the WEA/WWDS can search for previous year beneficiary by name or select the secretariat code and cluster ID. The list of previous year beneficiaries in the respective secretariat and cluster code are shown. From the list select the applicant.

12:57			0 🕾 🕷	
Beneficia Beneficiary				
<b>Q</b> లబ్దిదారు;	ఎ పేగ	రు తో వెతః	కండి	
Select Secretariat Code	:	10390089	9	
Select Cluster ID	:	10390089	9006	
లచ్చిదారుని పేర లచ్చిదారుని ఆధార్ నెంబర్	: :	UPPALAP		
=		0	Ø	

Home [Chedodu] లో Beneficiary Data List (2023) మీద క్లిక్ చేస్తే మీకు ఈ క్రింది విధముగా [స్కీన్ కనిపిస్తుంది. ఇక్కడ మీరు మీ యొక్క Secretariat Code మరియు Cluster ID లను ఎంచుకుంటే, మీకు list వస్తుంది. List లో మీకు లబ్ధిదారుని పేరు, లబ్ధిదారుని ఆధార్ నెంబర్ ఉంటాయి. List మీద click చే స్తే Beneficiary Ekyc Details (స్కీన్ కనిపిస్తుంది.

e. If the applicant is unavailable in the "Beneficiary Data List (2023)" page, the WEA/WWDS can select the "Search by Aadhaar" option.

Home [Chedodu] లో Search by Aadhaar/New application మీద క్లిక్ చేస్తే మీకు ఈ క్రింది విధముగా స్క్రీన్ కనిపిస్తుంది.



లబ్దిదారుని ఆధార్ నెంబర్ ని ఎంటర్ చేసి Get Details మిద క్లిక్ చేస్తే మికు Beneficiary EKYC Details స్క్రీన్ కనిపిస్తుంది.

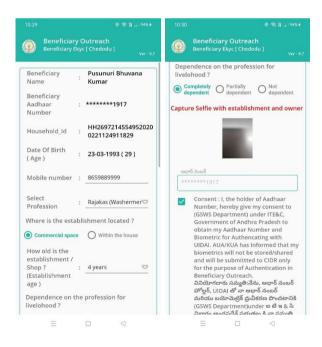
	Outreach :[Chedodu] <sub>Ver-</sub>
:	Pusunuri Bhuvana Kumar
:	*******1917
;	HH269721455495202 0221124911829
:	23-03-1993 ( 29 )
:	8659889999
:	Select 🗢
abl	shment located ?
:e	O Within the house
: වර	Select 🗢
	: : : : : : : : : : : : : : : : : : :

In the Beneficiary eKYC details - the Beneficiary name, UID, HHID, DOB and mobile number are provided.

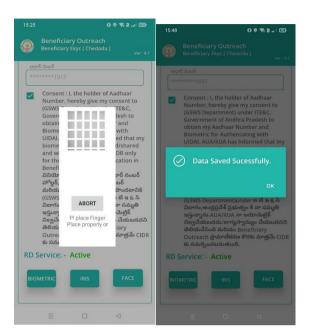
- Select the profession of the applicant.
- Select where the establishment is located (Commercial Space/Within the house)
- Select the Establishment age
- Select the dependence on the profession.
- Capture selfie with applicant clearly indicating the establishment.
- Take eKYC

Beneficiary EKYC Details స్క్రిస్ లో Beneficiary Name, Beneficiary Aadhaar Number, household\_Id, Date of Birth (Age), Mobile Number Details ఉంటాయి.

- లబ్దిదారుని Details లో లబ్దిదారుని Profession ని Select చేసుకోవాలి.
- Establishment location ఎంచుకుని,
- establishment age ను select చేసుకోవాలి
- Profession dependence ఎంచుకుని,
- Selfie photo తీసుకున్న తర్వాత లబ్దిదారుని తో eKYC చేయాలి.



f. After doing the eKYC, the screen shows "Data saved successfully". eKYC చేసిన తర్వాత Data Saved Successfully అని మెసేజ్ చస్తుంది.



**Note:** After completion of registration and verification of Old/New applications in the BoP app, data will be pushed to WEA/WWDS logins of NBM portal for further action.

# 7. Instructions for Application Verification in NBM Portal

#### 7.1. WEA/WWDS Login

a) Please click on the URL <u>https://gsws-nbm.ap.gov.in/NBM/#!/Login</u> to login into *the* NBM Portal. The following screen is *displayed*.

	NBM Navasakam Beneficiary Management Government of Andhra Pradesh	Home	Citizen Services Online Portal	Scheme Eligibility	Application status	Grievance Status	Information Wizard For Citizen Login
			గ్రామ - వార్తు సచివ	ాలయము	(and	and Carling	No set set out
RE		N		Citizen Login	1 a		R A B
	000		👗 Employe	e Login			100, 605 and 3
New York	and a start				5 50 U	Jos and	and case
	A manual a				ÅÅ	1204	
1			581337	581337	21	Ver	
		1	+) Login N	ow	Store Se	2 20 20 20 20 20	. రాజకీయ వివక్ష లేకుండా
		E-			ළින බුම සන	0 කුළු කරණ බුණාණු බ	సంక్షేమ పథకాలు అందాలి.
		Ne A		100000			2 ar CK S.

- b) After logging in to the NBM portal, the left side menu bar displays the following options as shown in picture.
  - Home
  - Scheme Eligibility Check
  - Track Application status
  - NBM Grievance Module
  - NBM Schemes Module
  - Reports Module
  - User Manuals
  - Update Profile

NBM Navasakam Ber Government of A	neficiary Management Andhra Pradesh	Sri Y.S.Jagan Mohan Reddy Hontble Chief Minister Government of Andhra Pradesh
		21001051 - Ward Welfare & Development Secretary - MARUTHINAGAR
	(	
		Inique Households Benefited Number of Beneficiaries Total Amount Disbursed
	Select Scheme*	- SELECT SCHEME -

- c) Select the "NBM Scheme Module" and click on "Jagananna Chedodu" from the left side bar. The following tabs will be displayed as shown in picture above.
- Jagananna Chedodu Verification

NBM Navasakam Ber Government of A	ficiary Management dhra Pradesh Sri Y.S.Jagan Mohan Reddy Honble Chief Minister Government of Andhra Pradesh
Home	21001051 - Ward Welfare & Development Secretary - MARUTHINAGAR
+ Scheme Eligibility Check	
+ Track Application Status	Unique Households Benefited Number of Beneficiaries Total Amount Disbursed
+ NBM Grievance Module	
X NBM Schemes Module	
YSR Cheyutha	
🕈 YSR Vahana Mitra	Select Scheme*
🕈 YSR Netanna Nestham	SELECT SURFACE
🗴 Jagananna Chedodu	
Verification	
J VSP	

d) From the left side bar, under "Jagananna Chedodu", click on "Verification" button to open the scheme applications dashboard as follows. Click on "Verify" option to take further action on each application.

NBM Navasakam Benef Government of And	ficiary Management dhra Pradesh Sri Y.S.Jagan Mohan Reddy Honble Chief Minister Government of Andhra Pradesh
Home	SCHEME Application DASHBOARD ( WWDS )
+ Scheme Eligibility Check	
+ Track Application Status	TOTAL PENDING COMPLETED
+ NBM Grievance Module	1 1 0
+ NBM Schemes Module	
+ Reports Module	
+ User Manuals	Pending application to take action ( WWDS )
+ Update Profile	DETAILS
	this contraction that the set of
	Sno <sup>‡</sup> Application ID <sup>‡</sup> Name <sup>‡</sup> Gender <sup>‡</sup> No. <sup>‡</sup> Scheme Type <sup>‡</sup> Year <sup>‡</sup> Mandal <sup>‡</sup> Secretariat <sup>‡</sup> Action <sup>‡</sup>
	1 S192301201109157701 Rajkumar MALE 7701 Jagananna 2022 ANANTAPUR MARUTHINAGAR Verify

#### e) Once the verify button is clicked the application details can be seen.

NBM Navasakam Beneficiary Management Government of Andhra Pradesh		Sri V.S.Jagan Mohan Reddy Honble Chief Minister Government of Andhra Pradesh
Home		
Scheme Eligibility Check	SCHEME A	Application VERIFICATION ( WWDS )
Track Application Status	LICANT DETAILS	Certificate View
NBM Grievance Module APPLICATION ID	S192301201109157701	
NBM Schemes Module APPLICANT NAME	Rajkumar	
Reports Module SCHEME	Jagananna Chedodu	
User Manuals DATE OF APPLICATION	20-JAN-2023	
Update Profile GENDER	MALE	
AADHAAR NUMBER	XXXX-XXXX-7701	
SECRETARIAT NAME	MARUTHINAGAR	
APPLICANT NAME S Department." FATHER NAME SCHEME DATE OF APPLICATION		Rajkumar Jagananna Chedodu 20-JAN-2023
GENDER		MALE
MOBILE NUMBER		
EMAIL		
AADHAAR NUMBER		XXXX-XXXX-7701
DOB		12-Jul-2021
CASTE		sc
RELIGION		
QUALIFIACTION		
MARITAL STATUS		
PERMANENT DNO.		

CURRENT MANDAL					ANANTAP	UR		
CURRENT SECRETARIAT					MARUTHI	NAGAR		
CURRENT PINCODE								
PROFESSION					Tailors			
ESTABLISHMENT PERIOD					1 Year			
ESTABLISHMENT LOCATION								
ESTABLISHMENT DEPENDENCE					Not deper	ided		
ESTABLISHMENT DEPENDENCE				Family Deta		ided		
ESTABLISHMENT DEPENDENCE	Gender D	Date Of Birth	Caste	Family Deta Mobile Number		Dry Land(Acres)	Property(Sqft)	Vehicle(Y/N)
		Date Of Birth	Caste		ils		Property(Sqft) 3302.49	Vehicle(Y/N) NO
Name of the Citizen	FEMALE 0		Caste		ils Wet Land(Acres)	Dry Land(Acres)		
Name of the Citizen MANGAPOTI SUNITHA	FEMALE 01 MALE 21	)1-Jan-1977	Caste		ils Wet Land(Acres)	Dry Land(Acres)	3302.49	NO

g) In the Caste Certificate Details section enter the applicant's Caste certificate number and click on "search". Only those Caste certificates that are tagged to Aadhaar will be validated. If applicants Caste certificate and Aadhaar match, then the applicant's caste details are fetched. Upload the scanned copy of Applicant's Caste Certificate.

				Caste Cert	ificate Details					
Caste Ce	rtificate Number			Uple	oad Certificate					
	_			Doc	ument Upload*(Ma	x Size 1 MB on	ly PDF Allowed	1)		
			Search							
					hoose File sample	e.odf				
4										
4				Caste Cert	ificate Details					
4										
Applicat	on Id Ca	iste Uid	Application Type	Caste Cert	ificate Details District	Mandal	Secretariat	Caste	SubCaste	Gender(Y
Applicat	on Id Ca	iste Uid	Application Type IntegratedCertificate		District	Mandal Anantapur	Secretariat Ward-35	Caste BC-E	SubCaste Shaik	Gender(Y
Applicat	on Id Ca	iste Uid		Applicant Name	District					

h) In the Income Certificate Details section enter the applicant's Income certificate Number and click on "search". Only those Income certificates that are tagged to Aadhaar certified will be validated. If applicants Income certificate and Aadhaar match, then the applicant's income details are fetched. Upload the scanned copy of applicant's Income certificate.

			Income	Certificate	Details			
Income Certificate	Number			Upload Certif	icate			
		Search			oload*(Max Siz		DF Allowed)	
4			Income	Certificate	Details			
4 Application Id	Application Type	Applicant Name	Income	Certificate Mandal	Details Secretariat	Income	Gender(Y/N)	Authorized By Designation(

i) In the Establishment Certificate Details section enter the applicant's Reference number as mentioned on the Establishment certificate Number and click on "search". Only those Establishment certificates that are tagged to Aadhaar certified will be validated. If applicants Establishment certificate and Aadhaar match, then the applicant's establishment details are fetched. Upload the scanned copy of applicant's Establishment certificate. After selection of Recommendation submit the application to forward to next level.

	Establis	nment Certifi	cate Details
Registration Number		Upload Cert	lficate
	Search		Ipload*(Max Size 1 MB only PDF Allowed) le No.file chosen
4			
	Establis	nment Certifi	cate Details
Number	Name	Address Type	Address
в	KRISHNA HAIR STYLES SHOP	Present	Present, 3-2, , THUMMALATHALUPURU, SYDAPURAM-R, SPSR NELLORE, 5244
4			•
		Check List	
Recommended*			● Yes ○No
Upload Field Verification Report Of WEA/W	/WDS*		Choose File No file chosen

#### 7.2. MPDO/MC Login

a) Please click on the URL <u>https://gsws-nbm.ap.gov.in/NBM/#!/Login</u> to login into the NBM Portal. Enter the credentials to login to the NBM portal. The MPDO/MC can use the username (combination of secretariat code and designation).

660	NBM	Home	Citizen Services Online Portal	Scheme Eligibility	Application status	Grievance Status	Information Wizard for Citizen Login	తెలుగు
Carso	Navasakam Beneficiary Management	Theme	onation bornieds online rorate		- apparent of Status	entrande Status	in cluzen cogin	
ත්රිකාක	Government of Andhra Pradesh		VALUE AND DESCRIPTION OF TAXABLE PARTY.		A CONTRACTOR OF THE	No. of Concession, Name	Not the state of the state	
1								
				లమ	C AK	1120 Ano 5 Ja	the south the south	1200
			గ్రామ	ు - వార్తు సచివాలయము	0	6	* 2 - X	
<b>BAR</b>	AND							
	COLUMN STREET		Employe	e Login Citizen I	ogin			
1	36						COLUMN TO BE	
R.			· ·	Employee Logi	n	- Ci	-00 dt	
173	service /					E .	200 Dardas more	
Store.						35	an a sur	1000
1-2	and the second							
a band	a share a state of the state of	14						1.55
					yq1Jd	2		
18			Ayq1Jd		5 dina	100000000000000000000000000000000000000		
1 as	THE R. LEWIS CO.					శా కుల, మత, వ	ర్గ, లింగ, వర్ణ, రాజకీయ బివక్ష లేకుండా	
100						తి చివరి వ్యక్తి వర	రకు ప్రభుత్వ సంక్షేమ పథకాలు అందాలి.	
				Login Now			2 as 23 KS.	
						Chief and Chief and Chief	-వై.ఎస్. జగన్ మోహన్ రెడ్డి.	
			F	oraot Password		and the second	-వై.ఎస్. జగన్ మోహన్ రెడ్డి,	

- b) After logging in to the NBM portal by MPDO/MC, click on NBM Schemes Module, Jagananna Chedodu button along with other schemes will be displayed. Click on "Jagananna Chedodu" the following will be displayed
- Verification

N (	NBM Navasakam Ber Government of A	neficiary Management Andhra Pradesh			Ø	Sri Y.S.Jagan Mohan Reddy Hon'ble Chief Minister Government of Andhra Pradesh	<b>\$</b>
Home				1001 - MUCOM - ANANTA	APUR		
+ Scheme Eligib		C		(			
+ Track Applicat		Uni	que Households Benefited	Number of Beneficiaries		Total Amount Disbursed	
+ NBM Grievane							
× NBM Scheme							
+ YSR Cheyu							
🕂 YSR Netanı		Select Scheme*	SELECT SCHEME	•			
🗶 Jagananna			SELECT SCHEME				
Verification							

c) In the Scheme Application Dashboard page, select the "Financial year" as 2021-2022 (for previous year beneficiaries) and 2022-2023 (for new applications), "Application Type" and click "Search". Applications can be filtered secretariat wise. Click on "Verify" button against each application.

Home	SCHEME Application DASHBOARD ( MUCOM )
+ Scheme Eligibility Check	
+ Track Application Status	TOTAL PENDING COMPLETED
+ NBM Grievance Module	1 1 0
+ NBM Schemes Module	
+ Reports Module	Year :* Secretariat :* Application Type :* 2022-2023 VALL V Recommended V Search
+ User Manuals	
+ Update Profile	Pending application to take action (MUCOM)
	DETAILS
	snő Application ID + Citizen Aadhaar Aadhaar Aadhaar Mandal Aadhaar Mandal Aadhaar Aadhaar Aadhaar
	1S192301201109157701RajkumarMALE7701Jagananna Chedodu2022ANANTAPURMARUTHINAGARVerify

d) Then, the Scheme application verification page corresponding to the application is opened as shown below. The Applicant and his/her family details are populated. The Caste, Income and Establishment certificate document copies uploaded by the WEA/WWDS can be viewed under "Certificate View" as shown below.

Home			
<ul> <li>Scheme Eligibility Check</li> </ul>		SCHEME Appl	ication VERIFICATION ( MUCOM )
<ul> <li>Track Application Status</li> </ul>	APPLICAN	T DETAILS	Certificate View
<ul> <li>NBM Grievance Module</li> </ul>	APPLICATION ID		Cast Certificate
+ NBM Schemes Module	APPLICANT NAME		
+ Reports Module	SCHEME	Jagananna Chedodu	A Simple PDF File
<ul> <li>User Manuals</li> </ul>	DATE OF APPLICATION	23-JAN-2023	This is a small demonstration .pdf file - lust for use in the Virtual Mechanics tutorials. More text, And more
Update Profile	GENDER	MALE	text. And more text. And more text. And more text. And more text. And more text. And more text. And more text. And more
	AADHAAR NUMBER		
	SECRETARIAT NAME	MARUTHINAGAR	•
	WEA/WWDS RECOMMENDATI	ON Yes	

						Family Deta	ils						
	Name of the Citize	en	Gender	Date Of Birth	Caste Mo	bile Number	Wet Land(A	Acres)	Dry Land	(Acres)	Property(Sqft)	Vehicle(Y/N)	Gov
	MANGAPOTI SUNI	THA	FEMALE				0		0		3302.49	NO	NO
	MANGAPOTI HARE	EESWAR REDDY	MALE				0		0		0	NO	NO
	MANGAPOTI RAM	AMOHAN REDDY	MALE				0.71		0		0	NO	YES
	MANGAPOTI HARI	CHANDANA	FEMALE				0		0		0	NO	NO
					Caste	Certificate	Details						
	Application Id	Application T	ире	Applicant Name		Certificate		retariat	Caste	SubCast	te Gender(Y/I	N) Authorized	By De
	Application Id	Application T		Applicant Name	District	Mane	lal Sec	retariat d-35	Caste BC-E	SubCast Shaik	e Gender(Y/I Female	N) Authorized	i By D
	Application Id				District	Mane	lal Sec						l By De
4	Application Id				District	Mane	lal Sec						l By De
4	Application Id				District	Mane	lal Sec tapur War						l By De
4	Application Id		rtificate		District	APUR Anar	lal Sec tapur War	d-35			Female		

e) In the Recommendation select "Yes" or "No". If No is selected, enter the remarks and click on Forward.

		Es	tablishment Ce	rtificate Details
	Number	Name	Address Type	Address
		KRISHNA HAIR STYLES SHO	P Present	3-2,,THUMMALATHALUPURU,SYDAPURAM,SRI POTTI SRIRAMULU NELLORE,52440
•				• • • •
			Check	List
	Recommended*	C	Yes O No	
	Upload Verification Document		Choose File No	s file chosen
4				
1			Forwa	

f) After clicking on Forward, the following pop-up message can be seen.

	TOTAL	PENDING	COMPLETED	
+ NBM Grievance Module	1	0	1	
+ NBM Schemes Module				
+ Reports Module	Year :* Secretariat :*	Application Type :*	Search	
+ User Manuals				
+ Update Profile		$(\mathbf{i})$		
	Application (	S192301201109157701 ) Forwarded 1 level !!!	to next	
		ОК		
			_	
		© 2022 - 2023. AI	Rights Reserved by GSWS Department Govt. of Andhra Prac	desh.

#### 7.3. ED BC Login

a) Please click on the URL <u>https://gsws-nbm.ap.gov.in/NBM/#!/Login</u> to login into the NBM Portal. Enter the credentials to login to the NBM portal. The ED BC can use the username (combination of secretariat code and designation).

Government of Andhra Pradest     Covernment of Andhra Pradest     Case - ardy is Dare down     Case - ardy		NBM	Homo	Citizon Sonvicos Onlino Portal	Schomo Eligibility	Application status	Grievance Status	Information Wizard for Citizon	den to
And   Barbardes     Inter Login     Inter Login    <	(C)	Navasakam Beneficiary Management	Home	Citizen Services Ontine Portac	Scheme Euglbluty	Application status	Grievance Status	information wizard for Citizen Logi	Beorb
(rss. sr\$y h2breadau Inter Login Citize Login Inter Lo	860920	Government of Andhra Pradesh							Sector 1
(rss. sr\$y h2breadau Inter Login Citize Login Inter Lo									
Image: September 1     Image: September 1 <th>N.</th> <th></th> <th></th> <th></th> <th></th> <th></th> <th>Wite de the state</th> <th>La Sad Bright</th> <th></th>	N.						Wite de the state	La Sad Bright	
Employee Login     Employee Login     SeBTH5     SeBTH5				රංගා	- వార్తి సిచివాలయమి	0	6		
Employee Login     Employee Login     SeBTH5     SeBTH5									
BEBIHS BEBIHS BEBIHS BEBIHS		PART -		Employe	e Login Citizen I	Login		102 - 53	
BEBIHS BEBIHS BEBIHS BEBIHS		6 6		4	Employee Logi	in		10005 Job 3	
	3.10				rinpio) oo rogi	<u> </u>			
BEBIH5         هو المعرفة من المعرفة الم معرفة المعرفة ال المعرفة المعرفة ال	1.	and and						a Starba	
BEBIH5         هو المعرفة من المعرفة الم معرفة المعرفة ال المعرفة المعرفة ال		A STATE OF A					2	240 - C - C - C - C - C - C - C - C - C -	
BeBIH5         8eBTH5           sebths         sebths								11-1-101	
BeBTH5         SeBTH5           * కుల, మత, వర్త, Dorf, వర్ణ, రాజకీయ బివిక్ష లేకుండా         9 బివరి వర్ణ పరుశ్ర సంక్షేమ పథకాలు అందాలి.		March and a state of the	110	•••••				OLAS A	
BeBTH5         SeBTH5           * కుల, మత, వర్త, Dord, వర్ణ, రాజకీయ బివిక్ష లేకుండా         9.8350 వర్ణ ప్రభుత్వ సంక్షేమ పథకాలు అందాలి.								LEA	
BeBTH5         SeBTH5           * కుల, మత, వర్త, Dord, వర్ణ, రాజకీయ బివిక్ష లేకుండా         9.8350 వర్ణ ప్రభుత్వ సంక్షేమ పథకాలు అందాలి.					0		~		
్ల కుల, మత, వర్త, వింగ, వర్త, రాజకీయ వివిక్ష లేకుండా తి భివరి వర్ష్టి వరకు ప్రభుత్వ సంక్షేమ పథకాలు అందాలి.	1997				8	eBTH5			
తి బిషరి వ్యక్తి వరకు ప్రభుత్వ సంక్షేమ పథకాలు అందాలి.		A LO BE LEVEL OF LEVEL					ి కుల. మత. వర	ర. లింగ, వర, రాజకీయ బవక లేకుండా	
	1.1								
+) Login Now					North North			7.525	
Degin Now     Dogin Nog					<u> </u>		100000	2 200 001 5.	

b) After login to the NBM portal by ED BC, click on NBM Schemes Module, Jagananna Chedodu button along with other schemes will be displayed. Click on "Jagananna Chedodu" the following will be displayed

NBM Navasakam Be Government of /	neficiary Management Andhra Pradesh	Sri Y.S.Jagan Mohan Reddy Hon'ble Chief Minister Government of Andhra Pradesh
		SCHEME Application DASHBOARD ( EDBC )
+ Track Application Status	TOTAL	PENDING
	1	1 0
	Year :* Mandal :*	Secretariat ;* Application Type ;*
Verification		

c) In the Scheme Application Dashboard page, select the "Financial year" as 2021-2022 (for previous year beneficiaries) and 2022-2023 (for new applications), "Application Type" and click "Search". Applications can be filtered Mandal and secretariat wise. Click on "Verify" button against each application.

Home	SCHEME Application DASHBOARD ( EDBC )
+ Scheme Eligibility Check	
+ Track Application Status	TOTAL PENDING COMPLETED
+ NBM Grievance Module	1 1 0
× NBM Schemes Module	
+ YSR Kapu Nestham	Year :*     Mandal :*     Secretariat :*     Application Type :*       2022-2023    ALL-    ALL-     Recommended     Search
+ YSR Cheyutha	
+ YSR EBC Nestham	Pending application to take action ( EDBC )
× Jagananna Chedodu	Pending application to take action (EDBC)
Verification	DETAILS
+ Reports Module	📑 Sno <sup>®</sup> Application ID * Citizen * Gende <sup>‡</sup> No. * Scheme Type * Financial * Mandal * Secretariat * Action *
+ User Manuals	
+ Update Profile	Chedodu ZZZ AMANTAPOR PAROTITINADAR Verity

d) Then, the Scheme application verification page corresponding to the application is opened as shown below. The Applicant and his/her family details are populated. The Caste, Income and Establishment certificate document copies uploaded by the WEA/WWDS can be viewed under "Certificate View" as shown below.

			0011514		VEDIEIO	TION				
Scheme Eligibility Check			SCHEM	E Applicati	on VERIFIC/	ATION (	EDBC)			
Track Application Status		APPLICANT DET	TAILS				Certific	ate View		
NBM Grievance Module	APPLICATION	N ID					Cast Co	ertificate		
NBM Schemes Module	APPLICANT	NAME								<u>^</u>
<ul> <li>YSR Kapu Nestham</li> </ul>	SCHEME		Jagananna Chedodu		A Simp	le PDF	File			
YSR Cheyutha	DATE OF APP	PLICATION	23-JAN-2023		This is a small der		fie - s tutorials. More tex	t And more		
YSR EBC Nestham	GENDER		MALE		text. And more tex	t. And more text				-
K Jagananna Chedodu	AADHAAR N	UMBER								Next
Verification	SECRETARIA	AT NAME	MARUTHINAGAR							
	WEA/WWDS	RECOMMENDATION	Yes							
Reports Module	MPD0/MUCC	OM RECOMMENDED	Yes							
				Ocerta (		lle				
				Caste (	Certificate Deta	ails				
	Application Id	Application Type	Applicant Name		Certificate Deta	ails Secreta	riat Caste	SubCaste	Gender(Y/N)	Authorized By De
	Application Id	Application Type IntegratedCertific		District	Mandal			SubCaste Shaik	Gender(Y/N) Female	Authorized By De
				District	Mandal	Secreta				
	Application Id			District	Mandal PUR Anantapur	Secreta Ward-3				
				District	Mandal	Secreta Ward-3			Female	
			SHAIK SHAHEED	District	Mandal PUR Anantapur Certificate Det	Secreta Ward-3			Female	
		IntegratedCertific	Applicant Name	District DA ANANTHAF	Mandal PUR Anantapur Certificate Del Mandal Se	Secreta Ward-3	5 BC-E	Shaik	Female	Tahsildar By Designation(Y/N
		IntegratedCertific	Applicant Name	District DIA ANANTHAE Income District	Mandal PUR Anantapur Certificate Del Mandal Se	Secreta Ward-3 ails	5 BC-E	Shaik Gender(Y/N)	Female Authorized	Tahsildar By Designation(Y/N
		IntegratedCertific	Applicant Name	District District District District ANANTHAPUR	Mandal PUR Anantapur Certificate Del Mandal Se Anantapur Wa	Secreta Ward-3 ails cretariat urd-35	5 BC-E	Shaik Gender(Y/N)	Female Authorized	Tahsildar By Designation(Y/N
		IntegratedCertific	Applicant Name	District District District District ANANTHAPUR	Mandal PUR Anantapur Certificate Def Mandal Se Anantapur Wa ent Certificate	Secreta Ward-3t cretariat ard-35 Details	5 BC-E	Shaik Gender(Y/N)	Female Authorized	Tahsildar By Designation(Y/N

e) In the Recommendation select "Yes" or "No". If No is selected, enter the remarks, and click on Forward.

	KRISHNA HAIR STYLES SHOP     Present     3-2,THUMMALATHALUPURU,SYDAPURAM.SRI POTTI SRIRAMULU NELLORE.524       Check List     Check List		Est	ablishment Ce	rtificate Details
		Number	Name	Address Type	Address
Recommended*	Recommended*   Yes O No		KRISHNA HAIR STYLES SHOP	Present	3-2,,THUMMALATHALUPURU,SYDAPURAM,SRI POTTI SRIRAMULU NELLORE,5
Recommended*	Recommended*   Yes O No				1
Recommended*	Recommended*   Yes O No	4			
				Check	List
Upload Verification Document Choose File sample.pdf	Upload Verification Document Choose File sample.pdf				
Upload Verification Document Choose File sample.pdf	Upload Verification Document Choose File sample.pdf	Recommended*	•	Yes 🔿 No	
		Recommended*	•	Yes O No	
			-		mole.ndf

f) After clicking on Forward, the following pop-up message can be seen.

+ Track Application Status	TOTAL		PENDING		COMPLETED	
+ NBM Grievance Module	1		0		1	
+ NBM Schemes Module						
+ Reports Module	Year :*	Mandal :*	Secretariat :*	Application Type :*	Search	
+ User Manuals		Í				
+ Update Profile			(i)			
		Application ( S1	92301201109157701 ) Fo level !!!	rwarded to next		
			ОК			

## **Appendix 5. YSR EBC NESTHAM New Application registration and verification**

### 1. Introduction:

- The EBC Nestham Scheme aims on Providing financial assistance of Rs. 45000/- for 3 years, an amount of Rs. 15000/- per year to the women of economically backward classes who are in the age group of 45 to 60 years (except the beneficiaries already covered under YSR Kapu Nestham and YSR Cheyutha).
- The beneficiary should have been born between 01.11.1962 to 31.10.1977.
- The Aadhaar update history document must be generated by the DA/WEDPS for the applicant prior to making Application on the NBM portal.
- Aadhaar history update document can be downloaded from the UIDAI website <u>https://resident.uidai.gov.in/aadhaar-updatehistory</u>. Upon entering the Applicant UID, and entering the OTP received on Aadhaar linked mobile phone, the update history can be viewed and downloaded.
- Only the document that is downloaded by the DA/WEDPS should be uploaded after verification. Do not accept any document from the applicant.
- The WEA/WWDS must compulsorily visit the beneficiary household and shall upload the verification photo of WEA/WWDS along with beneficiary.
- All the Payments will be credited to the Aadhar linked Bank account of the beneficiary, the Beneficiary must link his bank account with Aadhar number and the Bank account / NPCI mapping should be active

### 2. Mandatory Validations

- The Caste and Income certificates must be tagged with Applicant's Aadhaar number.
- The Aadhaar Update history document must be downloaded from UIDAI website and uploaded.
- Applicant's Bank details including the account number and IFSC code must

### 3. Application Registration and Verification Workflow

Digital Assitant (DA)/Ward Education & Data Processing Secretary (WEDPS)

Taking new applications and submit to next level



Final Approval of Eligible Beneficiaries

# 4.New Application Registration for EBC Nestham 2022-2023

#### **4.1.** NBM portal Login for DA/WEDPS

Please click on the URL <u>https://gsws-nbm.ap.gov.in/NBM/#!/Login</u> to login into the NBM Portal. The following screen is displayed.

0	NBM Navasakam Beneficiary Management Government of Andhra Pradesh	Home Citizen Services Online Portal Scheme Eligibility Application status Grievance Status Information Wizard For Citizen Login
1 Se		
		(ma) - 24 12 2000
		Employee Login Citizen Login
3-1	aa	Employee Login
	12 0 25 13	
	and a second	
	and and and and	581337
1		581337 281331
		ాలి Login Now కేరుండా కుల, మత, వర్త, వింగ, వర్త, రాజకీయ వివర్త కేరుండా
		డైన ప్రతి భివరి వ్యక్తి పరకు ప్రభుత్వ పంక్షేమ పథకాలు అందాలి.
		2 at 2 K S. - 7 at at 2 at 5 at

After logging in to the NBM portal, the left side menu bar displays the following options as shown in picture.

- Home
- Scheme Eligibility Check
- Track Application status
- NBM Grievance Module
- NBM Schemes Module
- Reports Module
- User Manuals
- Update Profile



Select the "NBM Scheme Module" and click on "YSR EBC Nestham" from the left side bar. The following tabs will be displayed as shown in picture above.

- YSR EBC Nestham
  - $\circ$  New Application Form



Click on the "New Application Form" in the left side bar then the application form is opened. Enter the Aadhaar Number in the Aadhaar text box and click on the "Prefill" button and the data which is available will be prefilled and the other data should be entered. All the mandatory fields marked with asterisk should be filled before proceeding further.

	NBM / YSR EBC Nestham / New Application				
Scheme Eligibility Check	Basi	c Details		YSR EBC Nesth	am New Application Form
Track Application Status	Aadhaar Number:*	First Name:*		Father/Husband Name:*	Gender:*
NBM Grievance Module	XXXXXXXXXXXXX				Female
	Pre-Fill				
NBM Schemes Module	Date of Birth:*	Caste:*		Religion:*	Qualification:*
Reports Module		ос	~	Jain	MSC
User Manuals	Marital Status:*	Mobile No:*		E-mail:	
Update Profile	Married				
	Permanent Address				
	Door No & Street Name:*	District :*		Mandal/Municipality:*	Village/Ward/Secretariat: *
	- 33	EAST GODAVARI	~	KADIAM (R)	VEMAGIRI1
	Pin Code:*				
	Present Address				
	🗸 Same As Permanent Address				
	Door No & Street Name:*	District:*		Mandal/Municipality:*	Village/Ward/Secretariat:*
	55	EAST GODAVARI	~	KADIAM (R)	Vemagirn
	Pin Code:*				
	Clear	Continue			

In the Bank Details section, enter the Account number and respective the IFSC code and click "Search". The names of the bank and the branch associated with the IFSC code are fetched.

+ Track Application Status				Fam	ly Details				
	Name of the Citizen	Gender	Date Of Birth	Caste	Mobile Number	Wet Land(Acres)	Dry Land(Acres)	Property(Sqft)	Vehicle(
+ NBM Schemes Module	UCA	MALE	01-Jan-2002	oc		0	0	0	0
		FEMALE	13-Jan-1977	oc	4	0	.95	0	0
+ User Manuals	U	MALE	13-Jul-1969	OC		0	0	0	0
		MALE	04-Nov-2000	OC		0	0	0	0
	4								+
				Ban	k Details				
	Bank Account Number IFS	C code			Name	of the Bank	Name of t	the branch	
	073010021001908 U	BIN0532894		Sea	rch	ON BANK OF INDIA	VISAKHA	APATNAM MAIN	
	4								
									,
			Aa	dhaar U	pdate Histrory	,			<b>1</b>
	How many times AGE updated:*								

To enter the Aadhaar Update History details follow the steps below:

• The DA/WEDPS should themselves download the applicant's Aadhaar update history document from UIDAI Website.

#### (Do not accept any Documents from Applicant)

- Based on the applicant's Aadhaar Update History document, under the Aadhaar Update History section, select the number of times the date of birth in Aadhaar has been updated.
- If there is no modification in age in the Aadhaar then select "o" from the "How many time age updated" dropdown and
  - enter the Enrolment date of Aadhar (the date on which Aadhaar applied)
  - o enter the Date of Birth as mentioned on the Aadhaar
  - For "Proof of Document" upload the Aadhar Update history document
- If the applicant has updated her Date of Birth in the Aadhaar equal to or more than once, then
  - Select "Type of Update" as Age/DOB
  - Select "Previous Date of Birth" and the "Changed Date of birth" as shown in the Aadhaar update history document.
  - For each Age update, select the "Date of Update"
  - For "Proof of Document" upload the Aadhar Update history document
- Upon filling Aadhaar Update History, Check the two mandatory declaration boxes.

How many tin	nes AGE update	ed:*	Aadhaar Updat	te Histrory	
1		~			
S NO Typ	e of Update*	Previous Date of Birth*	Changed Date of Birth*	Date of Update	Proof Document
1 A	ge/DOB 🗸	01-09-1970	02-11-1971	11-06-2015	•
		<b></b>	i	i	Choose File TestingCertificate.pdf
4	orropolly vorifi	od the Andheor update bis		and the data as par the	detaile shows in LIDAL parts
* 🔽 l hereby	y declare that th		bove is true, complete and co		details shown in UIDAI portal. In the event of given information being four
* 🔽 l hereby	y declare that th	ne information furnished a	bove is true, complete and co	prrect. I understand that	details shown in UIDAI portal. in the event of given information being four
* VI hereby or incorrect	y declare that th	ne information furnished a	bove is true, complete and co eld liable for it.	prrect. I understand that	
* v I hereby or incorrect	y declare that th t at any stage, I	ne information furnished a am aware that I may be ho	bove is true, complete and co eld liable for it.	prrect. I understand that	in the event of given information being four

In the Caste Certificate Details section enter the applicant's Caste certificate Number and click on "search". Only those Caste certificates that are tagged to Aadhaar certified will be validated. If applicants Caste certificate and Aadhaar match, then the applicant's caste details are fetched. Upload the scanned copy of Applicant's Caste Certificate.

d)

Similarly, in the Income Certificate Details section enter the applicant's Income certificate Number and click on "search". Only those Income certificates that are tagged to Aadhaar certified will be validated. If applicants Income certificate and Aadhaar match, then the applicant's income details are fetched. Upload the scanned copy of applicant's Income certificate.

Income Certificate	Number			Uple	bad Certificate			
			Search	Doc	ument Upload	l(Max Size 1 MI	3 only PDF Allov	wed)
				C	hoose File	estingCertificat	e.pdf	
Note:-Please uploa	id APseva Income Ce	ertificate Only						
4								
			Income Certifi	cate Detail	S			
							0	Authorized By Des
Application Id	Application Type	Applicant Name	District	Mandal	Income	Secretariat	Gender(Y/N)	
Application Id	Application Type	Applicant Name	District EAST GODAVARI		Income VEMAGIRI1	Secretariat	Gender(Y/N)	Deputy Tahsildar
Application Id		Applicant Name				Secretariat	Gender(Y/N)	

Select anyone of the authentication modes for performing eKYC Authentication of applicant.

	IncomeCertificate	ni -	EAST GODAVARI	KADIAM-R	VEMAGIRI		Female	Deputy Tahsildar
4								,
Applicant Author	entication Type*							
OBio Authent	tication OIRIS Authen	tication 💿 Aadhaar	OTP					
0	0				55 F 5 5	e er ne e		
"I/We hereby	submit voluntarily at m	y/our own discretion	, the physical copy					
"I/We hereby UIDAI (Aadha	submit voluntarily at m aar), to GSWS Departmer	y/our own discretion ht for the purpose of	, the physical copy establishing my/ou	r identity / ad	dress proof ar	nd voluntarily g	ive my/our con	sent for
"I/We hereby UIDAI (Aadha verification p	submit voluntarily at m	y/our own discretion nt for the purpose of ctions for the said p	, the physical copy establishing my/ou urpose with GSWS D	r identity / add lepartment an	dress proof ar id; hereby con	nd voluntarily g sent to GSWS (	ive my/our con Department for	sent for verification of
"I/We hereby UIDAI (Aadha verification p my/our Aadh	submit voluntarily at m par), to GSWS Departmen process as per the instru	y/our own discretion nt for the purpose of ctions for the said p uineness through Qu	, the physical copy establishing my/ou urpose with GSWS D ick Response (QR) c	r identity / ad lepartment an ode embedde	dress proof ar nd; hereby con d in the Aadha	nd voluntarily g sent to GSWS I aar card or thro	ive my/our con Department for ugh such other	sent for verification of r acceptable
"I/We hereby UIDAI (Aadha verification p my/our Aadh	submit voluntarily at m bar), to GSWS Departmen process as per the instru aar to establish its genu	y/our own discretion nt for the purpose of ctions for the said p uineness through Qu	, the physical copy establishing my/ou urpose with GSWS D ick Response (QR) c	r identity / ad lepartment an ode embedde	dress proof ar nd; hereby con d in the Aadha	nd voluntarily g sent to GSWS I aar card or thro	ive my/our con Department for ugh such other	sent for verification of r acceptable
"I/We hereby UIDAI (Aadha verification p my/our Aadh manner as pe	submit voluntarily at m bar), to GSWS Departmen process as per the instru aar to establish its genu	y/our own discretion nt for the purpose of ctions for the said p uineness through Qu	, the physical copy establishing my/ou urpose with GSWS D ick Response (QR) c	r identity / ad lepartment an ode embedde and purpose o	dress proof an ad; hereby con d in the Aadha of collecting Aa	nd voluntarily g sent to GSWS I aar card or thro	ive my/our con Department for ugh such other	sent for verification of r acceptable
"I/We hereby UIDAI (Aadha verification p my/our Aadh manner as po	submit voluntarily at m bar), to GSWS Departmen process as per the instru aar to establish its genu	y/our own discretion nt for the purpose of ctions for the said p uineness through Qu	, the physical copy establishing my/ou urpose with GSWS D ick Response (QR) c time. The consent a	r identity / ad lepartment an ode embedde and purpose o	dress proof an ad; hereby con d in the Aadha of collecting Aa	nd voluntarily g sent to GSWS I aar card or thro	ive my/our con Department for ugh such other	sent for verification of r acceptable
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"I/We hereby UIDAI (Aadha verification p my/our Aadh manner as p language."	submit voluntarily at m bar), to GSWS Departmen process as per the instru aar to establish its genu	y/our own discretion the for the purpose of ctions for the said p uneness through Qu t or law from time to obile	, the physical copy of establishing my/ou urpose with GSWS D lok Response (QR) of time. The consent of Authenticate Usin	r identity / ad lepartment an ode embedde and purpose o ng Aadhaar O	dress proof an ad; hereby con d in the Aadha of collecting Aa	nd voluntarily g sent to GSWS I aar card or thro	ive my/our con Department for ugh such other	sent for verification of r acceptable
"I/We hereby UIDAI (Aadha verification p my/our Aadh manner as p language."	submit voluntarily at m nar), to GSWS Departmer rocess as per the instru aar to establish its genu er UIDAI or under any Ac	y/our own discretion th for the purpose of ctions for the said p uneness through Qu th or law from time to	, the physical copy establishing my/ou urpose with GSWS D ick Response (QR) c time. The consent a	r identity / ad lepartment an ode embedde and purpose o	dress proof an ad; hereby con d in the Aadha of collecting Aa	nd voluntarily g sent to GSWS I aar card or thro	ive my/our con Department for ugh such other	sent for verification of r acceptable
"I/We hereby UIDAI (Aadha verification p my/our Aadh manner as po language."	submit voluntarily at m nar), to GSWS Departmer rocess as per the instru aar to establish its genu er UIDAI or under any Ac	y/our own discretion the for the purpose of ctions for the said p uneness through Qu t or law from time to obile	, the physical copy establishing my/ou urpose with GSWS D ick Response (QR) c time. The consent a	r identity / ad lepartment an ode embedde and purpose o ng Aadhaar O	dress proof an ad; hereby con d in the Aadha of collecting Aa	nd voluntarily g sent to GSWS I aar card or thro	ive my/our con Department for ugh such other	sent for verification of r acceptable

After successful completion of the following screen is displayed. Acknowledgment will popup as shown below, and beneficiary will receive a SMS on registered mobile.

Application Type:       Application Type:         Application Type:       District Authentication Type:         Application Type:       District Type:     <	Note:-Please upload APseva	income Certificate Only		Sea	ch		t Upload(Max Siz	e 1 MB only PDF Allowed) Uficate.odf		
Pernale Deputy Tabuldar:				Income	Certificate D	etails				
Applicant Authentication Typet Bo Authentication - ORSS Authentic "We hereby submit voluntarily va my/a establishing my/our Johnst and boundarily give my/our consent for writeJation process as per the instructions for the side yourgoe with GSWS Department for the purpose of Department writeHadion of my/our Johnst are testablish its genumeness through Oukic Response (OR) code embedded in the Aachaar card of through such ther acceptable manner as per UDAI or under any Act or law from time to time. The consent and purpose of collecting Auchaar has been explained to ma/us in local language." Enter OTP from Aachaar Registered Mobile No.*	Application Id Applic	ation Type Applicant Nar	ne District	Mandal	Income	Secretariat	Gender(Y/N)	Authorized By Designation(Y/N)	Last Hodified	
Successfully Applicant Authentication Type* Bio Authentication Type* OK Adhear xml as issued by UIDAI (Aadhaar), to GSWS Department for the purpose of establishing my/our launtarily at my/o establishing my/our launtarily at my/our consent for welf/calon process as per the instructions for the said purpose with GSWS Department and, hereby consent to GSWS Department row relifection of my/our launtarily give my/our consent for welf/calon process as per the instructions for the said purpose with GSWS Department and, hereby consent to GSWS Department row relifection of my/our launtarily give my/our consent for welf/calon process as a per the instructions for the said purpose with GSWS Department and, hereby consent to GSWS Department three relification of my/our launtarily give my/our consent for welf/calon of my/our launtarily give my/our consent to GSWS Department for welf/calon of my/our launtarily give my/our consent for welf/calon of my/our launtarily give my/our consent to down and the set the my/our launtarily give my/our consent to GSWS Department for the purpose of collecting Aadhaar has been explained to me/our in local anguage. Enter OTP from Aadhaar Registered Mobile No.*		e		~			Female	Deputy Tahsildar		
		/pe*		uccessfully	Submitted					*

Click on "Print acknowledgement".

IC220317011955	Search	Document Upload*(Max Size		
Note:-Please upload APseva Income Certificate Only				
				-
	Income Certific	ate Details		P
Application Id UID Application Type A	Applicant Name District	Mandal Secretariat	Income Gender(Y/N) Authoriz	ed By Designation
ncomeCertificate	NERSU RAMAMJAMMA KRISHNA	CHALLAPALLI-R CHALLAPALLI4	Deputy 1	Tahsildar
				•
				•
Applicant Authentication Type* Bio Authentication (RIS Authentication (Addhaar "I/We hereby submit voluntarily at my/our own discretion Department for the purpose of establishing my/our ident with GSWS Department and: hereby consent to GSWS De the Aadhaar card or through such other acceptable mann explained to me/us in local language." Enter OTP from Aadhaar Registered Mobile No.*	n, the physical copy of Aadhaar card/j tity / address proof and voluntarily giv apartment for verification of my/our A	ve my/our consent for verification prov adhaar to establish its genuineness th aw from time to time. The consent and Aadhaar OTP	cess as per the instructions for the sai nrough Quick Response (QR) code emb	id purpose bedded in
	Print Acknowle	dgement	All rights reserved.	

## The following Acknowledgement is generated

Managed bookmar	1533.5974	ACTAN	Print		1 page	n Benefici »
	వె ఎస్ ఆర్ నవశక	2022-2023 నమోదు రఫీదు	Destination	Save as PDF	*	
	District Name MandalMunicipality Name Secretariat Name Secretariat Code	: EAST O : KACIAM : VEMAG : 104/K0	Pages	All	Ŧ	
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Applicant Name Applied Date Application Number			Options	Headers and foote	rs	
				Background graphi	CS	
	deallars	10		Save	Cancel	

# 5. New Application Verification for EBC Nestham 2022-2023

**5.1.** NBM portal Login for WEA/WWDS

Please click on the URL <u>https://gsws-nbm.ap.gov.in/NBM/#!/Login</u> to login into the NBM Portal. Enter the credentials to login to the NBM portal. The WEA/WWDS can use the username (combination of secretariat code and designation).

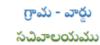
After logging to the NBM portal by WEA/WWDS, click on NBM Schemes Module, YSR EBC Nestham button along with other schemes will be displayed. Click on "YSR EBC Nestham" the following will be displayed

- Verification button
- $\circ$   $\;$  Download field verification form as seen below.



#### The WEA/WWDS shall Click on download field verification form which looks as follows:







#### YSR EBC NESTHAM 2022-2023 WEA/WWDS FIELD VERIFICATION FORM

Secretariat Details						
Secretariat Name			Volunteer N	lame		
Secretariat Code			Cluster ID			
Application Basic Details			•			
Application ID			Application	Date		
Name			Aadhaar No.			
Date of Birth			Gender			
Father Name/ Husband			Income Cer	Income Certificate No.		
Name			Caste Certif			
Caste			Sub Caste			
Eligibility Criterion						
Category		As per System Va	lidation	As per Fie	eld Verification	
Monthly Family Income		Rs		Rs		
Dry land holding of family			Acres			Acres
Wet Land holding of Fami	ly		Acres			Acres
Four-Wheeler in Family		Yes/No		Yes/No		
Any person in the Family working in Central/State		Yes/No		Yes/No		
Govt/PSU/Private etc. wit	ь	If Yes:		If Yes:		
income more than 12000/		Name of Organiza	ation		Organization	
,					0	
Electricity consumption			Units			Units
Urban property			In sq ft			In sq ft
Income tax payee in family	y I	Yes/No		Yes/No		
Availed Other Schemes Ka	ipu					
Nestham / YSR Cheyutha	-					
Field Verifier Details						
WEA/WWDS Name			Employee ID			
Time and Date			Recommenda	tion		
Remarks						

I solemnly swear that the above-mentioned particulars are true to the best of my knowledge and belief, and it conceals nothing and that no part of it is false. In case if found in future that the declaration given above is false, I am liable for prosecution.

Signature of the Applicant

Signature of the WEA/WWDS

The WEA/WWDS should take the form and visit the concerned **applicants' household personally for verification**. Also, the WEA/WWDS shall take a **photo of the verification process along with applicant**. (Please ensure that time stamp, latitude and longitude are present on the photo). The WEA/WWDS must upload the Field verification form and field verification photo (both in PDF format) in his login. The photo may be taken in the **note cam app** to capture all the mentioned above details.

Under YSR EBC Nestham, click on "Verification" button to open the scheme applications dashboard as follows:

NBM Navasakam Benefici Government of Andhr						Fri Y.S.Jagan M Ion'ble Chief Minister Iovernment of Andhri	ohan Reddy Pradesh	<b>.</b>					
Home	SCHEME Application DASHBOARD (WEA)												
+ Scheme Eligibility Check													
+ Track Application Status	TOTAL	PEN	DING		СОМР	LETED							
+ NBM Grievance Module	9	6			3								
× NBM Schemes Module													
+ YSR Cheyutha													
X YSR EBC Nestham		Pendi	ng application to t	ake action ( WE	A)								
Verification			DETAILS						-				
Download field verification form													
<ul> <li>YSR Kalyanamasthu/ YSR</li> <li>Shaadi Tohfa</li> </ul>	Snd     Application ID     C       1     20100000000000000000000000000000000000	Citizen Name 🗢	GenderAadhaar NoFEMALE9953		Financial Year 2022	Mandal 🗘 PENUMANTRA	Secretariat ÷	Action = Verify					
+ Social Audit Remarks - Hold	2	AMANA	FEMALE 3813	YSR EBC Nestham	2022	PENUMANTRA	MAMUDURU	Verify					
<ul> <li>Reports Module</li> </ul>	3	KQ <mark></mark>	FEMALE 5570	YSR EBC Nestham	2022	PENUMANTRA	MAMUDURU	Verify					
+ User Manuals	4 711	DA IMI	FEMALE 3711	YSR EBC Nestham	2021	PENUMANTRA	MAMUDURU						

"Verify" button is present against each application as shown above. Once the verify button is clicked the following screens can be seen.

NBM Navasakam Beneficiar Government of Andhra I				Sri V.S.Jagan Mohan Reddy Horble Chief Minister Government of Andhra Pradesh
Home				
Scheme Eligibility Check		S	CHEME Application VERIF	ICATION ( WEA )
Track Application Status	APPLI	CANT DETAILS		Certificate View
NBM Grievance Module	APPLICATION ID			Cast Certificate
NBM Schemes Module	APPLICANT NAME			
Reports Module	SCHEME	YSR EBC Nestham		
User Manuals	DATE OF APPLICATION	03-NOV-2022		
Update Profile	GENDER	FEMALE		
	AADHAAR NUMBER			
	SECRETARIAT NAME	VEMAGIRI1		
			APPLICATION DETA	ILS
in Telegram group**GSWS WEA/WWDS OUP (OFFICIAL)* for getting real time	APPLICATION ID			
tructions/circulars/G.0s from GSWS	APPLICANT NAME			
	FATHER NAME			Subbayay
				onnolal

GENDER							FEMALE							
MOBILE NUMBER							9390010798	_						
							9390010798							
EMAIL AADHAAR NUMBER							XXXX-XXXX-14	94						
DOB							13-Jan-1977	80						
CASTE							Others							
RELIGION							Jain							
QUALIFIACTION							MDS							
MARITAL STATUS							Married							
PERMANENT DNO.							523002							
PERMANENT DISTRICT							EAST GODAVAR	રા						
PERMANENT MANDAL							KADIAM							
PERMANENT SECRETARIAT							VEMAGIRI1							
PERMANENT PINCODE							523002							
CURRENT DNO							22							
CURRENT DISTRICT							EAST GODAVAR	રા						
CURRENT MANDAL							KADIAM							
CURRENT SECRETARIAT							VEMAGIRI1							
CURRENT PINCODE							523002							
					Family Det	ails								
Name of the Citizen	Gender	Date Of Birth	Caste	1obile Number	Wet Land(Acres)	Dry La	and(Acres) Pro	operty(Sqft)	Vehicle(Y/N)	Govt Employee(Y,	/N) Income Tax	(Y/N) P		
pu pu	J MALE	01-Jan-2002	OC		0	0	0		0	0	0	0		
	FEMALE	13-Jan-1977	OC		0	.95	0		0	0	0	C		
pu	J MALE	13-Jul-1969	0C		0	0	0		0	0	0			
	MALE	04-Nov-2000	OC		0	0	0		0	0	0			
4					Bank Deta	ails								
Bank Account Number		IFSC	oota		Name of th	o Back								
			0032694				OF INDIA VISAKHAPATNAM							
4														
					Caste Certificat	e Detai	ils							
Application Id Application Typ	pe App	plicant Name	District	Man	dal Secretari	at Cas	ste SubCaste	Gender(Y/I	() Authorize	d By Designation(Y/	N) Last Modif	ied		
			EAST GO	DAVARI KAD	IAM-R VEMAGIR	1 OC		Female	Tahsildar		2022-02-1			
IntegratedCer														
IntegratedCer														
IntegratedCer														
IntegratedCer														
IntegratedCer				Ir	ncome Certifica	te Deta								
IntegratedCer		sant Name	District	li Mar		te Deta	ails	nder(Y/N)	Authorized B	y Designation(Y/N)	Last Modifie	d		
-	pe Applic	cant Name	District EAST GO	Mar		riat li	ails		Authorized By Deputy Tahsil		Last Modifie 2022-02-15			
Application 1d Application Typ	pe Applic	cant Name		Mar	ndal Secreta	riat li	ails Income Ge							
Application 1d Application Typ	pe Applic	cont Name		Mar	ndal Secreta DIAM-R VEMAG	iriat li IRI1	ails Income Ge							
Application 1d Application Typ	pe Applic	cant Name		Mar	ndal Secreta	iriat li IR11 st	ails Income Ge Fe							
Application 1d Application Typ	pe Applic	ant Name		Mar	ndal Secreta DIAM-R VEMAG	iriat li IR11 st	ails Income Ge							
4 Application Id Application Typ IncomeCertifica 4	pe Applic ate f	card Name		Mar	ndal Secreta DIAM-R VEMAG	st	ails Income Ge Fe	male	Deputy Tahsil					
Application Id     Application Typ     IncomeCertificat      Recommended*     Upload Field Verification Report Of W	20 Applic ate (			Mar	ndal Secreta DIAM-R VEMAG	st	aits Income Ge Fe 9 Yes O No Choose File	male	Deputy Tahsil					
	20 Applic ate (			Mar	ndal Secreta DIAM-R VEMAG	st	ails Income Ge Fe	male	Deputy Tahsil					
Application Id     Application Typ     IncomeCertificat      Recommended*     Upload Field Verification Report Of W	20 Applic ate (			Mar	ndal Secreta DIAM-R VEMAG	st	aits Income Ge Fe 9 Yes O No Choose File	male	Deputy Tahsil					
Application Id     Application Typ     IncomeCertificat      Recommended*     Upload Field Verification Report Of W	20 Applic ate (			Mar	ndal Secreta DIAM-R VEMAG	st	aits Income Ge Fe 9 Yes O No Choose File	male	Deputy Tahsil					

The details of the applicant can be viewed. Upon conducting field verification, the WEA/WWDS can select "Yes" or "No" in the recommendation. If "No" is selected, select reason from the dropdown.

If "Others" is selected as reason, Remarks can be entered.

The field verification form and the Photo of WEA/WWDS with the applicant shall be uploaded.

EAST GODAVARI     KADIAM-R     VEMAGIRI     OC     Kapu     Female     Tahsidar     2022-02-1517.09-16	Application Id	Application Type	Applicant Name	District	Mandal	Secretariat	Casto	SubCeste	Gender(Y/N)	Authorized By Designation(Y/N)	Last Hodified
Age incret than 60 Years       Age less than 45 Years       Beneficiary is a Male       Application Id     Application Type       Application Id     Application Type       IncomeCertificate     Participation       Beneficiary is a Male     Beneficiary is a Male       Beneficiary is a Male     Beneficiary is a Male       Beneficiary is a Government Employee and drawing salary more than 12000       Household having Government Employee and drawing salary more than 12000       Household having Government Employee and drawing salary more than 12000       Household having Government Employee and drawing salary more than 12000       Household having Government Employee and drawing salary more than 12000       Household having Government Employee and drawing salary more than 12000       Household having Government Employee and drawing salary more than 12000       Household having Government Employee and drawing salary more than 12000       Household having Government Employee and drawing salary more than 12000       Household having Government Employee and drawing salary more than 12000       Household having Government Employee and drawing salary more than 12000       Household having Government Employee and drawing salary more than 12000       Household having Government Employee and drawing salary more than 12000       Household having Government Employee and drawing salary more than 12000       Household having Government Employee and drawing than the than 1000ft    <	q	IntegratedCertificate	e internet	EAST GODAVARI	KADIAM-R	VEMAGIRI	0C	Кари	Female	Tahsildar	2022-02-15 17:09:16
Age more than 60 Years         Age more than 60 Years         Age more than 60 Years         Beneficiary is a Male         IncomeCertificate         IncomeCertificate         Application Id         Application Type         Application Type         IncomeCertificate         IncomeCertificate         Application Id         Application Type         Applicatin Type         Appl											
Application Id     Application Type     Applicant Name     District     Mailed Other Employee       IncomeCertificate     EAST 0000/VARI     Perefacily is a Male       Mailed Other Employee     East 0000/VARI     Perefacily is a Government Employee or drawing salary more than 12000       Household having Government Employee or drawing salary more than 12000     Household having Government Employee       Mousehold having Government Employee     Household having Government Han 3000 Units       Household having Government Employee     Household having Government Han 300 Units       Household having Government Employee     Household having Government Han 300 Units       Household having Government Employee     Household having Government Han 300 Units       Recommended*     Household having Government Employee       Household having Dry Land more than 10 cares     Household having Dry Land more than 1000ft       Household having Four Veter     Household having Four Veter       Upload Field Verification Report Of WEA/WWDS*     -Select Reason-					Age m	ore than 60 Yea					
IncomeCertificate     EAST 00DAVARI     Beneficiary is a Government Employee of drawing salary more than 12000 Household having GST paying member       IncomeCertificate     EAST 00DAVARI     Beneficiary is a Employee and drawing salary more than 12000 Household having GST paying member       IncomeCertificate     EAST 00DAVARI     Beneficiary is a Employee and drawing salary more than 12000 Household having GST paying member       IncomeCertificate     EAST 00DAVARI     EAST 00DAVARI       Recommended*     Household having GST paying member Household having GST paying member Household having DST paying member Household having	Application Id	Application Type	Applicant Name	District	Benefi	ciary is a Male		(apu Nesthar	n/YSR Cheyuth	a)	
Industrial daving STS paying member       Household having STS paying STS paying member       Household having STS paying STS payin					K/ Benefi House	clary is an Emp hold having Go	loyee an	d drawing sa nt Employee	or drawing sala	ry more than 12000	
Upload Field Verification Report Of WEAVWVDS*	Recommended*				House House House House House House House	hold having Inc hold having GS hold having Dr hold having We hold having Dr hold having Ur	come tax T paying y land me et Land m y Land ar ban Prop	Payee member ore than and nore than 3 a nd Wet Land perty more th	l equal to 10 Ac acres more than 10 a	res	
	Reasons*				Selec	t Reason					Ý
Upload Photo Of Field Verification By WEA/WWDS (PDF Only)* Choose File TestingCertificate.odf	Upload Field Verifica	Choose File TestingCertificate.odf									
	Upload Photo Of Fie	eld Verification By WEA/	WWDS (PDF Only)*		Choo	se File Testir	eCertific	cate.odf			
	4					Forward					
Convert	u.					ronward					
Forward										All rights reserved.	

After making relevant Recommendation, uploading the documents, and clicking on "Forward" the following acknowledgment message pops up.

27		TATHAVARTHI PARVATHIMANI	FEMALE	1622	YSR EBC Nestham		KADIAM	VEMAGIRI1	Verify			
28		SRIKAKOLLAPU MANGATAYARU         FEMALE         0875         YSR EBC Nestham         2021         KADIAM         VEMAGIRI1           MANTHINA VENKATA NAGA SATYAVATHI         FEMALE         0797         VSR EBC Nestham         2021         KADIAM         VEMAGIRI1										
29		MANTHINA VENKATA NAGA SATYAVATHI	FEMALE	0797	YSR EBC Nestham		KADIAM	VEMAGIRI1	Verify			
30		THATIKONDA VEERA KANIKA NARAYANA PADMAVATHI FEMALE 7548 YSR EBC Nestham 2021 KADIAM VEMAGIRI1										
31		GADI SARADA	FEMALE	8180	YSR EBC Nestham		KADIAM	VEMAGIRI1	Verify			
32					YSR EBC Nestham	2021	KADIAM	VEMAGIRI1	Verify			
33		(1)	YSR EBC Nestham		KADIAM	VEMAGIRI1	Verify					
34		Application ( 2211031337081486 ) Forwar level !!!	VEMAGIRI1	Verify								
35		ОК		YSR EBC Nestham		KADIAM	VEMAGIRI1	Verify				
36			_	_	YSR EBC Nestham	2021	KADIAM	VEMAGIRI1	Verify			
37		CHOPPERLA SURYA KUMARI	FEMALE	0268	YSR EBC Nestham	2021	KADIAM	VEMAGIRI1	Verify			
38	S33108310827340939157	BONTHA LALITHA VANI	FEMALE	9157	YSR EBC Nestham	2021	KADIAM	VEMAGIRI1	Verify			
	n an					All right	s reserved.					

## 6. NBM Portal Login for MPDO/MC

Please click on the URL <u>https://gsws-nbm.ap.gov.in/NBM/#!/Login</u> to login into the NBM Portal. Enter the credentials to login to the NBM portal. The MPDO/MC can use the username (combination of secretariat code and designation).

After login to the NBM portal by MPDO/MC, click on NBM Schemes Module, YSR EBC Nestham button along with other schemes will be displayed. Click on "YSR EBC Nestham" the following will be displayed

• Verification

NBM Navasakam Benefic Government of Andhu	Management radesh Sri Y.S.Jagan Mohan Reddy Tart Gowrenned A Autobia Parkank
Home	4049 - MPDO - MARINA
<ul> <li>Scheme Eligibility Check</li> </ul>	
<ul> <li>Track Application Status</li> </ul>	Unique Households Benefited Number of Beneficiaries Total Amount Disbursed
NBM Grievance Module	
NBM Schemes Module	
+ YSR Kapu Nestham	
+ YSR Cheyutha	Select Scheme* - SELECT SCHEME
🔶 YSR Vahana Mitra	" JAAN I JUITERS "
+ YSR Netanna Nestham	
X YSR EBC Nestham	
Verification	
+ YSR Kalyanamasthu/Shaadi Tohfa	
Reports Module	
+ User Manuals	

In the Scheme Application Dashboard page, select the "Financial year" as 2021-2022 and "Application Type" and click "Search". Click on "Verify" button against each application.

NBM Navasakam Benefic Government of Andh												
	SCHEME Application DASHBOARD ( MPD0 )											
	TOTAL PENDING COMPLETED											
	1 1 0											
	Financial Year :*     Secretariat :*     Application Type :*       2022-2023     -ALL-     Recommended     Search											
	Pending application to take action ( MPDO )											
	DETAILS											
	🝙 🗢 Sno 🗧 Application ID 🔹 Ottizen Name 🗢 Gender 🗢 Aadhaar No. 🔹 Scheme Type 🗢 Year 🗢 Mandal 🔹 Secretariat 🗢 Action 🗢											
	1     Image: Constraint of the second s											
	4 · · · · · · · · · · · · · · · · · · ·											
	Аррточе											

Then, the Scheme application verification page corresponding to the application is opened as shown below. The Applicant and his/her family details are populated.

The Field verification document uploaded by the WEA/WWDS can be viewed under "Certificate View" as shown below.

	nra Pradesh							1	Gover	<b>/.S.Jagan Mohan</b> Ne Chief Minister Inment of Andhra Prades	sh					
neme Eligibility Check				S	CHEME App	lication VER	IFICATION ( )	MPDO)								
ick Application Status	APPI	LICANT DET	AILS					Cer	rtificate View							
IM Grievance Module					_		WE/	A/WWDS PRIMERY	/ FIELD VERIFIC	ATION REPORT						
	APPLICATION ID															
	APPLICANT NAME SCHEME		YSR EBC Nest	ham								Î.				
	DATE OF APPLICATION GENDER		03-NOV-2022 FEMALE													
	AADHAAR NUMBER		FEMALE					Cort	ificato			~				
	SECRETARIAT NAME		VEMAGIRI1									Next				
	SECRETARIAT NAME		VEMAGIRI1 Yes													
	WEA/ WWDS RECOMMENDATION		res													
						APPLICATION D	ETAILS									
	APPLICATION ID															
	APPLICANT NAME						Baarta									
	EATHED NAME						Subbayay									
	MARITAL STATUS						Married									
	PERMANENT DNO.						523002									
	PERMANENT DISTRICT						EAST GOD	AVARI								
	PERMANENT MANDAL						KADIAM									
	PERMANENT SECRETARIAT						VEMAGIRI	1								
	PERMANENT PINCODE						523002									
	CURRENT DNO								22							
	CURRENT DISTRICT	CURRENT DISTRICT								EAST GODAVARI						
	CURRENT MANDAL	CURRENT MANDAL								KADIAM						
	CURRENT SECRETARIAT VEMAGIRI1															
	CURRENT PINCODE						523002									
	_					Family Det										
	Name of the Citizen	Gender	Date Of Birth		Mobile Number					Govt Employee(Y/I						
	BORUSU SATYA SALON KUMAR RAJU	MALE	01-Jan-2002	OC	9390010798	0	.95	0	0	0	0	0				
	BORUSU SATYA VENI BORUSU SATYA TRIMURTHULU RAJU	FEMALE	13-Jan-1977 13-Jul-1969	OC OC	9390010798 9390010798	0	0	0	0	0	0	0 475				

			E	lank Details				
Bank Account Number	IFSC co	de		Name of the B	ink		Name of the branch	
62292751100	SBIN00	32694		STATE BANK O	F INDIA		VISAKHAPATNAM	
4								
			Caste (	Certificate D	etails			
Application Id Application Type	Applicant Name	District	Mandal	Secretariat	Caste SubC	aste Gender(Y/N	Authorized By Designation(Y/N)	Last Modified
CGC220215003158 IntegratedCertificate	Borusu Satya Veni	EAST GODAVARI	KADIAM-R	VEMAGIRI	OC Kapu	Female	Tahsildar	2022-02-15 17:09:16
4								
			Income	Certificate [	Details			
Application Id Application Type	Applicant Name	District	Mandal	Secretariat	Income	Gender(Y/N)	Authorized By Designation(Y/N)	Last Modified
IC220215002881 IncomeCertificate	Borusu Satya Veni	EAST GODAVARI	KADIAM-R	VEMAGIRI1	75000.00	Female	Deputy Tahsildar	2022-02-15 17:11:23
4								
				Check List				
		Ver	es O No					
Recommended*		• re:	0 10					
Upload Verification Document		0	hoose File	No file choser				
opioid verification bocument		C	hoose File	No file choser				

In the Recommendation select "Yes" or "No". If No is selected, select the reason from the dropdown. If "Other" is selected as reason, user can enter remarks. Upload verification documents if any and click on "Forward"

4											Þ
				Caste Certificate Details							
Application Id	Application Type	Applicant Name	District	Mandal	Secretariat	Caste	SubCaste	Gender(Y/N)	Authorized By Designation(Y/N)	Last Modified	
CGC220215003158	IntegratedCertificate	Borusu Satya Veni	EAST GODAVARI	KADIAM-R	VEMAGIRI	OC	Кари	Female	Tahsildar	2022-02-15 17:09:16	
4											Þ
				Incomo	Cortificato	Dotaila					
Application Id	Application Type		G				Ger		uthorized By Designation(Y/N)		
IC220215002881	IncomeCertificate	Application (	221103133708	1486 ) For	warded to	nevt	0 Fer	male C	leputy Tahsildar	2022-02-15 17:11:23	
		Application (	leve		marada to	HOAL					
4			Oł	<							•
Recommended*			۲								
Upload Verification	Document			Choose File							
4											
					Forward						

#### **6.1.** NBM Portal Login for ED BC

Please click on the URL <u>https://gsws-nbm.ap.gov.in/NBM/#!/Login</u> to login into the NBM Portal. Enter the credentials to login to the NBM portal. The ED BC can use the username (combination of secretariat code and designation).

After login to the NBM portal by ED BC, click on NBM Schemes Module, YSR EBC Nestham button along with other schemes will be displayed. Click on "YSR EBC Nestham" the following will be displayed

NBM Navasakam Benef Government of And	iciary Management Ihra Pradesh	Sri Y.S.Jagan Mohan Reddy Norder Gent Mentary Government of Andra Pradenh
		519 - EDBC - SRIKAKULAM
	U	Inique Households Benefited Number of Beneficiaries Total Amount Disbursed
	Select Scheme*	- SELECT SCHEME
		- SELECI SUREME

In the Scheme Application Dashboard page, select the "Financial year" as 2021-2022 and "Application Type" and click "Search". Click on "Verify" button against each application.

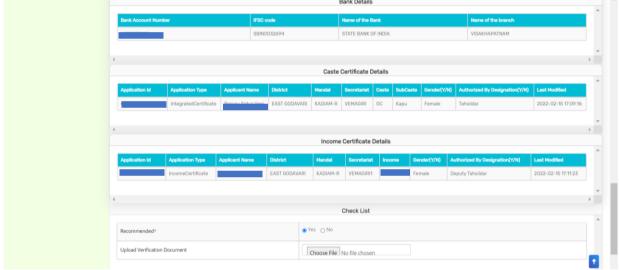
NBM Navasakam Beneficis Government of Andhra			Sri Y.S.Jagan Mohan Reddy Hortbe Chef Meilder Government of Andrice Pradeob
Home		SCHEME Application DASHBOA	RD ( EDBC )
Scheme Eligibility Check			
Track Application Status	TOTAL	PENDING	COMPLETED
NBM Grievance Module	1	1	0
NBM Schemes Module			
Reports Module	Financial Year :* Mandal :* 2022-2023 ~ALL	Secretariat :* Application T	
User Manuals	EARE-EAREA		
Update Profile		Pending application to take acti	
		DETAILS	
	Sno      Application ID     Citizen Na	ame 🗢 Gender 🗢 Aadhaar No. 🗢 Sch	eme Type
	□ 1 2211031337081486 BORUSU	SATYA VENI FEMALE 1486 YSR	EBC Nestham 2022 KADIAM VEMAGIRI1 Verify
	<pre></pre>		
			Þ

Then, the Scheme application verification page corresponding to the application is opened as shown below. The Applicant and her family's details are populated.

The Field verification document uploaded by the WEA/WWDS can be viewed under "Certificate View" as shown below.

NBM Navasakam Be Government of	neficiary Management Andhra Pradesh		Sri V.S.Jagan Moha Her bir Chat Menster Government of Andhra Paul	
Home + Scheme Eligibility Check		SCHEME Applicat	ion VERIFICATION ( EDBC )	
	APPLI	ICANT DETAILS	Certificate View	
	APPLICATION ID	2211031337081486	WEA/WWDS PRIMERY FIELD VERIFICATION REPORT	
	APPLICANT NAME	BORUSU SATYA VENI		
	SCHEME	YSR EBC Nestham		
	DATE OF APPLICATION	03-NOV-2022		
+ Update Profile	GENDER	FEMALE	Cortificato	
	AADHAAR NUMBER	XXXX-XXXX-1486		
	SECRETARIAT NAME	VEMAGIRI1		
	WEA/WWDS RECOMMENDATION	Yes		
	MPDO/MUCOM RECOMMENDED	Yes		
		APPI	LICATION DETAILS	
	APPLICATION ID		2211031337081486	

MARITAL STATUS						Married						
PERMANENT DNO.						523002						
PERMANENT DISTRICT						EAST GOD	AVARI					
PERMANENT MANDAL						KADIAM						
PERMANENT SECRETARIAT						VEMAGIRI						
PERMANENT PINCODE						523002						
CURRENT DNO						22						
CURRENT DISTRICT						EAST GOD	AVARI					
CURRENT MANDAL						KADIAM						
CURRENT SECRETARIAT						VEMAGIRI	VEMAGIRI1					
CURRENT PINCODE						523002						
					Family Deta	ails						
Name of the Citizen	Gender	Date Of Birth	Caste	Mobile Number	Wet Land(Acres)	Dry Land(Acres)	Property(Sqft)	Vehicle(Y/N)	Govt Employee(Y/N)	Income Tax(Y/N)	Power	
Name of the Citizen			Caste OC	Mobile Number	Wet Land(Acres)	Dry Land(Acres)	Property(Sqft)	Vehicle(Y/N)	Govt Employee(Y/N)	Income Tax(Y/N)	Power(	
Name of the Officen	J MALE			Mobile Number								
Name of the Ottzen	J MALE	01-Jan-2002	OC	Mobile Number	0	0	0	0	0	0	0	



In the Recommendation select "Yes" or "No". If No is selected, select the reason from the dropdown. If "Other" is selected as reason, user can enter remarks. Upload verification documents if any and click on "Forward". After clicking on "Forward", the following message is displayed.

4	< Caste Certificate Details										
Application Id	Application Type	Applicant Name	District	Mandal	Secretariat	Caste	SubCaste	Gender(Y/N)	Authorized By Designation(Y/N)	Last Modified	
	IntegratedCertificate		EAST GODAVARI	KADIAM-R	VEMAGIRI	OC	Кари	Female	Tahsildar	2022-02-15 17:09:16	
											*
				Incomo	Cortificato	Dotoilo					
Application Id	Application Type		G				Ger	nder(Y/N)	Authorized By Designation(Y/N)	Last Modified	Â
	IncomeCertificate	Application (	221103133708	1486 ) For	warded to	nevt	0 Fer	nale (	Deputy Tahsildar	2022-02-15 17:11:23	
		Application (	level	III	Warded to	IIGAC					-
•			OK								•
				es <sub>O</sub> No		_					-
Recommended*			•								
Upload Verification	Document			Choose File	TestingCertifi	cate.pdf					
											-
4					Forward						*

# 7. NBM Reports

#### 7.1. Application Dashboard

After logging in to the NBM portal, all the functionaries can find the reports module in the left side menu bar. Upon clicking on the Reports module link, the following are displayed.

- Previous Years' Beneficiaries List
- Scheme wise Caste wise abstract
- NBM Reports.

Upon clicking on "NBM Reports" the following screen is displayed



To view new application dashboard, select "Scheme Year" as 2022-2023, "Scheme Name" as EBC Nestham and "Type" as Secretariat.

NBM Navasakam Benef Government of And	ficiary Management Sri V.S.J.agan Mohan Reddy:
	NBM Reports
Scheme Eligibility Check     Track Application Status	Scheme Year:     Scheme Name:     Select Type:       2022-2023     EBC Nestham     Secretariat
NBM Grievance Module     NBM Schemes Module	R1. Application Dashboard • R11 Application Status Report
	R2. Social Audit Reports • R2.1 Provisional Eligible List
Previous year's Beneficiaries Lists Scheme wise Caste wise Abstract	R2.2 Re-verification List      R3. Final Reports      R3.1 Final Eligible List
NBM Reports  User Manuals	R3.2 Final Ineligible List R4. Consolidated Report
	R5. eKYC Reports  • R.5.1 Social Audit eKYC Report  • R.5.2 Payment Acknowledgement

By clicking on the R1.1 Application status report the following report is shown. The status can be drilled down from District to Secretariat level. This report can be printed or downloaded.

			Govern	nment of A	లచివాలం Andhra Prac	lesh			
		App No of New Applications	Pending		Pending at District HOD Level		istrict Collec		Excel Download
S.No	District	Applications Received	WEA/WWDS	Pending at MPDO/MC	ED-BC	Pending	Approved	Rejected	on Hold
1	KRISHNA	22	17	5	0	0	0	0	6
2	GUNTUR	31	28	3	0	0	0	0	11
3	TIRUPATI	18	9	9	0	0	0	0	9
4	SRI SATHYA SAI	26	12	11	3	0	0	0	4
5	ANNAMAYYA	24	20	4	0	0	0	0	2
6	DR.B.R.AMBEDKAR KONASEEMA	10	9	1	0	0	0	0	7
7	KURNOOL	30	29	1	0	0	0	0	7

#### 7.2. Download Social Audit and Final Reports

After logging in to the NBM portal, all the functionaries can find the reports module in the left side menu bar. Upon clicking on the Reports module link, the following are displayed.

- Previous Years' Beneficiaries List
- Scheme wise Caste wise abstract
- NBM Reports.

Upon clicking on NBM reports the following screen is displayed. select "Scheme Year" as 2022-2023, "Scheme Name" as EBC Nestham and "Type" as Secretariat.

Navasakam Benefi Government of And	iclary Management hra Pradesh Sri V.S.Jagan Mohan Reddy Hordbra Chief Misinter Government of Andhra Pradesh
	NBM Reports
	Scheme Year: Scheme Name: Select Type:
	2022-2023 V EBC Nestham V Secretariat V
	R1. Application Dashboard
	R1.1 Application Status Report
	R2. Social Audit Reports  • R2.1 Provisional Eligible List
Previous year's Beneficiaries Lists	R2.2 Re-verification List
Scheme wise Caste wise Abstract	R3. Final Reports <ul> <li>R3.1 Final Eligible List</li> </ul>
NBM Reports	R3.2 Final Ineligible List
	R4. Consolidated Report R5. eKYC Reports
	R.5.1 Social Audit KYC Report     R.5.2 Payment Acknowledgement

Click on "R 2.1 Provisional eligible List" and "R2.2 Re-verification List" to view the secretariat wise Social Audit reports. Download and print the reports and display in Secretariat.

Click on "R 3.1 Final Eligible List" and "R3.2 Final Ineligible List" to view the secretariat wise Social Audit reports. Download and print the reports and display in Secretariat.

Appendix 6. Instructions for Application Registration YSR Nethanna Nestham

1. Instructions for BOP App for YSR Nethanna Nestham అప్ లాగిస్ అవ్వడం:

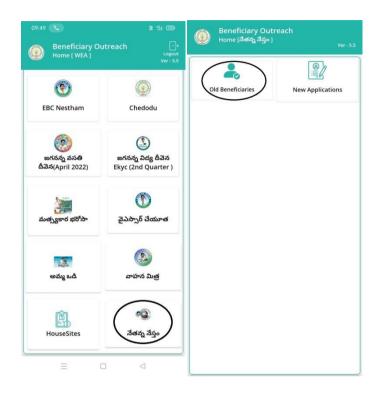
a) Secretariat Employee యొక్క ఆధార్ సెంబర్ Authentication ద్వారా Beneficiary OutReach App Login అవ్వాలి.

Version - 3.6	14:00		0 N 111 (ID)	14:00		@ N "%I @)
		Ver - 3.3			లాగిన్	
				eg=5.3005	*1917	
and and	в	eneficiary Out లాగిన్	reach	Num to (SI of An Aadh Auth		consent ernment n my netric for UA/KUA
Beneficiary Outreach	ఆధార్ న			has li will r be su the p Bene		netrics nd will for ion in
గ్రామ /వార్డు సచివాలయం శాఖ అంక్రక్రి <sup>క్ర</sup> ప్రభుత్యం	CN to A. A.	+***1917 onsent : I, the holder umber, hereby give r o (SERP) under ITE&C f Andhra Pradesh to adhaar Number and uthencating with UII as Informed that my	my consent , Government obtain my Biometric for DAI. AUA/KUA biometrics	వినియె నంబట పాంద విబాగ ఇస్తున నిల్వా చేయు Bene	ABORT PI place Finger Place properly or	ధార్ ధార్ వీకరణ ! ఇ & సి నా సమ్మతి •మెట్రిక్ • రియు జీకరణ కొరకు
	bi Bi వి న న పి	ill not be stored/sha e submittted to CIDR he purpose of Auther eneficiaryOutreach. నియోగదారు సమ్మతి:నే ంబర్ హరీల్డర్, UIDAI తో ంబర్ మరీయు బయోవెత్త ందటానికి (SERP)unde బాగం,ఆంధ్రప్రదేశ్ ప్రభుత	only for ntication in ను, ఆధార్ నైక్ ద్రువీకరణ r ఐ టి ఇ & సి	మాత్ర RD Servic IRIS	e: - Active	కుతుంది. ometric
		Ξ 0	<			

b) Secretariat Employee Beneficiary OutReach App లాగిస్ అయిన తరువాత మీకు ఈ క్రింది విధంగా స్ర్రీస్ కనిపిస్తుంది.

# Home Screen :

# నేతన్న నేస్తం :



### **Old Beneficiaries:**

- c) మీరు Old Beneficiaries మీద క్లిక్ చేస్తే మీకు ఈ క్రింది విధముగా స్క్రీస్ కనిపిస్తుంది.
- d) మీరు మీ యొక్క Secretariat code ని సెలెక్ట్ చేసుకుంటే List వస్తుంది.
- e) List లో మీకు Cluster ID, NId, Applicant Name, Aadhaar Number వస్తాయి.

09:49 Beneficiary O Beneficiary List	불 배미 (1997) Dutreach [Nethanna Netham ] Ver - 5.5	Beneficiary Outreach Beneficiary List [ Nethanna Nethar	n] Ver - 5.5
	Ver - 5.5	🔍 Applicant Name తో వెతకండి	
Select : Secretariat Code	Select 😎	Select Secretariat : 10790134 Code	▽
		Cluster ID : 10790134011	
		Nid : 1	
		Applicant : Jamjanam Sut Name	obarao
		Aadhaar : *******1929 Number	
		Cluster ID : 10790134004	
		NId : 552	
		Applicant : Battu Vijaya Name	
		Aadhaar : *******9608 Number	
		Cluster ID : 10790134004	
		NId : 1696	
		Applicant : Kowtarapu Name Veeraraghava	mma
=		Aadhaar . *******7380	

- f) మీరు List ని క్లిక్ చేసిన తరువాత మీకు Beneficiary Details స్క్రీస్ కనిపిస్తుంది.
- g) Beneficiary Details స్ర్రీస్ లో లబ్దిదారుని వివరాలు, Handloom Details (చేసేత వివరాలు), Applicant Address (దరఖాస్తుదారుని యొక్క చిరునామా వివరాలు), Handloom Address (చేసేత మగ్గం యొక్క చిరునామా వివరాలు) ఉంటాయి.



- h) లబ్దిదారుని వివరాలు లో లబ్దిదారుని ఆధార్ సెంబర్, లబ్దిదారుని పేరు, NID, HHID, Gender, Date Of Birth వస్తాయి.
- i) Handloom Details(చేసేత వివరాలు ) లో చేసేత మగ్గం సేయుచున్నారా? అసే ప్రశ్న లో అవును/కాదు ఆప్షస్స్ కలవు,అవును అయితే అవును అని కాదు అయితే కాదు అని ఆప్షస్ క్లిక్ చేయండి.
- j) చేసేత మగ్గం సేయుచున్నారా? అనే ప్రశ్న లో కాదు క్లిక్ చేసినట్లు అయితే మీకు ఈ క్రింది విధంగా స్క్రీస్ కనిపిస్తుంది.

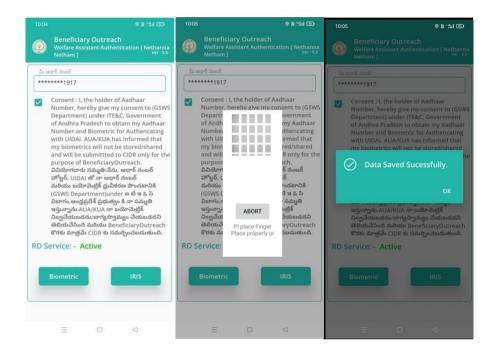
లబ్ధిద	ారుని వివరాలు
లబ్ధిదారుని ఆధార్ నెంబర్	: *******1917
లబ్ధిదారుని పేరు	Pusunuri Bhuvana Kumar
HHID	HH269721455495202002 21124911829
Gender	: M
Date of Birth	: 23/03/1993
Select Beneficiary Status	: Live 🗢
చేనేత మగ్గం నేయ	
🔘 అవును	💽 కాదు

- k) చేసేత మగ్గం సేయుచున్నారా? అసే ప్రశ్న లో కాదు క్లిక్ చేసి Next బటస్ క్లిక్ చేసిన తర్వాత WEA/WWDS Authentication చేయవలిసి ఉంటుంది.
- WEA/WWDS Authentication చేసిన తర్వాత Data Data Saved Successfully అని మెసేజ్ వస్తుంది.

- m)Handloom Details(చేసేత వివరాలు ) లో చేసేత మగ్గం సేయుచున్నారా?,మగ్గం యొక్కరకం, చేసేత గుర్తింపు కార్డు సెంబర్, ఇంటిలో ఉన్న మగ్గముల సంఖ్య ఉంటాయి.
- n) చేసేత గుర్తింపు కార్డు సెంబర్, ఇంటిలో ఉన్న మగ్గముల సంఖ్య ని ఎంచుకోండి.
- 0) Applicant Address (దరఖాస్తుదారుని యొక్క చిరునామా వివరాలు) లో లబ్దిదారుని మొబైల్ సెంబర్, జిల్లా ,మండలం, ల్యాండ్ మార్క్, స్ట్రీట్, డోర్ సెంబర్, పిస్ కోడ్ ని ఎంటర్ చేయండి.
- p) Handloom Address(చేసేత మగ్గం యొక్క చిరునామా వివరాలు) లో జిల్లా ,మండలం, గ్రామ సచివాలయం,ల్యాండ్ మార్క్,స్ట్రీట్,డోర్ సెంబర్,పిస్ కోడ్ ని ఎంటర్ చేయండి.

Beneficiary Outreach Beneficiary Details Ver-5.5	Beneficiary Outreach Beneficiary Details Ver - 5.5	10:07 🔍 Beneficiary Outreach Beneficiary Details	0 i "ii (ii)
Handloom Address ( చేనేత మగ్గం యొక్క చిరునామా వివరాలు )         జిల్లా : Select       ♥         మండలం : Select       ♥         గ్రామ సచివాలయం : Select       ♥         ల్యాండ్ మార్క్ : Enter	మర్గంతో పాటు దరఖాస్తు దారుని ఫోటో తీయవలెను అభిదారుని ఆధార్ సెంబర్ అభిదారుని ఆధార్ సెంబర్ అధార్ సెంబర్ ********1929 ం Consent: 1, the holder of Aadhaar Number, hereby give my consent to (GSWS Department) under ITE&C, Government of Andhra Pradesh to obtain my Aadhaar Number and Biometric for Authencating with UIDAI. AUA/KUA has Informed that my biometrics will not be stored/shared and will be submitted to CIDR only for the purpose of Authentication in Citizen&Beneficiary Outreach. మినియోగదారు సుమృతి:నేను, ఆధార్ నంబర్ హాల్లర్, UIDAI తో నా ఆధార్ నంబర్ మరియా బయో-పెంటి ప్రపిద్య అస్తుదాను.AUA/KUA గా బయో-పెంటిక్ స్టపిద్య అస్తుదాను.AUA/KUA re యెగాపెంటిక్ ఎద్దింది పరిందు Citizen&Beneficiary Outreach. ఎమి.AUA/KUA re యెగాపెంటిక్ ఎంద్రవేవింది మరియు Citizen&Beneficiary Outreach ప్రామాజికరణ కొరకు మాత్రమే CIDR కు సమర్పించబడుతుంది.	week loos         *********0579         Consent: 1, the holder of Aar         Number, hereby give my con         GSWS Department) under II         Govern         my Aac         for Aut         Will not         submit         of Auth         Outrea         advasta         advasta	nsent to
Consent : I, the holder of Aadhaar		= O	

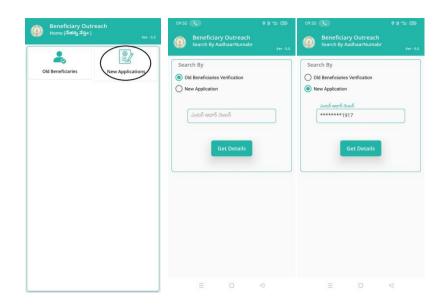
q) మగ్గంతో పాటు దరఖాస్తుదారుని photo తీయవలెను, photo తీసిన తర్వాత లబ్దిదారుని ఆధార్ సెంబర్ తో Authentication చేయాలి. r) లబ్దిదారుని ఆధార్ సెంబర్ తో Authentication చేసిన తర్వాత WEA/WWDS Authentication చేయవలిసి ఉంటుంది.



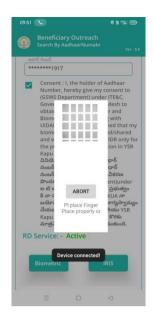
s) WEA/WWDS Authentication చేసిన తర్వాత Data Saved Successfully అని మెసేజ్ వస్తుంది.

#### **New Application:**

a) WEA/WWDS (New Application) మీద క్లిక్ చేస్తే మీకు ఈ క్రింది విధముగా స్క్రీస్ కనిపిస్తుంది.



- b) <u>నేతన్న నేస్తం (New Application)</u> లో Old Beneficiaries Verification, New Application ఉంటాయి.
- c) Old Beneficiaries Verification క్లిక్ చేసినట్లు అయితే Beneficiary Aadhaar Number ని ఎంటర్ చేసి Get Details మీద క్లిక్ చేస్తే మీకు Beneficiary Details స్ర్రీస్ కనిపిస్తుంది.
- d) పైన ఉన్న Old Beneficiaries Module లో Option "e" నుంచి ఉన్న procedure ని follow అవ్వండి.
- e) New Application క్లిక్ చేసినట్లు అయితే Beneficiary Aadhaar Number ని ఎంటర్ చేసి ఎంటర్ చేసి Get Details మీద క్లిక్ చేస్తే Beneficiary Ekyc చేయాలి.



f) Beneficiary Ekyc చేసిన తర్వాత మీకు ఈ క్రింది విధంగా Beneficiary New Application Details స్ర్రీస్ కనిపిస్తుంది.

21:20 6월 1월 84% /	21:21 (응 및 *1)) 84% +	21:22
Beneficiary Outreach Beneficiary New Application Details [ Nethanna Netham ] ver - 6.5	Beneficiary Outreach Beneficiary New Application Details [ Nethanna Netham ] ver-65	Beneficiary Outreach Beneficiary New Application Details [Nethanna Netham]
లబ్ధిదారుని వివరాలు	Date of Birth : 23/03/1993	Handloom Details(చేనేత వివరాలు)
లబ్ధిదారుని ఆధార్ నెంబర్ : *******1917	Select Beneficiary : Live 🗢	చేనేత మగ్గం నేయుచున్నారా? అవును
లబ్ధిదారుని పేరు : Pusunuri Bhuvana Kumar	Status	Select
HHID : HH26972145549520200 221124911829	Handloom Details(చేనేత వివరాలు) 	స్వతంత్రంగా మగ్గం కలిగి, స్వతంత్రంగా మగ్గం నేయుచున్నారా?
Gender : M	చేనేత మగ్గం నేయుచున్నారా? 💿 అవును 🔿 కాదు	🔍 సహాయంతో మర్గం నేయుచున్నారా?
Date of Birth : 23/03/1993	Select	మాస్టర్ వీవర్ తో ధృవీకరించబడిన నూలు, వేతనం
Select Beneficiary : Live 🗢 Status	<ul> <li>స్వతంత్రంగా మగ్గం కలిగి, స్వతంత్రంగా మగ్గం నేయుచున్నాధా?</li> <li>స్వతంత్రంగా మగ్గం కలిగి, మాస్టర్ వీవర్ సహాయంతో మగ్గం నేయుచున్నారా?</li> </ul>	మరియు ఉత్పత్తులకు సంబందించిన పుస్తకము లు Upload చేయవలెను. PDF Name : - BENEFICIARY OUT REACH
Handloom Details(చేనేత వివరాలు)	GST కలిగిన వెండర్ నుండి గడిచిన 6 నెలలకి Select PDF	APP(Special Assistance to Flood Affected People list (Offline))Help Document.pdf
చేనేత మగ్గం నేయుచున్నారా? 💿 అవును 🔷 కాదు	సంబందించిన నూలు కొనుగోలు రసీదులు Upload చేయవలెను.	మాస్టర్ వీవర్ / PHWCS అకౌంటెంట్ నుండి మగ్గం దారునికి పని కల్పిస్తున్నట్టు ధృవీకరణ పత్రమును
Select ్రస్వతంత్రంగా మగ్గం కలిగి, స్వతంత్రంగా మగ్గం నేయుచున్నారా?	మగ్గం యొక్క రకం గుంత మగ్గం	Upload చేయవలెను. PDF Name : - ROFR_DKT_Ekyc Help Document.pdf
స్వతంత్రంగా మగ్గం కలిగి, మాస్టర్ వీవర్ సహాయంతో మగ్గం నేయుచున్నారా?	చేనేత గుర్తింపు ENTER Handloom Id కారు నెంబర్ : Number	మగ్గం యొక్క రకం
	≡ □ ⊲	≡ □ ⊲

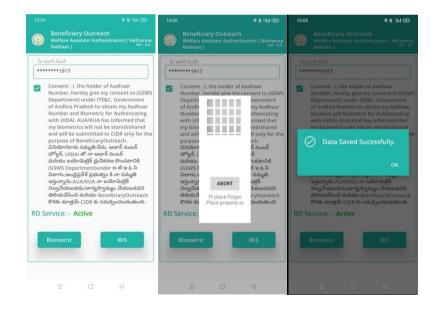
g) Beneficiary New Application Details స్ర్రీస్ లో లబ్దిదారుని వివరాలు, Handloom Details (చేసేత వివరాలు), Applicant Address (దరఖాస్తుదారుని యొక్క చిరునామా వివరాలు), Handloom Address (చేసేత మగ్గం యొక్క చిరునామా వివరాలు) మరియు మగ్గం తో పాటు దరఖాస్తుదారుని photo తీయాలి.

- h) లబ్దిదారుని వివరాలు లో లబ్దిదారుని ఆధార్ సెంబర్, లబ్దిదారుని పేరు, NID, HHID, Gender, Date Of Birth, select Beneficiary Status వస్తాయి.
- i) select Beneficiary Status లో Live మరియు Death option లు ఉంటాయి.
- j) మీరు Beneficiary Status లో Live ఆప్షస్ ఎంచుకుంటే Handloom Details, Applicant Address లకు సంబందించిన వివరాలు ఇయవలసి వస్తుంది.
- k) మీరు Beneficiary Status లో Death ఆప్షస్ ఎంచుకుంటే WEA/WWDS Authentication చేయవలసి వస్తుంది.
- WEA/WWDS Authentication చేసిన తర్వాత Data Data Saved Successfully అని మెసేజ్ వస్తుంది.
- m)Handloom Details(చేసేత వివరాలు ) లో చేసేత మగ్గం సేయుచున్నారా? అసే ప్రశ్న లో అవును/కాదు ఆప్షస్స్ కలవు,అవును అయితే అవును అని కాదు అయితే కాదు అని ఆప్షస్ క్లిక్ చేయండి.
- n) చేసేత మగ్గం సేయుచున్నారా? అసే ప్రశ్న లో అవును క్లిక్ చేసినట్లు అయితే మీకు ఈ క్రింది విధంగా స్క్రీస్ కనిపిస్తుంది.



- o) ఇక్కడ మీరు <u>Select</u> లో స్పతంత్రంగా మగ్గం కలిగి, స్వతంత్రంగా మగ్గం నేయుచున్నారా ? అన్నే ఆప్షస్ సెలెక్ట్ చేసుకుంటే, Gst కలిగిన పెండర్ నుండి గడిచిన 6 నెలలకి సంబందిచిన నూలు కొనుగోలు రాసిదులు Upload చేయవలెను అన్నే ఆప్షస్ వస్తుంది అక్కడ select pdf లో వీటికి సంబందిచిన pdf upload చేయాలి.
- p) మగ్గం యొక్కరకం, చేసేత గుర్తింపు కార్డు సెంబర్, ఇంటిలో ఉన్న మగ్గముల సంఖ్య ఉంటాయి.
- q) చేసేత గుర్తింపు కార్డు సెంబర్, ఇంటిలో ఉన్న మగ్గముల సంఖ్య ని ఎంచుకోండి.
- r) ఒక్క పెళ్ళ మీరు <u>Select</u> లో స్వతంత్రంగా మగ్గం కలిగి , మాస్టర్ వివర్ సహాయంతో మగ్గం నేయుచున్నా రా? అన్నే ఆప్షస్ సెలెక్ట్ చేసుకుంటే, మాస్టర్ వివర్ తో ద్రువికరించబడిన నూలు, పేతనం మరియు ఉత్పతులకు సంబందిచిన పుస్తకములు upload చేయాలి.
- s) మాస్టర్ వివర్ /PHWCS అకౌంట్టెంట్ నుండి మగ్గం దారునికి పని కల్పిస్తునట్లు ద్రువికరణ పత్రములు upload చేయాలి. అన్నే ఆప్షస్ వస్తుంది అక్కడ select pdf లో వీటికి సంబందిచిన pdf upload చేయాలి.
- t) మగ్గం యొక్కరకం, చేసేత గుర్తింపు కార్డు సెంబర్, ఇంటిలో ఉన్న మగ్గముల సంఖ్య ఉంటాయి.

- u) చేసేత గుర్తింపు కార్డు సెంబర్, ఇంటిలో ఉన్న మగ్గముల సంఖ్య ని ఎంచుకోండి.
- v) Applicant Address (దరఖాస్తుదారుని యొక్క చిరునామా వివరాలు) లో లబ్దిదారుని మొబైల్ సెంబర్, జిల్లా ,మండలం, ల్యాండ్ మార్క్, స్ట్రీట్, డోర్ సెంబర్, పిస్ కోడ్ ని ఎంటర్ చేయండి.
- w) మగ్గంతో పాటు దరఖాస్తుదారుని photo తీయవలెను, photo తీసిన తర్వాత లబ్దిదారుని ఆధార్ సెంబర్ తో Authentication చేయాలి.
- x) లబ్దిదారుని ఆధార్ సెంబర్ తో Authentication చేసిన తర్వాత WEA/WWDS Authentication చేయవలిసి ఉంటుంది.
- y) చేసేత మగ్గం సేయుచున్నారా? అసే ప్రశ్న లో కాదు క్లిక్ చేసి Next బటస్ క్లిక్ చేసిన తర్వాత WEA/WWDS Authentication చేయవలిసి ఉంటుంది.



z) WEA/WWDS Authentication <mark>చేసిన తర్వాత Data</mark> Data Saved Successfully అని మెసేజ్ వస్తుంది.

# 2. Instructions for Application Verification in NBM Portal

#### 2.1.WEA/WWDS Login

a) The User (DA / WEA) can login with their credentials



b) After login functionary can select Navasakam scheme module then click on YSR Nethanna nestham. Users click on new Application form



c) User can see the new application form then enter the beneficiary Aadhar No then click on Pre-fill button

NBM Navasakam Bene Government of An	ficiary Management dhra Pradesh			Ş	Sri Y.S.Jagan Mohan Reddy
	NBM / YSR Netanna Nestam / Application Form				
	Bas	sic Details		YSR Neta	anna Nestam Application Form
	Aadhaar Number:*	First Name:*		Father/Husband Name:*	Gender:*
Reports Module	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	KULLI RAVIKUMAR		SRINIVASARAO	Male 🗸
	Date of Birth:*	Caste:*		Religion:*	Qualification:*
	05-02-1987	BC-B	~	Hindu	♥ M.TECH ♥
	Marital Status:*	Mobile No:*		E-mail:	
	Married	♥ 8897307090			
	Permanent Address				
	Door No & Street Name:*	District :*		Mandal/Municipality:*	Village/Ward/Secretariat: *
	1-198	PALNADU	~	CHILAKALURIPET (R)	✓ MURIKIPUDI-1 ✓
	Pin Code:*				
	522301				
	Present Address				
	🖌 Same As Permanent Address				
	4				
	Door No & Street Name:*	District:*		Mandal/Municipality:*	Village/Ward/Secretariat:*

d) Beneficiary details automatically open and user can enter present/ Permanent address of the beneficiary

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+ Reports Module XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	KULLI RAVIKUMAR	SRINIVASARAO	Male
Date of Birth:*	Caste:*	Religion:*	Qualification:*
+ User Manuals 05-02-1987	BC-B 💙	Hindu 🗸	M.TECH ~
Marital Status:*	Mobile No:*	E-mail:	
Married	8897307090		
Permanent Address			
Door No & Street Name:*	District :*	Mandal/Municipality:*	Village/Ward/Secretariat: *
1-198	PALNADU 🗸	CHILAKALURIPET (R)	MURIKIPUDI-1
Pin Code:*			
522301			
Present Address			
Door No & Street Name:*	District:*	Mandal/Municipality:*	Village/Ward/Secretariat:*
1-198	PALNADU 🗸	CHILAKALURIPET (R)	MURIKIPUDI-1
Pin Code:*			
522301			
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Then user can click on continue button and fill the mandatory fields (\*)

e) Enter the handloom and owner names in handloom details section and upload the photos of handloom.

NBM Navasakam Benefi Government of And		Sri V.S.Jagan Mohan Reddy Honble Chalf Mohan Government of Andhra Pradesh							
	NBM / YSR Netanna Nestam / Application Form								
	Basic Details	YSR Netanna Nestam Application Form							
	Fami	ily Details							
	Name of the Citizen Gender Date Of Birth Caste Mobile Number Wet Land(Acres) D	ry Land(Acres) Property(Sqft) Vehicle(Y/N) Govt Employee(Y/N) Income Tax(Y/N) Power(Units							
	KULLI RAVIKUMAR         MALE         05-Feb-1987         SC         8897307090         0         0	0 0 0 0							
	KULLI SIRISHA         FEMALE         25-Jun-1995         SC         8897307090         0         0	0 0 0 0							
	Handle	, ,							
	Handloom Name:* Handloom Owner Name:*	Handloom Address:*							
	Uplead copy of Handloom Photo: * Uplead only pdf format								

f) After filling the details user can select the Applicant authentication type (BIO/IRIS/Aadhar OTP)

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-		Handloom details		
	Handloom Name:*	Handloom Owner Name:*	Handloom Address:*	
	TESTING	RAVI	TESTING ADDRESS	
	Upload copy of Handloom Photo: * Upload only pdf format	.PM.ndf		
	Applicant Authentication Type* OBIo Authentication OIRIS Authentication ®Aadhaar OTP	Authenticate Using Aadhaar OTP		
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				Handloom	details						
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		Upload only j	pdf format								
		Applicant Authentication Type*									
		Bio Authentication OIRIS Authenti	ication Aadhaar OTP								
				Authenticate Usin	ig Aadnaar ofP						
		Enter OTP from Aadhaar Registered Mo	bile No.*								
		918449		Verify OTP							
										1	
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#### g) Verify the application with preferred authentication and click ok.

### h) A dialogue box appears that shows successful verification

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i) Download the receipt generated as pdf

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## 2.2. MPDO/MC Login

a) The MPDO/MC can login with their login credentials

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గ్రామ - వార్డు సచివాలయమ	
Employee Login	
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- b) After logging in to the NBM portal by MPDO/MC, click on NBM Schemes Module, YSR Nethanna nestam button along with other schemes will be displayed. Click on "YSR Nethanna nestam" the following will be displayed
- Verification

NBM Navasakam Benefici Government of Andhr	iary Management ra Pradesh		Sri Y.S.Jagan Mohan Reddy Horbite Clark Minister Governmert of Anathater Pradech
+ Track Application Status			
+ Navasakam Grievance Module			
× Navasakam Schemes Module			
+ YSR Kapu Nestam			
+ YSR Vahana Mitra			
X YSR Netanna Nestam			
Verification			
+ Reports Module			
+ User Manuals			
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- c) In the Scheme Application Dashboard page, select the "Financial year" as 2021-2022 (for previous year beneficiaries) and 2022-2023 (for new applications), "Application Type" and click "Search". Applications can be filtered secretariat wise. Click on "Verify" button against each application.
- d) Then, the Scheme application verification page corresponding to the application is

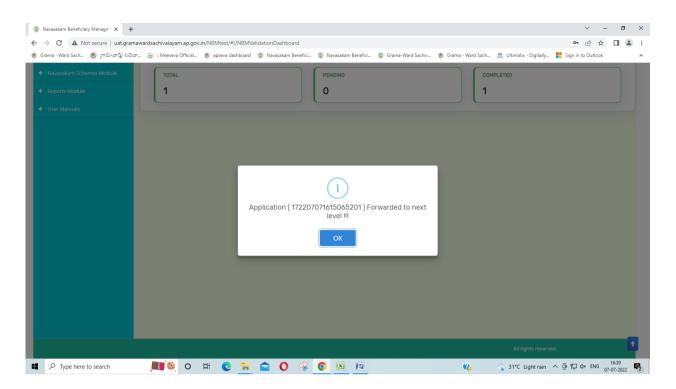
opened as shown below. The Applicant and his/her family details are populated

NBM Navasakam Beneficiary Government of Andhra P	r Management radesh		Sri Y.S.Jagan Mohan Reddy Horbite Chief Minister Government of Andhra Pradesh
Track Application Status     Navasakam Grievance Module		SCHEM	E Application VERIFICATION ( MPDO )
Navasakam Schemes Module	APPLICANT	DETAILS	Certificate View
+ Reports Module	APPLICATION ID		
User Manuals	APPLICANT NAME		
	SCHEME	YSR Netanna Nestam	
	DATE OF APPLICATION	07-JUL-2022	
	GENDER	MALE	
	AADHAAR NUMBER		
	SECRETARIAT NAME	MURIKIPUDI-1	
	WEA/WWDS RECOMMENDATION	Yes	
			APPLICANTION DETAILS
	APPLICATION ID		172207071615065201
	APPLICANT NAME		KULLI RAVIKUMAR

e) In the Recommendation select "Yes" or "No". If No is selected, enter the remarks and click on Forward.

CURRENT DISTRICT       PALNADU         CURRENT MANDAL       CHILAKALURIPET         CURRENT SECRETARIAT       MURINPUDI-1         CURRENT PINCODE       522301    Family Details          Name of the Of Birth       Case       Mobile Number       Mot Land(Acres)       Property(Sqft)       Weblek(V/M)       Nome Tag(V/M)       Nom												
CURRENT SECRETARIAT         MURIKIPUDI-1           CURRENT PINCODE         522301             Family Details             Name of the Citizen         Gender         Dete Of Birth         Caste         Mobile Number         Wet Land/Acres)         Property/Soft?)         Vehicle(Y/M)         Govt Employee(Y/M)         Income Tan(Y/M)         Power(U)           MALE         05-Feb-1987         Sc         0	CURRENT DISTRICT						P.	ALNADU				
CURRENT PINCODE       52301         Family Details         MALE       65-F60-797       Colspan=1       0	CURRENT MANDAL						с	CHILAKALURIPET				
Family Details           Name of the Citizan         Date Of Birkh         Caste         Mobile Number         Vet Land/Acreal         Property(Sqt)         Vehicle(Y/N)         Covt Employee(y/N)         Income Tacy(Y/N)         Power(U)           MALE         05-Feb-1987         S         0	CURRENT SECRETARI	TAIS					м	IURIKIPUDI-1				
Name of the Citizes         Dete Of Birth         Cases         Mobile Number         Vet Land(Acros)         Property(Sight)         Vehicle(V/N)         Cove Employee(V/N)         IncomeTax(V/N)         Property(V/N)         IncomeTax(V/N)         Property(V/N)         IncomeTax(V/N)         Property(V/N)         IncomeTax(V/N)         Property(V/N)         IncomeTax(V/N)         Property(V/N)         IncomeTax(V/N)         Property(V/N)         IncomeTax(V/N)         IncomEax(V/N)         IncomeTax(V/N)         IncomeT	CURRENT PINCODE						5	22301				
Name of the Citizes         Dete Of Birth         Cases         Mobile Number         Vet Land(Acros)         Property(Sight)         Vehicle(V/N)         Cove Employee(V/N)         IncomeTax(V/N)         Property(V/N)         IncomeTax(V/N)         Property(V/N)         IncomeTax(V/N)         Property(V/N)         IncomeTax(V/N)         Property(V/N)         IncomeTax(V/N)         Property(V/N)         IncomeTax(V/N)         Property(V/N)         IncomeTax(V/N)         IncomEax(V/N)         IncomeTax(V/N)         IncomeT												
MALE         05-Feb-1987         SC         O						Fa	mily Details					
FEMALE         25-JUN-1995         SC         O	Name of the Citizen	Gender	Date Of Birth	Caste	Mobile Number	Wet Land(Acres)	Dry Land(Acres)	Property(Sqft)	Vehicle(Y/N)	Govt Employee(Y/N)	Income Tax(Y/N)	Power(Un
Check List Recommendation* Upload Verification Document  Forward	N	MALE	05-Feb-1987	sc			0	0	0	0	0	0
Recommendation* <pre></pre>		FEMALE	25-Jun-1995	sc			0	0	0	0	0	0
Upload Verification Document  Choose File No file chosen  Forward			_	-			Check List			_		
Upload Verification Document Choose File No file chosen												
Forward	Recommendation*					• Yes ONO						
	Upload Verification Doc	cument				Choose File	No file chosen					
							Forward					

f) After clicking on Forward, the following pop-up message can be seen.



### 2.3. ADHT login

### a) ADHT can login with their login credentials



b) After logging in to the NBM portal ADHT, click on NBM Schemes Module, YSR Nethanna nestam button along with other schemes will be displayed. Click on "YSR Nethanna nestam" the following will be displayed

<b>T</b> T	• ••	
Ve	ritic	ation
	11110	auon

NBM     Navasakam Beneficiary Management     Government of Andhra Pradesh	Sri Y.S.Jagan Mohan Reddy Horbite Chief Minister Governmert of Andrea Prodech
Track Application Status	
Navasakam Grievance Module	
Navasakam Schemes Module	
¥ YSR Netanna Nestam	
Verification	
▶ Reports Module	
User Manuals	

c) Number of pending applications with ADHT will be appeared in the dashboard and details of each applicant will be appear below.

Select the application and click the "Authenticate using OTP" to verify the application.

Navasakam Benefi Government of And	iciary Management hra Pradesh Sri V.S.Jagan Mohan Reddy Konthe Chell Minute Covernment of Andria Pradesh
	SCHEME Application DASHBOARD (ADHT)
	TOTAL PENDING COMPLETED
	1 1 0
	Previous Designation Recommendation* ©Recommended _Not Recommended Pending application to take action (ADHT)
	DETAILS
	Application ID Pending Date Citizen Name Gender Aadhaar No. Mobile No. Scheme Type
	17220707/1615065201         07-JUL-2022         KULLI RAVIKUMAR         MALE         XXXX-XXXX-5201         8897307090         YSR Netanna Nestam
	Authenticate Using OTP

d) Dialogue box will appear showing that OTP was sent.

+	Navasakam Schemes Module	TOTAL PENDING COMPLETED
+		
+		
l		Previous Designation Recommendation*  Recommended ONot Recommended
l		Pending application to take action ( ADHT ) OTP Sent Successfully
		Application ID CK No. Mobile No. Scheme Type
		172207071615065201         07-JUL-2022         KULLI RAVIKUMAR         MALE         XXXX-XXXX-5201         8897307090         YSR Netanna Nestam
		Authenticate Using OTP ADHT Aadhaar No. X000000X9227 Enter OTP from ADHT Aadhaar Registered Mobile No.*
L		Verify GTP

e) Verify the application by entering received OTP.

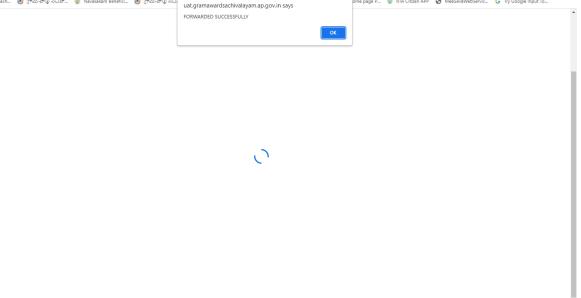
		ual.gramawardsachivalayam.ap.gov.in says						
avasakam Schemes Module TOTAL		Are you sure want to V	erify OTP?			COMPLETED		
eports Module 1		OK Cancel O						
ser Manuals								
	Previous Designation Recommendation*							
			Pending application	n to take ad	ction ( ADHT )			
			DE	TAILS				
Apple	plication ID	Pending Date	Citizen Name	Gender	Aadhaar No.	Mobile No.	Scheme Type	
172	2207071615065201	07-JUL-2022	KULLI RAVIKUMAR	MALE	XXXX-XXXX-5201	8897307090	YSR Netanna Nestam	
ADHT Aadhi 732493	Authenticate Using OTP ADHT Aadhaar No. X00000009227 Enter OTP from ADHT Aadhaar Registered Mobile No.*							

+ Navasakam Schemes Module	TOTAL PENDING COMPLETED
+ Reports Module	
+ User Manuals	
	Previous Designation Recommendation*
	Pending application to take action (ADHT) OTP Verified Successfully
	Application ID OK rNo. Mobile No. Scheme Type
	172207071615065201         07-JUL-2022         KULLI RAVIKUMAR         MALE         XXXX-XXXX-5201         8897307090         YSR Netanna Nestam
	Approve
	All rights reserved.

# f) A dialogue box appears that shows successful verification

Navasakam Schemes Module	ſ	FOTAL		PENDING			COMPLETED	
Reports Module	1	1		1			0	
Jser Manuals				·				
		Previous Designation Recommend						
				Pending applicatio	n to take	action ( ADHT )		
				D	ETAILS			
	2	Application ID	Pending Date	Citizen Name	Gender	Aadhaar No.	Mobile No.	Scheme Type
		172207071615065201	07-JUL-2022	KULLI RAVIKUMAR	MALE	XXXX-XXXX-5201	8897307090	YSR Netanna Nestam
					icate Using C Approve	т		

g) Application was successfully forwarded to the concern collector for approval.



# Appendix 7. YSR Matsyakara Bharosa

### 1. Introduction

• The objective of the scheme is to provide financial assistance to all fishermen of motorszed, mechanized, and non-motorized boats for sustenance during ban/lean period of marine fishing as fishermen lose their livelihoods during ban period.

S.No	Boat type	Length	Allowable	
1	Mechanized Boat	>18 m	10	Excluding boat owner
2	Mechanized Boat (MM	<18 m	08	Excluding boat owner
3	All Motorized boat (MO		06	
4	All Traditional/Non- Motorized Boats (NM)		03	Including boat owner

• The financial assistance is Rs 10,000/-.

# 2. Mandatory validations for registration of applications

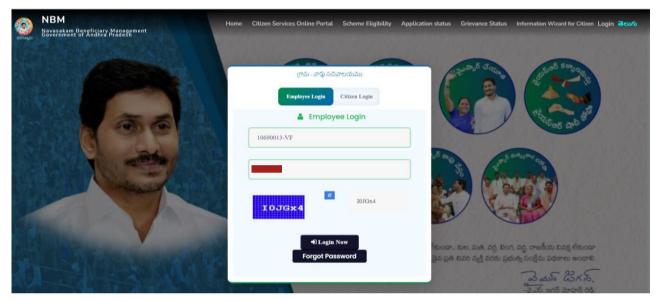
- Mechanized (MM), Motorized (MO), and Traditional and Non-motorized (NM) fishing crafts should be registered under MS Act 1958 on or before 14.10.2022.
- The fishing boat should not have any penalty under APFMR Act imposed on it during the financial year of 2022-2023.
- Owner can be a beneficiary in the case of NM or MO only.
- An owner can have multiple boats, but he can be a beneficiary in only one boat.
- A female owner can't be a beneficiary.
- The owner of MM boat can't be a beneficiary(crew) in any boats and vice versa.

- If the owner is not a beneficiary, one of his/her family members can be a beneficiary.
- Only one member of the Household can be a beneficiary.

# 3. Applying for YSR Matsyakara Bharosa 2023-2024

Please click on the URL <u>https://gsws-nbm.ap.gov.in/NBM/#!/Login</u> to login into the NBM Portal. The following screen is displayed. Enter the credentials to login to the NBM portal.

For example, if the FLC/secretariat code is 12345678 and the designation which is VF for a VFA, then the username would be 12345678-VF.



After logging in to the NBM portal, the left side menu bar displays the following options as shown in picture.

- Home
- Scheme Eligibility Check
- Track Application status
- NBM Grievance Module
- NBM Schemes Module
- Reports Module
- User Manuals
- Update Profile

NBM Navasakam Be Government of /	reficiary Management Indhra Pradesh	Sri Y.S.Jagan Mohan Reddy Nate Vite Charl Meloster Commission of Andhra Pratech
Ноти	- Veterinary/Fisheries Assis	tant -
<ul> <li>Scheme Eligibility Check</li> </ul>		Display Dashboard
<ul> <li>Track Application Status</li> </ul>		
NBM Grievance Module		
NBM Schemes Module		
Reports Module		
User Manuals		
Update Profile		

To apply for YSR Matsyakara Bharosa Scheme follow as mentioned below.

Select the "NBM Scheme Module" and click on "YSR Matsyakara Bharosa" from the left side bar.

The following tabs will be displayed as shown in picture below.

- YSR Matsyakara Bharosa
  - $\circ \quad \text{New Application Form} \\$



Click on the "New Application Form" in the left side bar, then the application form is opened as shown below.

NBM Navasakam Benefit Government of Andt	
Ноте	NBM / Matsyakara bharosa / New Application Form
+ Scheme Eligibility Check	Matsyakara bharosa New Application Form
+ Track Application Status	Boat License
+ NBM Grievance Module	Boat License Number
NBM Schemes Module	IND-APSelect Register Number V · Select V · Enter Boat Certificate Numbe
+ Reports Module	
+ User Manuals	4
+ Update Profile	

Select the FLC Station from the dropdown. Select the Registrar Name, the Boat Type, enter the Boat

Number and click on Search.

The Boat is validated and the corresponding boat details are fetched and previewed as shown below.

Frank Application Status     Enter Boat License Number to Fill Application Form       NBM Editorium Status     Reports Module       Reports Module     Galauladind       Colorium Status     Reports Module       Update Profile     Ref License Number to Fill Application Form		NDH / Matayakara bharasa / New Applica	uton Ferm					
Mild Celevance Module     Mild Echement Module       Noted Echement Module     Galakaladinal       Reports Module     Galakaladinal       Galakaladinal     Mild Celevante Module       Galakaladinal     Mild Celevante       Galakaladinal     Mild Celevante       Galakaladinal     Mild Celevante       Galakaladinal     Mild Celevante       Boat Details     Mild Celevante       Vala     Mild Celevante       Vala     Mild Celevante       Mild Celevante     Mild Celevante       Galakaladinal     SiteOffHild Mild Celevante       Galakaladinal     SiteOffHild Mild Celevante       Galakaladinal     SiteOffHild Mild Celevante       Mild Celevante     Mild Celevante       Mild Celevante     Mild Celevante       Mild Celevante     Mild Celevante       Galakaladinal     SiteOffHild Mild Celevante       Mild Celevante     Mild Celevante       Vala     SiteOffHild Mild Celevante       Valaka     SiteOffHild Mild Celevante       Valaka     SiteOffHild Mi				Matsyakara bharos	a New Application For	m		
Mithelichement Module     Gladuation/line     ND-AP     KD Registral Avangadis V     Material Busit     S224     Search       Mithelichement Module     Gladuation/line     Colouration     Search     Search     Search       Reports Module     Gladuation/line     Colouration/line     Search     Search     Search       Update Profile     Bost Name     Bost Details     Search     Material Rame     Base of Operators     Material Rame     Search       Valid     SimoDTHU BABU     4-58 Polygistis Avangadia Handar     SimODTHU BABU     Begistrat Avangadia Nongadia     Material Rame     Base of Operators     Material Rame     Search     Address     Colourity 2 (2)-03-025			Er	ter Boet License Nun	ber to Fill Application	Form		
Reports Module		FLD Name	Bost License Number					
Reports Mobile Unit Manuals Update Profile Update Profile			· IND-AP- K3-Registrar Ave	rigadā 🤟 - Matoripel	Bust - 1224		Starth	
Update Profile Update		Glakaladind						
Update Profile           Datas         Nume of the pome         Address         Hodde         Data Manage         Registrant Nume         Base of Operation         Literate Number         Singletization Number         Data of Registrant Num           Valid         SINOTINU BABU         4-58 Publication Accordancial Mandael         SINOTINU BABU         Registrant Average/site         NACAVA LANKA         AP-UN7005/23         NO-AP-KS-MO-1224         21-03-2025		1 Constant of the later						14
Valid SINOTHU BABU 4-58 Pulgadda Auerigadda Auerigadda Mandal SINOTHU BABU Registrar Auerigadda NACAYA LANKA AP-C53085123 (HO-AP-K3-HO-1224 21-03-2023	Update Profile	1.		Boa	t Details			
		Status Name of the owner Ad	487466 P	oble Boot Name	Registrar Name	lase of Operation Licen	en Number Registration Hur	nter Dets of Regist
· ,		Valie SINOOTHU BABU 4-	-58 Pulgadda Anerigadda Handal	SINOCTHU BABU	Registral Avanigadata	WAGAVIR LANKA AP-LI	157099/23 IND-AP-K3-M0-	1224 21-08-2023
				_				

In case of Motorized (MO) or Non-Motorised boat (NM), the owner can be enrolled as crew member. In case of mechanized boat, enter the UID corresponding to the Owner in the Boat details section

For crew member details enter the UID and click on prefill. Enter the mobile number and Father

Name in case it is not prefilled or has changed.

				Matsyakara b	harosa New Application	Form			
	(		Ent	er Boet Licen	e Number to Fill Applica	tion Form			
	R.C Rene	Bool Ucerse No	iler -						
	Glabaladmit	- IND-AP. K3-Re	gitti ar Avan	ipas v i M	itorized boat 🖂 🛩 🗧	1224	Scen	n) -	
Reports Mainlais							TINE		
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Opdate Profile					Boat Details	111			
	Status Name of the owner A	80****	Ho.	the Distillant	Registre Heres	New of Operation	A Literate Mandher	Registration Handow	Data of Regist
	Value SINCOTHU BABU 4	-58 Pulgadda Avanigadda H	andal	SNOOTH	BABU Registrar Avarigada	NAGAYA LANKA	AP-L157089/28	IND-AIP-K3-M0-1224	21-08-2023
	1.0								
	4								,
	Author Number	Fisthere	Gender	Detaiof Birth	Mublis No.	Dented.	Owner/Owner	ne	er kane
		H VENKATESMARLU((1115)	MALE	18-04-1980	0646519232	KURNOOL	CIMINER	- [	
	Prefil	- TENDOLESIKAN LULATEL				_			

After entering the crew member UID, click on Applicant details button as shown below.

update work:						Boa	t Details				
		Biative	Name of the twenty	Address	Halle	Bostilians	Registrar Name	Base of Operation	Linence Hamber	Registration Number	Date of Regi
		Valid	SNOOTHU BABU	4-58 Puligadda Avanigadda Mandal		SINOCTHU BABU	Registrar Avanigadata	NAGAYA LANKA	AP-L157089/23	IND-AP-K3-MO-1224	21-03-2023
	1										
		Oender	P Data of Brev	Note Not	District	Deman@ress*		lather Name	400	Acurel Databa	Delete Rowr
	375	MALE	18-04-1980	1848519232	KURNOOL	OWNER	~ [			oplicant Ortails	Delete
									-		
	1										
											del Cress/Owne
						Submit					

The Family details corresponding to the houshold of the memebr can be seen. Enter the Bank Account Number and the IFSC Code and click on search. The Name and Branch are automatically filled. Click on submit.

					Family Details	1				
Name of the Citizen	Gender	Date Of Birth	Caste	Mobile Number	Wet Land(Acres)	Dry Land(Acres)	Property(Sqft)	Vehicle(Y/N)	Govt Employee(Y/N)	Income
SHAIK VALI(4732)	MALE	01-Jan-1966		9848507298	0	0	0	0	0	0
SHAIK KARIMUN(0169)	FEMALE	01-Jan-1971		9848507298	0	0	0	0	0	0
SHAIK HUSSAIN BE(3110)	FEMALE	01-Jan-1983		7893050845	0	0	0	0	0	0
SHAIK KALESHA VALI(8498)	MALE	24-Feb-1991			0	0	0	0	0	0
				Ban	k Certificate De	taile				
Bank Account Number		IFSC code		Dai	ik Gertilicate De	Name of the Ba	nk	Name	of the branch	
354356556756767676		SBIN0000811			Search	STATE BANK O	F INDIA	AVA	IIGADDA	
354356556756767676			Search	STATE BANK O	F INDIA	AVA	IIGADDA			

Enter the details of all the crew member one after one.

International Data         Underschland Data         Underschland Data         Med Langth         Med Langth         Med Height         Gene Torrage         Regelstered Torrage         Med Statu         LG Statue         V Regelstered Data           28-05-2027         25-05-2024         non-motormast         ¥000         1500         1500         5         Messel         Hausel         28-05-2027           Actives Remain         Find Messel         Goode of Statue         Med Langth         Med Length         Med Height         Grow         Messel         28-05-2027           Actives Remain         Find Messel         Goode of Statue         Medden Mes         Database         Messel         28-05-2027           Actives Remain         Find Messel         Genetic of Statue         Messel         Genetic of Statue         Messel         Messel         28-05-2027           Actives Remain         Find Messel         Genetic of Statue         Messel         Genetic of Statue         Genetic of Statue         Messel         Mess					1	Boat Details	5						
*           Activer Handler         Find Heres         Garde of Skth         Hodde Mile         Date of         Overal/Cover         Felder Heres           SHAX         SHAX         SHAX         Shax         Shax         CRDV         Felder Heres           Period         SHAX         Shax         Shax         Shax         CRDV         Walk           Period         MAHABOOB         MALE         01-04-1968         Shax         VEADOAR/MINAM         CRDV         Walk           Period         SUBHAR/056871         01-04-1968         Shax         VEADOAR/MINAM         CRDV         Walk	Licence Issue Data	Liource Issue Explay Date	Versel Type	Hillingh	-	IN READING IN	Gross Tirringe	Registered No.	mage	NO DISTAN	LC Status	In Report and Det	
And-water Number         Find Name         Garde of Skth         Holder No         Databat         Center/Cover         Feldbar Name           Immediate         SHAIX VALSE7323         MALE         01-01-1966.         Statistics         Statistic	26-05-2021	25-03-2024	non-motortaied	8000	1,500	1500	5	1		100.04T	Issued.	23-03-2021	1
SHAX         MALE         01-01-7966         SAMSOTZEE         BAPATLA         CRDW         MALE         RAM           Investal         MAMABOOB         MALE         01-04-7968         SMAT756028         MADADAPATNAM         CRDW         INAM         SMAX           Investal         MAMABOOB         MALE         01-04-7968         SMAT756028         VEADDAPATNAM         CRDW         INAM         SMAX					_								
SHARK         SHARK         OT-01-1968         SHIDDOTZDE         HAVATLA         CRUW         MALA           Image: Call         MALAGE/022         MALE         01-01-1968         SHIDDOTZDE         HAVATLA         CRUW         MALA           Image: Call         MALAGE/022         MALE         01-06-1968         SHAT/S602E         VEAMONEPATINAM         CRUW         MALAGE/02         MALAGE/02           Image: Call         MALAGE/02         MALE         01-06-1968         SHAT/S602E         VEAMONEPATINAM         CRUW         VEAMONEPATINAM	Andrew Sector	First Name	-	Date of Birth	Hubbe No.	ř.	Del	MP	Owner/D	-		Falles Name	
SUBHARX66877         SUBHARX677         SUBHARX677<	and the second se	VAL (4792)	( ) NSTEL	01-01-1968	9648507	298	IN	WTLA				* RAM	_
				01-04-1968	9441756	528	vib	моналитуыли	CREW			- StvA	_
	Profil												
					Submit								

In case a wrong entry is made, click on delete button corresponding to member.

1,0(3710)	MALE	18-04-1990	1648519232	KURNOOL	orpy 👻	RAM.	a desired	Delete
TOCAMO						<u> </u>		-
54540	MALE	01-01-1971	8185920948	SIRKAKULAM	Ota v	SIVA	admitted	Delete

Once all the crew members are added, click on submit. In case the crew entered is less than allowed, the following pop up is shown.

Entered crew members : 2 Do you wish to proceed ?			uat.gram	awardsachivalaya	m.ap.gov.	in says		10000	-		
eer Manuats para Pridle  Pridle Pri					5						
Backs     Number of the sectory     A       Valid     SINO071HU BABU     4-58 Pulligadde Araningedda Mandall     SINO071HU BABU     Registrar Ananigadda     NULAVA LABICA     AP-L1070081/22     ND-AP-KE-MD-1224     21-03-2023											
Valid         INNODTHU BABU         4-58 Pulgadde Avenigetia Mandell         INNOTHU BABU         Registrar Avenigetia         NADAVA LABICA         AP-Lt07089/22         ND-AP-K2-M0-1224         21-01-2025           * <t< th=""><th>-</th><th>_</th><th></th><th></th><th></th><th>ок</th><th>Cancel</th><th></th><th></th><th>-</th><th>_</th></t<>	-	_				ок	Cancel			-	_
First Name         Geoder         Date of Birth         Mode No         Didde Commit/Come         Felture Name         Applicant Databate           M VEDNO/TESH(ARLU(3100)         MALE         18-G4-1990         9648519232         MARHOUL         CREVe         RAM         maintenant			<u> </u>		_		-		Contraction of the local states		
Final Name         Gender         Date of BHD         Mode No         District         General/Dread         Fighter Name         Applicant Data/a           M VEXNATESHAREUS(3155)         MALE         19-04-1990         9848519232         MARHOL         CREW         RAM         exclorerized	Valid SINOOTHU	MBU	4-58 Pulgadda A	kranigadda Mandai	SINOC	THU BABU Re	pishrar Avanigadata	NAGAYA LANKA	AP-L157089/23	IND-AP-KE-M0-1224	21-03-2023
First Name         Gender         Date of Birth         Holde No         Date (L         Owner/Drew         Fullter Name         Applicant Data/a           H VEXVXTEDH/RUS(1515)         HALE         18-04-1980         SSM315232         KVRNDGL         CREW         RAM         externmental											
M VEINGATESHARLUEMS) MALE 18-G4-1980 (944513)232 KURHOOL CIEW V RAM	1										,
VENKATESHARLU[105]	Feethers	Gender	Date of Beth	Poste No.		Detroit -	Owner/Drew!		Father Name	App	Icard Details
		HALE	18-04-1980	9648519232		KURNDOL	CREW	÷	-		And in case
DADELTRAMUSHER) MALE 01-01-1971 (EDESSOOSHE SHEAKULAM COUV ~ SVA	VENKATESHARLU(195)								-		
	0408,U/RAMUS4540	MALE	01-01-1971	aneroscona.	-	SIRACULAN	CHIW		Cine.		
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		1								101	
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Add Crew/Owner							ES - All Highligh Reserv	and the state of the state		1993 - 1995 - 1995 - 1995 - 1995 - 1995 - 1995 - 1995 - 1995 - 1995 - 1995 - 1995 - 1995 - 1995 - 1995 - 1995 -	

The application is submitted and is forwarded to the FDO.

HEAT STREAM & RECEIPTING	IND AP IC Report of Autoparts	• •  •  Non Motorced Rost		* T342		Juan	n -				
Negristi Manhida											
United Belleviside				Boat Details							
Lodate Prolite	Status Name	Admen	<b>Matrix</b>	Dout Name	Registry No.		Base of Operation	Line	anca Number	Registration Norther	
	Vani Sankary yawala ala	Elemings has presented in 2022		Second Streamson	Proprietor Au	eregente	grimmon.	40	chemical \$1	IND-AP-83-No-5262	
			0								-
	Author Number	Application ID : S11INDA	PKRM	(136223041001 of 6		Barras (Cres	1		Father Name		**
	Ar TA ANNA AN	SEKHAR KONDALA.ST VARAM VENKATA RAMIR	INDAPI	K3NM13622304110	2 of	CHANES		5	(NAME		
	211221726540		ок			casiw		3	(ENK		
								net C	Concernance	Partners Growthen	
				int Acknowledgement)							
				92022 - 2023 AN A	ngritte Denserve		Depaitment Dairs a	ravet	na Pisanos		t.

Once the application is submitted user can print the acknowledgement form as shown below.

#### Navasakam Beneficiary Management

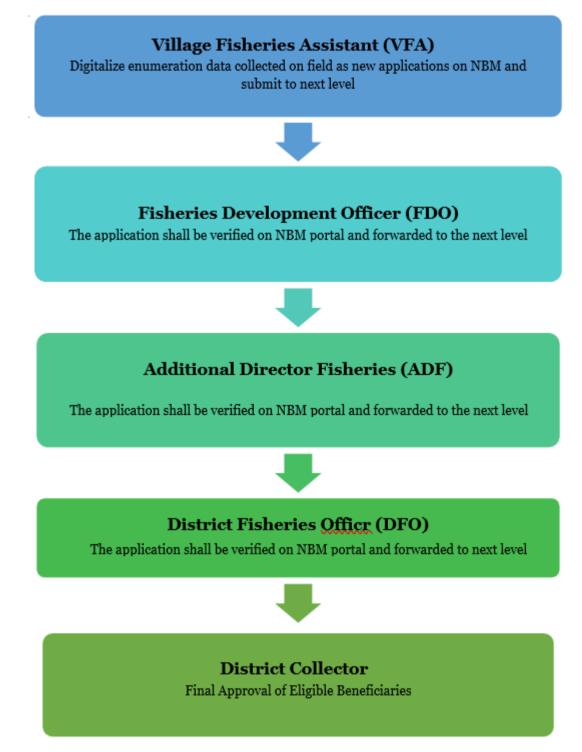
2023-2024

#### **Application Acknowledgement**

Applicant ID : I	ND-AP-K3-NM-1329	Application Date	19/04/2023	
Scheme Name		: Matsyakara bharosa		
District Name		: KRISHNA		
Mandal/Munici	pality Name	: KRUTHIVENNU		
Secretariat Na	ne	: NIDAMARRU2		
Secretariat /FL	C Code	: 10690013		
Boat Registrat	ion Number	: IND-AP-K3-NM-1329		
Boat Type		: non-motorised		
SNo	Aadhaar Number	Citizen Name	Сгеw Туре	
1	XXXX-XXXX-6687	MAHABOOB SUBHAN	CREW	
2	XXXX-XXXX-4732	SHAIK VALI	CREW	

To know Application status please visit: <u>gsws-nbm ap.gov.in/NBM/Home/Main (</u>For Any Query Call us on: 1902 Asking Bribe? - Call ACB Toll-free number 14400 / ఎవరైనా లంచం అడీగినా, అవినీతికి పాల్పడిన ACB టోల్-ట్లీ నెంబర్ 14400 కు ఫిర్యాదు చేయండి.

# 4.Verification of Applications for YSR Matsyakara Bharosa



#### 4.1.Verification by FDO

Please click on the URL <u>https://gsws-nbm.ap.gov.in/NBM/#!/Login</u> to login into the NBM Portal. Enter the credentials to login to the NBM portal.

After logging in to the NBM portal, click on NBM Schemes Module, YSR Matsyakara Bharosa button. Click on "YSR Matsyakara Bharosa" the following will be displayed

• Verification



When user clicks on "Verification" button the scheme verification dashboard will be displayed as follows:

NBM Navasakam Benef Government of And					J.	Sri Y.S.Jagan Mohar Hon'Die Chief Minister Government of Andhra Prad	n Reddy 🏼 📥 🕶
				Scheme Application Dashl	board ( FDO )		
	то	TAL		PENDING	COM	IPLETED	
	24	4		12	12		
	-			C			
				Pending application to take	action ( FDO )		
				DETAILS			
	Sno	Secretariat Code	FLC Name	C Boat Registration Number	Boat Type	Crew Number	¢ Action ¢
	1	10690013	Orlagondhi thippa	IND-AP-K3-M0-101	MOTORISED	3	Verify
	2	10690013	Orlagondhi thippa	IND-AP-K3-M0-182	MOTORISED	1	Verify

"Verify" button is present against each of the boat wise application as shown above. Once the verify button is clicked, the following screen will be displayed.

NBM Navasakam Benefi Government of And							Ø.	Sri Y.S.Jagan I Hon'ble Chief Minis Government of And	Mohan Rei ter hra Pradesh	ddy 🚺	;)
				Schen	ne Application	Dashboard ( FD	0)				
					BOAT DET	AILS					
	Snd	Boat Registration Numbe# V	'essel Type Registr	y Name 😂	Base of operation	License issue date:	License expiry da	ate: Boat Regist	tration Date	Hull length:	Hull v
NBM Schemes Module	1	IND-AP-K3-M0-1083	Registr	ar Avanigadda	NAGAYA LANKA	01-07-2022	30-06-2025	17-03-2023	5	11.000	1.500
											•
					CREW DET	AILS					
	Snd	Application ID	tuid	Name		Membership	Secretariat 🗧	Mandal 🗢	District ÷	Mobile	Ger
	1	S11INDAPK3M0108323041801	XXXX-XXXX-2781	RAPURI VA	SANTHA RAO(2781)	CREW	NIDAMARRU2	KRUTHIVENNU	KRISHNA	9505861200	MAI
	2	S11INDAPK3M0108323041802	2 XXXX-XXXX-302	YADLA RAM	IUDU(3021)	CREW	NIDAMARRU2	KRUTHIVENNU	KRISHNA	9848926665	MAI
	3	S11INDAPK3M0108323041803	5 XXXX-XXXX-3722	GELLA PRA	KASA RAO(3722)	CREW	NIDAMARRU2	KRUTHIVENNU	KRISHNA	7032563719	MAI

Each crew member should be marked as "Recommend" or "Not Recommend". In case "Not Recommend" is selected, select the reason from the dropdown provided as shown.

			and the second se	Mandal		-	Mobile :	100 March 100	DOB 0		
e diu	Namo ÷	Membership	Socretariat :	Mandal	÷ Di	strict ÷	Mobile =	Gende¢	DOR ÷	Recommend	lation
XXXX-XXXX-2781	RAPURI VASANTHA RAO(2781)	CREW	NIDAMARRU2	KRUTHIVE	NNU KR	RISHNA	9505861200	MALE	01-Jan-1972	Yes	~
XXXX-XXXX-3021	YADLA RAMUDU(3021)	CREW	NIDAMARRU2	KRUTHIVE	NNU KR	J KRISHNA 9848926665 MAI	MALE	01-Jan-1977	No	~	
										Select	~
XXXX-XXXX-4548	AKKA BATTHULA NAGESWARA RAO(45	CREW	NIDAMARRU2	KRUT Hou KRUT Hou Ben Hou Hou Not	Household having Wet Land more than 3 acres Household having Dry Land and Wet Land more than 10 acres Household having Drban Property more than 1000sft Household wernage consumption was more than 300 Units Beneficiary is a Government Employee or Household having Govern Household Awing Income more than 12000 Household having Outsource/Contract employee or drawing salary i						
XXXX-XXXX-8874	YELLAPU SRINU(8874)	OWNER	NIDAMARRU2	KRUTI Age Age Not	Not in fishing activity Age less than 18 yea Age more than 60 ye Not Male Not having Bice Caro		irs				
XXXX-XXXX-3160	BATTULA VIGHNESWARA RAO(3160)	CREW	NIDAMARRU2	KRUT Fishing ban viola	violated b	oat			Select	•	

Note that all the crew members pertaining to one boat shall be verified in one session.

Only if recommendation (Yes/No) is selected for all the crew members, the application can be forwarded to the next level. Once all the crew members are verified, click on Forward. The application is then forwarded to the next level.

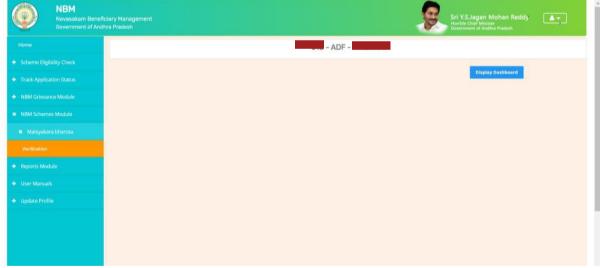
Reports Module     User Manuals			Pending application to take ac	tion ( FDO )			
Update Profile							*
	Sno	Secretariat Code	(i)		Crew Number	+ Action	•
	1	10690013	Application Forwarded to next level !!!		6	Verify	
	2	10690013	ок	ED	2	Verify	
	4			_			

#### **4.2.** Verification by ADF

Please click on the URL <u>https://gsws-nbm.ap.gov.in/NBM/#!/Login</u> to login into the NBM Portal. Enter the credentials to login to the NBM portal.

After logging in to the NBM portal, click on NBM Schemes Module, YSR Matsyakara Bharosa button along with other schemes will be displayed. Click on "YSR Matsyakara Bharosa" the following will be displayed

• Verification



When user clicks on "Verification" button the scheme verification dashboard will be displayed as follows.

NBM Navasakam Benef Government of And	iciary Management hra Pradesh		Sri Y.S.Jagan Mohan Reddy Nervie Clevel Minister Generment of Adverse
		Scheme Application Dash	board ( ADF )
	TOTAL	PENDING	COMPLETED
	12	3	9
	Year :* FDO :*	♥ Search	
	Unite		

In the Scheme Application Dashboard page, select the financial year as 2023-2024 and select the FDO Code. (Select All or Specific code)

Bulk Forward option is provided for verification.

Government of And	iciary Management Ihra Pradesh		Ho Go	n'ble Chief Minister vernment of Andhra Pradesh				
		Scheme Application Dash	nboard ( ADF )					
	-							
	TOTAL	PENDING	COMPLI	COMPLETED				
NBM Grievance Module	12	3	9	>				
NBM Schemes Module								
<ul> <li>Reports Module</li> </ul>	Year :* FDO :* 2023-2024 -ALL-	Search						
		Pending application to tak	e action ( ADF )					
		DETAILS			*			
	Sno ÷ Secretariat Code ÷ FLC Name	Boat Registration Number	÷ Boat Type =	Crew Number	٥			
	1 10690013	IND-AP-K3-NM-1295	NON-MOTORISED	3 Verify				
	4							
		Approve						

In case the recommendations for crew members in a particular boat is to be changed, user can select the application by clicking on "Verify". The Application details page is opened as shown below.

ack Application Status					BOAT DE	TAILS						
IM Grievance Module	Snœ I	Boat Registration Number	essel Type 🛛 R	Registry Name 🗧 🗧	Base of opera	tior <b>ŧ</b> L	icense issue datæ	License e	xpiry dat <del>¢</del>	Boat Registration D	ate Hull lengt	ŧ Hu
M Schemes Module	1 1	IND-AP-K2-M0-563	F	Registrar Machilipatnam	CAMPBELPET	C	01-07-2022	30-06-20	)25	05-02-2021	9.900	3.1
ports Module	4											×
er Manuals		CREW DETAI	LS									
date Profile	Name		Member	shi <b>p</b> Secretariat ⇒	Mandal 🗢 🗢	Distric	t ¢ Mobile ¢	Gende <del>c</del>	DOB		Recommendat	ior≎
	55 YANDI	RAPU KISHORE(8655)	CREW	NIDAMARRU2	KRUTHIVENNU	KRISHI	NA 9703906212	MALE	24-Jul-19	93 YES	Select	~
	)8 TAPPE	ETA SUDHAKAR(7208)	OWNER	NIDAMARRU2	KRUTHIVENNU	KRISHI	NA 8019508854	MALE	10-Jun-19	89 NO	Select	~
	3 SURIK	(UCHI SURYA SUBRAHMANYA	1(7 CREW	NIDAMARRU2	KRUTHIVENNU	KRISHI	NA 9912292324	MALE	01-Jan-19	48 YES	Select	~
	15 YAMAI	LA GURUNADHA REDDY(0015	CREW	NIDAMARRU2	KRUTHIVENNU	KRISHI	NA 9866312588	MALE	01-Dec-19	53 YES	Select	~
	76 YANDI	RAPU APPARAO(9896)	CREW	NIDAMARRU2	KRUTHIVENNU	KRISHI	NA 9703906212	MALE	27-Jun-19	67 NO		

Each crew member should be marked as "Recommend" or "Not Recommend". In case "Not Recommend" is selected, select the reason from the dropdown provided.

•	Name \$	Membership	Secretariat ÷	Mandal 💠	District ¢	Mobile 🜩	Gende	DOB 💠	FDO Decision	Recommendation
55	YANDRAPU KISHORE(8655)	CREW	NIDAMARRU2	KRUTHIVENNU	KRISHNA	9703906212	MALE	24-Jul-1993	YES	Yes 🗸
)8	TAPPETA SUDHAKAR(7208)	OWNER	NIDAMARRU2	KRUTHIVENNU	KRISHNA	8019508854	MALE	10-Jun-1989	NO	Yes ¥
13	SURIKUCHI SURYA SUBRAHMANYAM(7	CREW	NIDAMARRU2	KRUTHIVENNU	KRISHNA	9912292324	MALE	01-Jan-1948	YES	No Y Household h; Y
15	YAMALA GURUNADHA REDDY(0015)	CREW	NIDAMARRU2	KRUTHIVENNU	KRISHNA	9866312588	MALE	01-Dec-1953	YES	No ~
76	YANDRAPU APPARA0(9896)	CREW	NIDAMARRU2	KRUTHIVENNU	KRISHNA	9703906212	MALE	27-Jun-1967	NO	Fishing ban v V

Note that all the crew members pertaining to one boat shall be verified in one session.

Only if recommendation is made for all the crew members, the application can be forwarded to the next level.

<ul> <li>Track Application Status</li> </ul>	TOTAL	PENDING	COMPLETED	
+ NBM Grievance Module	13	3	10	
+ NBM Schemes Module				
+ Reports Module	Year :* FDO :*	✓ Search		
+ User Manuals				
+ Update Profile				
	A	pplication Forwarded to next level !!!		

#### 4.3. Verification by DFO

Please click on the URL <u>https://gsws-nbm.ap.gov.in/NBM/#!/Login</u> to login into the NBM Portal. Enter the credentials to login to the NBM portal.

After login to the NBM portal by DFO, click on NBM Schemes Module, YSR Matsyakara Bharosa button along with other schemes will be displayed. Click on "YSR Matsyakara Bharosa" the following will be displayed

#### Verification



Upon clicking "Verification", "Scheme Application Dashboard" will be displayed as shown below. In the Scheme Application Dashboard page, select the financial year as 2023-2024, select the ADF Code and the FDO code. Bulk Forward option is provided.

ome			Scheme Applica	tion Dashboard ( DFO )			
Scheme Eligibility Check							
rrack Application Status	TOTAL		PENDING		COMPLETED		
NBM Grievance Module	31		16		15		
NBM Schemes Module	_			)			
Reports Module	Year :*	ADF :*	FDO :*	Search			
Jser Manuals	2023-2	-ALL-	-ALL-	Search			
Jpdate Profile							
			Pending application	on to take action ( DFO )			
				on to take action ( DFO ) TAILS			
	. •	Sno 🔶 Secretariat Code			Crew Number		÷
		Sno ¢ Secretariat Code 1 10690013	DE	TAILS	<ul> <li>Crew Number</li> <li>5</li> </ul>	¢ Action Verify	÷
			DE + Boat Registration Number	TAILS    Boat Type			¢
		1 10690013 2 10690013	C Boat Registration Number	Boat Type     MOTORISED	5	Verify	\$

In case the recommendations for crew members in a particular boat is to be changed, user can select the "Verify" button against the application. Once the verify button is clicked up on the following screens will be displayed.

<ul> <li>Track Application Status</li> </ul>						BOAT DET	AILS					
NBM Grievance Module	Snd	Boat Registration Number	Vessel Type	Registry Name	a 🗘 Base (	of operation\$	License issue	date: Lic	ense expiry date	Boat Registration Dat	∉ Hull lengtf¢	Hully
NBM Schemes Module	1	IND-AP-K3-NM-1295		Registrar Avar	nigadda ETIMC	GA	26-03-2021	25	-03-2024	01-03-2021	9.000	1.500
	4											
Reports Module												
<ul> <li>User Manuals</li> </ul>		CREW DETAILS										
<ul> <li>Update Profile</li> </ul>	10		Membership	Secretariat \$	Mandal	District =	Mobile =	Gender	DOB ÷	FDO Decision \$	Recommendat	ior¢
	HA VENK	KATA HARSHA VARDHAN(6	CREW	NIDAMARRU2	KRUTHIVENNU	KRISHNA	9866147342	MALE	24-Dec-2010	YES	Select	~
	INAPUSA	MANOHAR(7184)	OWNER	NIDAMARRU2	KRUTHIVENNU	KRISHNA	9502248934	MALE	15-Mar-1991	NO	Select	~
										( Less than 18 years )		
	NNANAID	U(4636)	CREW	NIDAMARRU2	KRUTHIVENNU	KRISHNA	8777777777	MALE	01-Jul-1982	NO	Select	~
										(Not Male )		

User can check the FDO decision and make necessary recommendations to the crew members. In case "Not Recommend" is selected, user can select the reason from the dropdown provided. Note that all the crew members pertaining to one boat shall be verified in one session.

Only if recommendation is made for all the crew members, the application can be forwarded to the next level.

CREW DETAILS	CREW DETAILS										
ame	1	(1)				Gende≓	D08 :	FDO Decision ÷	Recommenda	itior	
IACHA VENKATA HARSHA VARDHAN						MALE	24-Dec-2010	YES	Yes	*	
	Please select Recommendation										
ENNAPUSA MANOHAR(7184)		ОК				MALE	15-Mar-1991	NO ( Less than 18 years )	Select	~	
HINNANAIDU(4636)	CREW	NIDAMARRU2	KRUTHIVENNU	KRISHNA	8777777777	MALE	01-Jul-1982	NO (Not Male)	Select	~	

Once the recommendation is made for all crew members click on forward. The application is forwarded to the next level.

